

REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)		1. NAME OF EMPLOYEE TULIN EDGARDO ESCUADRA (Family Name) (Given Name) (Middle Name)									
2. DEPARTMENT, CORPORATION OR AGENCY/ LOCAL GOVERNMENT Visayas State College of Agriculture		2. BUREAU OR OFFICE VISCA									
3. DEPT./BRANCH/DIVISION PRCRTC		5. WORK STATION//PLACE OF WORK Baybay, Leyte									
6a. PRES. APPROP. ACT/ BOARD RES/ ORD. NO. ITEM NO. 203-2	6b. PREV. APPRO. ACT/ BOARD RES/ ORD. NO. ITEM NO.	7a. SALARY P.A. ₱155,580.00	7b. OTHER COMPENSATION								
8. OFFICIAL DESIGNATION OF POSITION Associate Professor V		9. WORKING PROPOSED TITLE Associate Professor V									
10. WAPCO CLASSIFICATION OF THIS POSITION		11. OCCUPATION GROUP TITLE (leave blank)									
12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS MUNICIPALITY [] CITY [] PROVINCE [] 1st [] 2nd [] 3rd [] 4th [] 5th [] 6th []											
13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attach additional sheets.											
D U T I E S											
Percent of Working Time	<table border="0" style="width: 100%;"> <tr> <td style="width: 15%; text-align: center;">75</td> <td>1. To conduct studies on postharvest processing and utilization of root crops</td> </tr> <tr> <td style="text-align: center;">10</td> <td>2. To plan, implement, supervise research and development of postproduction division of PRCRTC</td> </tr> <tr> <td style="text-align: center;">10</td> <td>3. To participate actively in the implementation of PRCRTC activities</td> </tr> <tr> <td style="text-align: center;">5</td> <td>4. To perform other duties that the PRCRTC Director may assign</td> </tr> </table>			75	1. To conduct studies on postharvest processing and utilization of root crops	10	2. To plan, implement, supervise research and development of postproduction division of PRCRTC	10	3. To participate actively in the implementation of PRCRTC activities	5	4. To perform other duties that the PRCRTC Director may assign
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14. POSITION TITLE OF IMMEDIATE SUPERVISOR **Assoc. Prof. I** 15. POSITION TITLE OF NEXT HIGHER SUPERVISOR **Professor**

16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles)

Dr. Emma S. Data, Professor; Prof. Julie D. Tan, Assoc. Prof.

17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work.
laboratory apparatus

18. CONTACT

	Occasional	Frequent
General Public		☒
Other Agencies		☒
Supervisors		☒
Management		
Others (Specify)		

19. WORKING CONDITION

Normal Working Condition	☒
Field Work	
Field Trips	
Exposed to Varied Weather	
Others (Specify)	

20. I CERTIFY that the above answers are accurate and complete.

June 26, 1995

Date

EDGARDO E. TULIN

Signature of Employee

21. Describe briefly the general function of the Unit or Section.
To plan, implement, coordinate and supervise the research and development program of root crops in the Philippines

22. Describe briefly the general function of the position.
To conduct research and development program of postharvest processing and utilization of root crops.

23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching).

Education: **MSc**

Experience: **1 yr.**

23b. Licenses or certificates required to do this work, if any.

None

24. I HEREBY CERTIFY that the above answers are accurate and complete.

June 29, 1995

Date

FERNANDO A. EVANGELO

Signature and Title of Immediate Supervisor

25. APPROVED:

SAMUEL S. GO

Head of Agency

Date