

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION


2. SURNAME	GENOTIVA			
FIRST NAME	ANGELIE		NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	EDAR			
3. DATE OF BIRTH (mm/dd/yyyy)	10/11/1996	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization	
4. PLACE OF BIRTH	MINGLANILLA, CEBU	If holder of dual citizenship, please indicate the details.	Pls. indicate country:	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Philippines	
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Apartment 81 Kilbourne St. House/Block/Lot No. Street N/A VISCA Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province	
7. HEIGHT (m)	1.61	ZIP CODE	6521-A	
8. WEIGHT (kg)	58 kg			
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	N/A N/A House/Block/Lot No. Street N/A RAWIS Subdivision/Village Barangay DULAG LEYTE City/Municipality Province	
10. GSIS ID NO.	021-1994--7857-1	ZIP CODE	6505	
11. PAG-IBIG ID NO.	121227572454 N/A			
12. PHILHEALTH NO.	13-000123931-8	19. TELEPHONE NO.	N/A	
13. SSS NO.	N/A	20. MOBILE NO.	09956386654	
14. TIN NO.	340-416-420	21. E-MAIL ADDRESS (if any)	angelie.genotiva@vsu.edu.ph	
15. AGENCY EMPLOYEE NO.	V01026			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	GENOTIVA			
FIRST NAME	LEVI	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CAPONGCOL			
25. MOTHER'S MAIDEN NAME	MYRNA G. EDAR			
SURNAME	EDAR			
FIRST NAME	MYRNA			
MIDDLE NAME	GALO			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	DULAG SPED CENTER	PRIMARY EDUCATION	01/06/2003	30/03/2009	N/A	2009	SALUTATORIAN
SECONDARY	DULAG NATIONAL HIGHSSCHOOL	HIGH SCHOOL	01/06/2009	30/03/2013	N/A	2013	VALEDICTORIAN
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF THE PHILIPPINES VISAYAS TACLOBAN COLLEGE	BA SOCIAL SCIENCES (POLITICAL SCIENCE)	06/01/2013	06/27/2017	N/A	2017	CUM LAUDE
GRADUATE STUDIES	UNIVERSITY OF SAN JOSE RECOLETOS	MA POLITICAL SCIENCE	10/01/2017	10/30/2019	MASTER'S DEGREE	2019	N/A

SIGNATURE		DATE	April 19, 2024
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[illegible]

#### V. WORK EXPERIENCE

[illegible]

<b>SIGNATURE</b>		<b>DATE</b>	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	MT. PANGASUGAN TRAILBLAZERS INC.	01/08/2023	present	N/A	MEMBER
	NORTHEASTERN LEYTE BILIRAN CONFERENCE CHRISTIAN YOUTH FELLOWSHIP	20/04/2014	present	N/A	MEMBER

(Continue on separate sheet if necessary)


VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Conference on Asian Linguistic Anthropology 2023	May 16 2023	May 19, 2023	32.0	Technical	UNIVERSITY OF THE PHILIPPINES DILIMAN
	HIV/AIDS Peer Educators Training	Jan 19, 2023	Jan 21, 2021	24.0	Technical	VISAYAS STATE UNIVERSITY
	"Globalization: Interdependency of Asia Pacific Nations vis-à-vis South China Sea Political Tension and COVID 19 Management"	Nov 10, 2021	Nov 10, 2021	4.0	Technical	VISAYAS STATE UNIVERSITY
	41 <sup>st</sup> UGAT Annual Conference Food (In)Security: An International Conference on Anthropology of Food and Eating	November 7, 2019	November 9, 2019	24.0	Technical	VISAYAS STATE UNIVERSITY
	1st International Conference on Interdisciplinary Research	06/12/2019	6/14/2019	24.0	Technical	Colegio de San Letran-Manila
	DLSU-VSU RESEARCH PUBLICATION WRITESHOP	06/18/2018	06/19/2018	16.0	Technical	VISAYAS STATE UNIVERSITY
	Echo Training on the New CHED General Education Courses (Rizal)	04/12/2018	04/14/2018	24.0	Technical	VISAYAS STATE UNIVERSITY
	Echo Training on the New CHED General Education Courses (The Contemporary World),	03/08/2018	03/10/2018	24.0	Technical	VISAYAS STATE UNIVERSITY
	Echo Training on the New CHED General Education Courses (Understanding the Self)	03/01/2018	03/01/2018	24.0	Technical	VISAYAS STATE UNIVERSITY
	Research Capability Writeshop for the Social Science and Philosophy Teachers	01/04/2018	01/06/2018	24.0	Technical	VISAYAS STATE UNIVERSITY
	A SEMINAR-WORKSHOP SERIES ON PROMOTING SUBSTANTIVE PEDAGOGY THROUGH ACTION RESEARCH (MODULE 2)	11/17/2017	11/19/2017	24.0	Technical	A&A KNOWLEDGE BASE RESEARCH CONSULTANCY AND TRAINING, INC.
	A SEMINAR-WORKSHOP SERIES ON PROMOTING SUBSTANTIVE PEDAGOGY THROUGH ACTION RESEARCH (MODULE 1)	10/20/2017	10/22/2017	24.0	Technical	A&A KNOWLEDGE BASE RESEARCH CONSULTANCY AND TRAINING, INC.
	TRAINING-WORKSHOP ON WRITING SCIENTIFIC PAPER FOR PEER-REVIEWED PUBLICATION	10/16/2017	10/18/2017	24.0	Technical	VISAYAS STATE UNIVERSITY
	SEMINAR ON PUBLICATION OF RESEARCH OUTPUT IS A MUST: NAVIGATING THROUGH ETHICAL AND PROFESSIONAL CHALLENGES	08/14/2017	08/14/2017	2.0	Technical	COLLEGE OF ARTS AND SCIENCES-VISAYAS STATE UNIVERSITY
	ORIENTATION OF NEWLY-HIRED REGULAR AND PART-TIME FACULTY MEMBERS	07/31/2017	07/31/2017	8.0	Technical	DEPARTMENT OF LIBERAL ARTS AND BEHAVIORAL SCIENCES, VISAYAS STATE UNIVERSITY
	5TH BIENNIAL EASTERN VISAYAS POLITICAL SCIENCE CONFERENCE	02/03/2017	02/04/2017	16.0	Technical	UP POLITIKONS, UNIVERSITY OF THE PHILIPPINES VISAYAS TACLOBAN COLLEGE
	VACATION CHURCH SCHOOL TEACHER'S TRAINING PROGRAM	04/10/2017	02/12/2017	24.0	Technical	NORTHEASTERN LEYTE BILIRAN CONFERENCE UNITED CHURCH OF CHRIST IN THE PHILIPPINES
	"LESSONS FROM HAIYAN: ENGAGING THE COMMUNITY TO EFFECT CHANGE IN THE ACCOUNTABLE DELIVERY OF PUBLIC SERVICE	08/09/2016	08/09/2016	8.0	Technical	UP POLITIKONS, UNIVERSITY OF THE PHILIPPINES VISAYAS TACLOBAN COLLEGE
	"ISKO/ISKA MEETS PUBLIC INSTITUTIONS"	8/29/2016	8/29/2016	8.0	Technical	UP POLITIKONS, UNIVERSITY OF THE PHILIPPINES VISAYAS TACLOBAN COLLEGE
	EASTERN VISAYAS REGIONAL CONSULTATION FORUM SERIES ON FEDERALISM AND REGIONAL DEVELOPMENT	08/17/16	08/17/2016	8.0	Technical	TINGOG SINIRANGAN

(Continue on separate sheet if necessary)

VIII		IX	
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)
	ORGANIZING EVENTS	N/A	
	CAPABLE OF CONDUCTING SOCIAL SCIENCE RESEARCH		
	GOOD ORAL AND WRITTEN COMMUNICATIONS		
	COMPUTER LITERATE		
	PHOTOGRAPHY		

(Continue on separate sheet if necessary)		DATE	April 19, 2024
SIGNATURE			



<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
<b>LADYLYN LIM MANGADA</b>	<b>TACLOBAN CITY</b>	<b>N/A</b>
<b>DONABEL S. TUMANDAO</b>	<b>TACLOBAN CITY</b>	<b>N/A</b>
<b>BETHLEHEM A. PONCE</b>	<b>VISCA, BAYBAY CITY LEYTE</b>	<b>N/A</b>

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)	
PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	PASSPORT
ID/License/Passport No.:	P3257975A
Date/Place of Issuance:	12/19/2022, TACLOBAN CITY

Signature (Sign inside the box)
Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 14 MAY 2024, affiant exhibiting his/her validly issued government ID as indicated above.

Atty. Rysan C. Guinocor
Person Administering Oath



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.  
2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: July 2, 2024-present
- Position: Instructor I
- Name of Office/Unit: Department of Philosophy and Social Sciences
- Immediate Supervisor: Assistant Professor Al Franjon M. Villaroya
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  
- List of Accomplishments and Contributions (if any)
  - Attended various seminars and trainings conducted inside and outside the university
  - Rendered expertise in different activities of the university
  - Conducted relevant research and extension for the university
  
- Summary of Actual Duties
  - Responsible for teaching undergraduate students in the field of Social Sciences.
  - Responsible for computing the grades of the students
  - In charge for classroom management

- Duration: August 1, 2017– June 30, 2024
- Position: Instructor I
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Maria Vanessa E. Gabunada
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  
- List of Accomplishments and Contributions (if any)
  - Attended various seminars and trainings conducted inside and outside the university
  - Rendered expertise in different activities of the university
  - Conducted relevant research and extension for the university
  
- Summary of Actual Duties
  - Responsible for teaching Senior High School and College students in the field of Social Sciences.
  - Responsible for computing the grades of the students
  - In charge for classroom management

- Duration: May 2017-June 2017
- Position: Research Assistant
- Name of Office/Unit: Department of Political Science, University of the Philippines
- Immediate Supervisor: Prof. Ladylyn Lim Mangada
- Name of Agency/Organization and Location: University of the Philippines Diliman, Quezon City
  
- List of Accomplishments and Contributions (if any)
  - Collection of research data in six Yolanda-affected barangays in the Municipality of Palo, Leyte.
  
- Summary of Actual Duties
  - Responsible for the collection of research data from randomly-selected participants in the research.

ANGELIE E. GENOTIVA

(Signature over Printed Name  
of Employee/Applicant)

Date: April 19, 2024