

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: ROSELA T. BATISTIL

You are hereby appointed as Administrative Assistant V (Private Secretary I) (SG 11, Step 1)
(Position Title)

under coterminous status at the Office of the Vice President for Admin and Finance
(Permanent, Temporary, etc.) (Office/Department/Unit)


with a compensation rate of TWENTY-SEVEN THOUSAND (P 27, 000.00) pesos per month.

The nature of this appointment is original vice NA
(Original, Promotion, etc.)

,who N/A with plantilla Item No. VISCAB-ADAS5-59-2023 Page 7 of 28 pp.
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,


PROSE IVY G. YEPES
Appointing Officer/Authority

May 13, 2024
Date of Signing

Until December 31, 2024

Accredited/Deregulated Pursuant to
CSC Resolution No. 1801514, s. 2018
dated 12/18/2018




(Stamp of Date of Release)

Certification


This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended have been complied with, reviewed and found to be in order.

The position was published at CSC BULLETIN OF VACANT POSITIONS from N/A to N/A, and posted in Admin Bldg, USSO Bulletin boards, jobs.vsu.edu.ph from N/A to N/A in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on _____.


HONEY SOFIA V. COLIS
HRMO

Certification

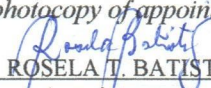
This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/**Placement Committee** during the deliberation held on _____.


ELWIN JAY V. YU
Chairperson, HRMPSB/ **Placement Committee**

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee
Original Copy- for the Civil Service Commission
Original Copy- for the Agency

Acknowledgement
Received original/photocopy of appointment on June 7, 2024

ROSELA T. BATISTIL
Appointee