

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION


2. SURNAME	LEORNA		
FIRST NAME	NILO		NAME EXTENSION (JR., SR)
MIDDLE NAME	LASQUITE		
3. DATE OF BIRTH (mm/dd/yyyy)	9/4/1976	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	SAINT BERNARD, SOUTHERN LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	APARTMENT 24 KILBOURNE ST. House/Block/Lot No. Street VSU CAMPUS PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.65	ZIP CODE	6521
8. WEIGHT (kg)	68	18. PERMANENT ADDRESS	APARTMENT 24 KILBOURNE ST. House/Block/Lot No. Street VSU CAMPUS PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
9. BLOOD TYPE	B	ZIP CODE	6521
10. GSIS ID NO.	CRN-006-0177-6997-8	19. TELEPHONE NO.	053-5631355
11. PAG-IBIG ID NO.	RTN-914231185576	20. MOBILE NO.	09162798085
12. PHILHEALTH NO.	13-050071352-7	21. E-MAIL ADDRESS (if any)	nilo.leorna@vsu.edu.ph
13. SSS NO.	06-2447369-9		
14. TIN NO.	925-728-760		
15. AGENCY EMPLOYEE NO.	V000737		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	LEORNA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MARISEL	NAME EXTENSION (JR., SR)	FLORALONA NIZSEL GRACE A. LEORNA	12/13/2011
MIDDLE NAME	ANDRINO		MALOU RUHAMAH GRACE A. LEORNA	2/25/2013
OCCUPATION	INSTRUCTOR			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	PANGASUGAN, BAYBAY CITY, LEYTE			
TELEPHONE NO.	9066075898			
24. FATHER'S SURNAME	LEORNA			
FIRST NAME	JULIAN	NAME EXTENSION (JR., SR)		
MIDDLE NAME	PAMAOS			
25. MOTHER'S MAIDEN NAME	LASQUITE			
SURNAME	LONA			
FIRST NAME	SEDA			
MIDDLE NAME				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MAHAYAHAY ELEMENTARY SCHOOL	PRIMARY EDUCATION	1983	1989		1989	N/A
SECONDARY	CRISTO REY HIGH SCHOOL	HIGH SCHOOL	1989	1993		1993	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A					
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRICULTURAL ENGINEERING	1993	2000		2000	N/A
GRADUATE STUDIES	N/A	N/A					

SIGNATURE		DATE	04/25/2017
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[illegible]

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	04/25/2017
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/25/2017
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:
FINISHED CONTRACT

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☐ YES☒ NO

If YES, please specify ID No: _____

☐ YES☒ NO

If YES, please specify ID No: _____

41. REFERENCES(Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
ROBERTO C. GUARTE	VISAYAS STATE UNIVERSITY	9173108078
DANIEL LESLIE S. TAN	VISAYAS STATE UNIVERSITY	9328685396
FELIX J. AMESTOSO	VISAYAS STATE UNIVERSITY	563-7358

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance


Government Issued ID: PRC

ID/License/Passport No.: 0004787


Date/Place of Issuance: 10/3/2000 MANILA

Signature (Sign inside the box)
04/25/2017

Date Accomplished



NILO L. LEORNA
PHOTO



Right Thumbmark

SUBSCRIBED AND SWORN to before me this APR 26 2017, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN O. GUINOCOR
NOTARY PUBLIC
Person Administering Oath

IBP 1030824 - TAGLORIN CITY - 12/19/16
MCLE COMP. NO. V-0002520 - 07/20/15
ROLL OF ATTORNEYS NO. 57467

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