

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PAÑA		
FIRST NAME	RONARD		NAME EXTENSION (JR., SR)
MIDDLE NAME	GONZAGA		
3. DATE OF BIRTH (mm/dd/yyyy)	03/21/1993	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	TAGBILARAN CITY, BOHOL	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Pls. indicate country:
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	0005 ROAD 2
7. HEIGHT (m)	1.63	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	57		TUNHAI BOOY
9. BLOOD TYPE			Subdivision/Village Barangay
10. GSIS ID NO.			TAGBILARAN BOHOL
11. PAG-IBIG ID NO.	1211-3238-0607		City/Municipality Province
12. PHILHEALTH NO.	1205-1391-3236	ZIP CODE	6300
13. SSS NO.	06-3611720-2	18. PERMANENT ADDRESS	0005 ROAD 2
14. TIN NO.	461-657-917-0000	ZIP CODE	House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.			TUNHAI BOOY
			Subdivision/Village Barangay
			TAGBILARAN BOHOL
			City/Municipality Province
		19. TELEPHONE NO.	6300
		20. MOBILE NO.	09461949981
		21. E-MAIL ADDRESS (if any)	ronard.pana@vsu.edu.ph

II. FAMILY BACKGROUND

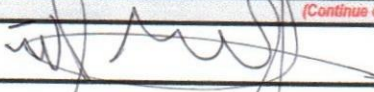
22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR)		NA	
MIDDLE NAME				
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	PAÑA			
FIRST NAME	LEONARDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	LIGAN			
25. MOTHER'S MAIDEN NAME	ROQUENA JAGANAS GONZAGA			
SURNAME	GONZAGA			
FIRST NAME	ROQUENA			
MIDDLE NAME	JAGANAS			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	DOROL ELEMENTARY SCHOOL		1999	2005		APRIL 2005	CLASS VALEDICTORIAN
SECONDARY	DR. CECILIO PUTONG NATIONAL HIGH SCHOOL		2005	2009		APRIL 2009	CLASS VALEDICTORIAN
VOCATIONAL / TRADE COURSE	NA						
COLLEGE	BOHOL ISLAND STATE UNIVERSITY-MAIN CAMPUS	BS IN MECHANICAL ENGINEERING	2009	2014		APRIL 2014	LGU SCHOLAR
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES DILIMAN	MS IN MECHANICAL ENGINEERING	2018	PRESENT			DOST-ERDT SCHOLAR

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JULY 10, 2019	CS FORM 212 (Revised 2017), Page 1 of 4
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[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
PROFICIENCY IN AUTOCAD AND 3D MODELING SOFTWARES		PHILIPPINE SOCIETY OF MECHANICAL ENGINEERS
PROFICIENCY IN MS EXCEL AND OTHER MS OFFICE PROGRAMS		
PAINTING		
READING BOOKS		

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:
RESIGNATION FROM TTSP

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☐ YES☒ NO

If YES, please specify ID No: _____

☐ YES☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
ENGR. ADOLFO C. SALISE, JR.	BISU-MC, TAGBILARAN CITY	038-5017516
DR. ZINA D. SAYSON	BISU-MC, TAGBILARAN CITY	038-5017516
ENGR. VENEL P. GULAY	GUINDULMAN, BOHOL	9989944869

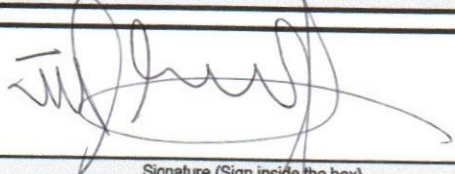
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.


Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance


Government Issued ID: PRC

ID/License/Passport No.: 0084923


Date/Place of Issuance: CEBU CITY


Signature (Sign inside the box)
JULY 10, 2019
Date Accomplished




Right Thumbmark

SUBSCRIBED AND SWORN to before me this 19 AUG 2019, affiant exhibiting his/her validly issued government ID as indicated above.


ATTY. RYSAN C. GUINOCOR
VSU LEGAL OFFICER

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