

## PERSONAL DATA SHEET

**WARNING:** Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	VALENZONA		
FIRST NAME	MARIO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ASMOLO		
3. DATE OF BIRTH (mm/dd/yyyy)	1/19/1958	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Tab-ang Baybay City Leyte City/Municipality Province
7. HEIGHT (m)	1.52	ZIP CODE	6521-A
8. WEIGHT (kg)	68		
9. BLOOD TYPE	"A"	18. PERMANENT ADDRESS	House/Block/Lot No. Subdivision/Village Tab-ang Baybay City Leyte City/Municipality Province
10. GSIS ID NO.	B58AKMAV016	ZIP CODE	6510
11. PAG-IBIG ID NO.	1700-0026-4048		
12. PHILHEALTH NO.	130000153320	19. TELEPHONE NO.	053-563-1379
13. SSS NO.	NA	20. MOBILE NO.	09176316050
14. TIN NO.	116-627-460	21. E-MAIL ADDRESS (if any)	marvaien58@yahoo.com
15. AGENCY EMPLOYEE NO.	000-815		

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	VALENZONA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	PRIMA	NAME EXTENSION (JR., SR)	RUTHLENE E. VALENZONA	1/19/1983
MIDDLE NAME	ESCO		KERWIN E. VALENZONA	2/26/1986
OCCUPATION	HOUSEKEEPER		WINSTON E. VALENZONA	6/6/1989
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	563-1379			
24. FATHER'S SURNAME	VALENZONA			
FIRST NAME	PEDRO (DECEASED)	SR		
MIDDLE NAME	DAJAO			
25. MOTHER'S MAIDEN NAME				
SURNAME	ASMOLO			
FIRST NAME	ABONDIA			
MIDDLE NAME	ABAYHON			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Amguhan Community School	Primary Education	1967	1972	Diploma	1972	Diploma
SECONDARY	Experimental Rural High School	High School	1972	1976	Diploma	1976	Diploma
VOGATIONAL / TRADE COURSE	None	None			None		None
COLLEGE	Visayas State College of Agriculture	Crop Production Technician	1976	1979	Diploma	1979	Diploma
GRADUATE STUDIES	None	None			None		None

(Continue on separate sheet if necessary)

SIGNATURE

DATE

04-11-2019



IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (If applicable)	
				NUMBER	Date of Validity
N.A.					

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

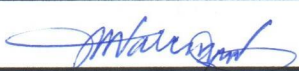
Include private employment. Start from your recent work. Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	OR LA RY / JO B/ PA	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
1/1/2018	present	Science Aide	National Abaca Research Center-Visayas State University	14155.00	4	Contractual	Yes
1/1/2015	12/31/2016	Science Aide	National Abaca Research Center -Visayas State University	11181.00	4	Contractual	Yes
1/1/2012	12/31/2014	Science Aide	National Abaca Research Center -Visayas State University	10749.00		Contractual	Yes
1/1/2008	12/31/2011	Science Aide	National Abaca Research Center -Visayas State University	7891.00		Contractual	Yes
1/1/1996	12/31/2007	Science Aide		6775.20		Contractual	Yes
1/1/1995	12/31/1995	Science Aide	National Abaca Research Center -Leyte State University	6060.00		Contractual	Yes
1/1/1992	12/31/1994	Science Aide	National Abaca Research Center -Leyte State University	4860.00		Contractual	Yes
1/1/1991	12/31/1991	Science Aide	National Abaca Research Center -Leyte State University	2700.00		Contractual	Yes
7/1/1989	12/31/1990	Science Aide	National Abaca Research Center -Leyte State University	102.27/day		Contractual	Yes
1/1/1988	12/31/1989	Science Aide	National Abaca Research Center -Leyte State University	2700.00		Contractual	Yes
7/1/1987	12/31/1987	Science Aide	Visayas State College of Agriculture-Leyte State University	1230.85		Contractual	Yes
3/1/1987	6/30/1987	Science Aide	Visayas State College of Agriculture-Leyte State University	1118.50		Contractual	Yes
7/1/1986	2/28/1987	Science Aide	Visayas State College of Agriculture-Leyte State University	987.25		Contractual	Yes
1/10/1985	5/30/1986	Science Aide	Visayas State College of Agriculture-Leyte State University	858.50		Contractual	Yes
5/1/1984	12/31/1984	Science Aide	Visayas State College of Agriculture-Leyte State University	780.45		Contractual	Yes
1/1/1984	12/31/1983	Science Aide	Visayas State College of Agriculture-Leyte State University	645.00		Contractual	Yes
1/1/1983	5/1/1984	Science Aide	Visayas State College of Agriculture-Leyte State University	610.00		Contractual	Yes

(Continue on separate sheet if necessary)

SIGNATURE		DATE	06-11-2019
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	In-House Review 2018	9/10/2018	9/13/2018	48	Technical	Odrex Green Room, Visca Baybay City, Leyte
	Regional Abaca Summit	7/22/2018	7/23/2018	24	Technical	VSU RDE Hall, Visca Baybay City, Leyte
	26 <sup>th</sup> Joint ViCARP and RRDEN Regional Research, Development and Extension Symposium	12/7/2017	12/28/2016	16	Conference	Visayas Consortium for Agriculture and Resources Programs/Regional Research and Development Extension Network/Visayas State University
	Abaca RDE In-House Review	7/21/2016	7/22/2016	16	Review	National Abaca Research Center/Visayas Consortium for Agriculture and Resources Programs/Regional Research and Development Extension Network/Visayas State University
	Workshop on the Development of Abaca Proposals and Validation of the Abaca Summit 2015 Proceeedings	3/17/2016	3/18/2016	16	Technical	Agricultural Technical Institute-Regional Training Center 8/Visayas State University
	2nd National Organic Agricultural Scientific Conference	2/16/2016	2/19/2016	32	Conference	Organic Agricultural Society of the Philippines, Inc.Agricultural Technical Institute-Regional Training Center 8/Visayas State I University
	National Conference on Development Initiatives in the Philippine Marginal Uplands	10/22/2013	10/24/2013	24	Conference	Visayas State University, Baybay City, Leyte
	Abaca Stakeholder's Consultative-Meeting and Planning-Workshop for the Visayas	11/6/2012	11/6/2012	8	Technical	National Abaca Research Center, Visayas State Univeristy
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	Fibercraft Making					
	Bonsai and Ornamentals/gardener					
	Driving					
	Christmas Décor Making					
SIGNATURE				DATE	06-11-2019	



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☐ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):  
\_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_


☐ YES☒ NO


If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)

NAME	ADDRESS	TEL. NO.
Crescencia C. Calumba	Tab-ang, Kilim, Baybay City, Leyte	335-4653
Arcelita C. Abellana	Gabas, Baybay City, Leyte	335-3915
Ederlina A. Lacdaying	Gabas, Baybay City, Leyte	335-2575

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

  
PHOTO

  
Right Thumbmark

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: V000689

ID/License/Passport No.: \_\_\_\_\_

Date/Place of Issuance: \_\_\_\_\_

\_\_\_\_\_  
Signature (Sign inside the box)

26-JUN-2019  
Date Accomplished

SUBSCRIBED AND SWORN to before me this 24 JUN 2019, affiant exhibiting his/her validly issued government ID as indicated above.

\_\_\_\_\_  
ATTY. RYAN G. GUINOCOR  
VSU LEGAL OFFICER

Person Administering Oath

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