



VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF

2/17/2019

2/6/15

27

9 FEB 2015

Name : Berna Lou L. Aba

Dept./Office: DBS

Position: Instructor I

Last Day of Service in VSU: _____

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : [] Resignation [] Retirement [] Transfer ☒ Study Leave [] Others: _____

Effective Date : August 1, 2014

Reason if Resignation : _____

Until further notice faculty/staff's address: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 Analyn M. Mazo	17. University Librarian	 Andrei D. Pardales 7/5-29-14
2. Dean, College of Agriculture	 Victor B. Asio	18. University Physician	 Elwin Jay V. Yu 6/3/14
3. Dean, College of Arts and Sciences	 Remberto A. Patindol	19. University Registrar	 Eliezer C. Velasco
4. Dean, College of Education	 Dolores L. Alcober	20. Head, Accounting Office	 Erlinda S. Esguerra
5. Dean, College of Mgt. and Economics	 Antonio P. Abamo 7/4/14 exc	21. Head, Cash Division	 Cocrazon U. Nuevo
6. Dean, College of Engineering	 Roberto C. Cuante	22. Head, Records Office	 Aster Sevilla 7/10
7. Dean, College of Forestry and Natural Resources	 Reneza S. Come 5/28/14	23. Head, PRPEO	 Teresita L. Quiñanola 2/5/15
8. Dean, College of Veterinary Medicine	 Eugene B. Lañada 5.28.14	24. Head, SPPMO	 Nestor M. Israel
9. Dean, Graduate School	 Beatriz S. Belonias	25. Director, GSD	 Lourdes B. Cano
10. Dean of Students	 Manolo B. Loreto, Jr. 12/29/14	26. Director, Admin. & Human Resource Dev't	 Ricardo N. Nanggan
11. Director, Institute of Human Kinetics	 Pastor P. Garcia	27. Director, Finance	 Othello B. Capuno 2/4/15
12. Director, EcoFarm	 Ruben M. Gapasin 12/29/14	28. Vice-President for Research & Extension	 Edgar E. Tulin 02/02/14
13. Director, NARC	 Maria Juliet C. Ceniza	29. Vice-President for Instruction	 Roberto C. Cuante
14. Director, NCRC	 Marcelo Quevedo	30. Vice-President for Admin. & Finance	 Victor B. Asio 6/17/14
15. Director, PhilRootcrops	 Luz D. Moreno 6/17/14	31. Vice-President for Planning and Resource Generation	 Jose L. Bacusimo
16. VFA/AdPA			

APPROVED:

JOSE L. BACUSIMO
President