

LEYTE STATE UNIVERSITY
Visca, Baybay, Leyte

CLEARANCE FOR FACULTY/STAFF

Name: **ELVIRA L. OCLARIT**
Dept./Office: **Dept. of Pest Management**

Position: **Asst. Professor**
Last Day of Service in LSU:

Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the university. After the completion of this clearance return all copies to the Human Resource Management & Development Office (HRMDO).

The above-named faculty-employee is cleared of money, property and other responsibilities from LSU, Visca, Baybay, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others _____
Effective Date: **November, 2005** Until further notice faculty/employee's address: _____
Reason if resignation:

| OFFICE | SIGNATURE/DATE | OFFICE | SIGNATURE/DATE |
|---|-----------------------------|----------------------------------|---------------------------|
| 1. Home Dept./Office | <u>L. M. NORIEL</u> | 16. Director, ODREx | <u>D. B. CAPUNO</u> |
| 2. Dean, Coll. of Agric. | <u>O. B. POSAS</u> | 17. University Librarian | <u>R. B. NAPIERE</u> |
| 3. Dean, Coll. of Arts & Sci. | <u>A. D. ACABAL</u> | 18. University Physician | <u>J. P. BERTULFO</u> |
| 4. Dean, Coll. of Educ. | <u>D. LA ALCOBER</u> | 19. University Registrar | <u>L. N. MARISCAL</u> |
| 5. Dean, Coll. of Eng'g & Agri-Industries | <u>R. C. GUARTE</u> | 20. Head, Acctg. Office | <u>R. C. DEMOS</u> |
| 6. Dean, Coll. of Forestry | <u>E. O. MANGAOANG</u> | 21. Head, Cash Office | <u>C. U. NUEVO</u> |
| 7. Dean, Coll. of Vet. Med. | <u>T. J. FERNANDEZ, JR.</u> | 22. Head, HRMDO | <u>T. L. OUIRANOLA</u> |
| 8. Dean, Graduate School | <u>M. T. DIPUTADO, JR.</u> | 23. Head, PPO | <u>N. M. ISRAEL</u> |
| 9. Dean of Students | <u>M. E. LORETO</u> | 24. Head, Property Office | <u>J. B. ISRAEL</u> |
| 10. Director, Institute of Human Kinetics | <u>A. A. VILLOCINO</u> | 25. Director, Administration | <u>E. B. CANO</u> |
| 11. Director, OCI | <u>E. E. JULIN</u> | 26. Director, Finance | <u>N. V. CALA</u> |
| 12. Director, FARM | <u>E. A. IMBARINO</u> | 27. VP, Academic Affairs | <u>J. L. BACUSMO</u> |
| 13. Director, NARC | <u>L. R. GONZAL</u> | 28. VP, Adm. & Finance | <u>J. M. ALQUINO, JR.</u> |
| 14. Director, NCRC | <u>E. E. SUDARIA</u> | 29. VP, Dev't & External Affairs | <u>M. K. PALOMAR</u> |
| 15. Director, PhilRootcrops | <u>A. M. MARISCAL</u> | | |

APPROVED: **PACIENCIA P. MILAN**
President

Mr. **CELESTINO P. SORDOME**
Records officer