

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ nd use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MERIOLES		
FIRST NAME	MANNYLEN		NAME EXTENSION (JR., SR)
MIDDLE NAME	ALDE		
3. DATE OF BIRTH (mm/dd/yyyy)	11/08/1990	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BORONGAN EASTERN SAMAR	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	17. RESIDENTIAL ADDRESS	Brgy. Marcos Baybay City, Leyte
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	ZIP CODE	6521
7. HEIGHT (m)	1.52 m	18. PERMANENT ADDRESS	Brgy. Marcos Baybay City, Leyte
8. WEIGHT (kg)	55 kg	ZIP CODE	6521
9. BLOOD TYPE	B	19. TELEPHONE NO.	
10. GSIS ID NO.	N/A	20. MOBILE NO.	09758791734
11. PAG-IBIG ID NO.	N/A	21. E-MAIL ADDRESS (if any)	len.alde@vsu.edu.ph
12. PHILHEALTH NO.	13-025160815-7		
13. SSS NO.	N/A		
14. TIN NO.	457-368-261		
15. AGENCY EMPLOYEE NO.	V00878		

II. FAMILY BACKGROUND

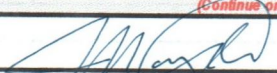
22. SPOUSE'S SURNAME	MERIOLES	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	SANNIAGO II	N/A	
MIDDLE NAME	CORPEZ		
OCCUPATION	Police corporal		
EMPLOYER/BUSINESS NAME	Philippine National Police		
BUSINESS ADDRESS	Inopacan		
TELEPHONE NO.			
24. FATHER'S SURNAME	ALDE		
FIRST NAME	EMMANUEL SR.		
MIDDLE NAME	BALANO		
25. MOTHER'S MAIDEN NAME			
SURNAME	COLES		
FIRST NAME	TERESITA		
MIDDLE NAME	ARMA		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	EUGENIO S. DAZA PILOT ELEMENTARY SCHOOL	ELEMENTARY	1997	2003		2003	ACADEMIC AWARD
SECONDARY	EASTERN SAMAR NATIONAL COMPREHENSIVE HIGH SCHOOL	HIGH SCHOOL	2003	2007		2007	ACADEMIC AWARD
VOCATIONAL / TRADE COURSE	/ NA	/ NA	/ NA	/ NA		/ NA	/ NA
COLLEGE	UNIVERSITY OF THE PHILIPPINES VISAYAS TACLOBAN COLLEGE	BACHELOR OF SCIENCE BIOLOGY	2007	2011		2011	/ NA
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF SCIENCE in PLANT PATHOLOGY	2011	2015		2015	/ NA
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES LOS BANOS	DOCTOR OF PHILOSOPHY in ENTOMOLOGY	2016	2021		2021	Phi Sigma Honor Society

(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 15, 2022
-----------	---	------	--------------------

[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
			From	To		
N/A						


#### VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Continue on separate sheet if necessary)

31.	SPECIAL SKILLS and HOBBIES	32.	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Driving and Reading	NA		Organic Agricultural Society Inc
				Philippine Phytopathological Society
				Internationa Society of Southeast Asian Agricultural Science

(Continue on separate sheet if necessary)

September 15, 2022

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input checked="" type="checkbox"/> YES<input type="checkbox"/> NO</div> <div>If YES, give details: finished contract as Research Assistant</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>RUBEN M. GAPASIN</td><td>DPM, VSU, VISCA, BAYBAY CITY</td><td></td></tr><tr><td>JESUSITO L. LIM</td><td>DPM, VSU, VISCA, BAYBAY CITY</td><td></td></tr><tr><td>ELVIRA L. OCLARIT</td><td>DPM, VSU, VISCA, BAYBAY CITY</td><td></td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	RUBEN M. GAPASIN	DPM, VSU, VISCA, BAYBAY CITY		JESUSITO L. LIM	DPM, VSU, VISCA, BAYBAY CITY		ELVIRA L. OCLARIT	DPM, VSU, VISCA, BAYBAY CITY	
NAME	ADDRESS	TEL. NO.											
RUBEN M. GAPASIN	DPM, VSU, VISCA, BAYBAY CITY												
JESUSITO L. LIM	DPM, VSU, VISCA, BAYBAY CITY												
ELVIRA L. OCLARIT	DPM, VSU, VISCA, BAYBAY CITY												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<div>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: VSU ID</div> <div>ID/License/Passport No.: V00878</div> <div>Date/Place of Issuance: 2015/VSU, BAYBAY LEYTE</div>	<div><div>Signature (Sign inside the box)</div><div>September 15, 2022</div><div>Date Accomplished</div></div> <div><div>Right Thumbmark</div></div>												
SUBSCRIBED AND SWORN to before me this 13 OCT 2022, affiant exhibiting his/her validly issued government ID as indicated above.													
<div>ATTY. RYSAN C. GUINOCOR VSU Chief Legal Officer</div> <div>Person Administering Oath</div>													

## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: June 9, 2015
- Position: Instructor 1
- Name of Office/Unit: Department of Pest Management
- Immediate Supervisor: Jesusito L. Lim
- Name of Agency/Organization and Location: Dept of Pest Management, VSU, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Coordinated laboratory classes
  - Conducted laboratory classes, quizzes and exams
  - Computed and submitted grades
- Summary of Actual Duties
  - Responsible in conducting classes, quizzes, long exams, and practical exams. Submitting midterm and final grades. Do other related tasks assigned by the Dept Head.

- Duration: July 1, 2019
- Position: Instructor 2
- Name of Office/Unit: Department of Pest Management
- Immediate Supervisor: Jesusito L. Lim
- Name of Agency/Organization and Location: Department of Pest Management, VSU, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Coordinated laboratory classes
  - Conducted laboratory classes, quizzes and exams
  - Computed and submitted grades
  - Created

- Summary of Actual Duties
  - Responsible in conducting classes, quizzes, long exams, and practical exams. Submitting midterm and final grades. Do other related tasks assigned by the Dept Head.

  
MANNYLEN A. MERIOLES

(Signature over Printed Name  
of Employee/Applicant)

Date: SEPTEMBER 15, 2022