(Revised Version) 2. ITEM NUMBER 4. FOR LOCAL GOVERNME Province City Municipality	Form No. 1 on No. 1 , s. 2017) ENT POSITION, RATION OR AGI	ENUMERATE 1st 2nd 3rd 4th	3. SALARY GRADE	☐ 5th Class ☐ 6th Class ☐ Special	
4. FOR LOCAL GOVERNME ☐ Province ☐ City ☐ Municipality 5. DEPARTMENT, CORPORE	RATION OR AGI	☐ 1st ☐ 2nd ☐ 3rd ☐ 4th	E GOVERNMENTAL UNIT A Class I Class Class Class Class	☐ 5th Class ☐ 6th Class ☐ Special	
4. FOR LOCAL GOVERNME Province City Municipality 5. DEPARTMENT, CORPORE	RATION OR AGI	☐ 1st ☐ 2nd ☐ 3rd ☐ 4th	Class I Class Class Class	☐ 5th Class ☐ 6th Class ☐ Special	
☐ Province ☑ City ☐ Municipality 5. DEPARTMENT, CORPOR	RATION OR AGI	☐ 1st ☐ 2nd ☐ 3rd ☐ 4th	Class I Class Class Class	☐ 5th Class ☐ 6th Class ☐ Special	
☐ Province ☑ City ☐ Municipality 5. DEPARTMENT, CORPOR	RATION OR AGI	☐ 1st ☐ 2nd ☐ 3rd ☐ 4th	Class I Class Class Class	☐ 5th Class ☐ 6th Class ☐ Special	
☑ City ☐ Municipality 5. DEPARTMENT, CORPOR	pehger see hi	☐ 2nd ☐ 3rd ☐ 4th	Class Class Class	Special Special	
☐ Municipality 5. DEPARTMENT, CORPOR	pehger see hi	☐ 3rd ☐ 4th	Class Class	Special Special 4	
	pehger see hi		etuser.	4. interpersonal relationship monagement - Effi and clients, and work well is a leaguito scrieve	
	pehger see hi	ENCY/	6. BUREAU OR OFFICE	SEPTION OF USE SECTION AND ADDRESS OF USE	
ECCAL GOVERNMENT	ES AND COLLE				
	ES AND COLLE		*		
STATE UNIVERSITI		GES	VISAYA	S STATE UNIVERSITY	
	Francisco Stranger Control of the second		en anna de Sautonio e estaco de respeto esta o transferio de la capacida de secución de la capacida del la capacida de la capacida del la capacida de la capacida de la capacida de la capacida de la capacida del la capacida del capacida del la ca	Installed problems	
7. DEPARTMENT / BRANCH / DIVISION			8. WORKSTATION / PLACE OF WORK		
DEPARTMENT OF AGRICU	LTURAL AND B	BIOSYSTEMS	licening delivery modes to enhance learning.		
	EERING	inpiaob vá seigei	te prince against the solid	BAYBAY CITY, LEYTE	
9. PRESENT APPROP: 10.	PREVIOUS APPI	ROP ACT	11. SALARY AUTHORIZI	ED 12. OTHER COMPENSATION	
	gninisel-pr	Hassons, teachi	ant - Designe and creates learning	33, impovante instructional Materials Developme	
			reservation in the state of the	ACA/PERA P2,000.00	
	r senset did bits	1510000-010 .Cos	o una e ao asin'i gentavi dipudin erda.	February Parises Pessel (1970) - Perkital Des desa	
13. POSITION TITLE OF IM	MEDIATE SUPE	RVISOR	14. POSITION TITLE OF	NEXT HIGHER SUPERVISOR	
Dean, Faculty	of Engineering	de de transcriptores esperantes de transcrip	Vice President, Academic Affairs		
15. POSITION TITLE, AND I	TEM OF THOSE	E DIRECTI Y	SUPERVISED		
			only by their item numbers a	and titles)	
			A PRESIDENCE OF THE PROPERTY O	A series between the series of	
16. MACHINE, EQUIPMENT	, TOOLS, ETC.,	USED REGL	ILARLY IN PERFORMANC	E OF WORK	
	Con	onuter printer	, laptop, projector, calculator	Time	
	calsjet Coll	ipater, printer	, iaptop, projector, calculator	T leaches S	
17. CONTACTS / CLIENTS		RS			
	Occasional	Frequent	17b. External	Occasional Frequent	
Executive / Supervisors	2265) V	iane∐ng/qui ient√ne wed	General Public Other Agencies		
Non-Supervisors	П	☑.	Others (Please Specify):	admin offices	
Staff	n risipen e		edecision in the solution of t	d Supplied in the second state of the second s	
18. WORKING CONDITION					
Office Work	aconerto en	unctions, amo	Other/s (Please Specify)	2. Performs,	
Field Work			han ma najanajvaj dinisave		
19. BRIEF DESCRIPTION O	F THE GENERA	AL FUNCTION	NOF THE UNIT OR SECTION	9N	
			and do research, extension	- POTRTIL - VALUE - I	

W BRIEF DESCRIPT		AL ILL BUSHION LIAN SUMMAN			
la gosob boshoth	ION OF THE GENERAL FUNCTION	9 11 2			
	To conduct instructi	on, research and extension	Republic of t		
1. QUALIFICATION S		A. 2	A Climbility		
21a. Education	21b. Experience	21c. Training	21d. Eligibility		
Relevant Masteral	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED except for courses with board exam		
degree	7978753 1951	a ei	wherein RA1080 is required		
	tion and the second	and the second s	one and the second of the seco		
21e. Core Compe			Competency Level		
	l Professionalism - demonstrates high standar ciples, values, and standards of public office	rds of professional behaviour, adhering to	2		
. Delivering Service Excelle atisfaction	sa ² ivon9 []				
. Communication Savy - Ef	2				
. Interpersonal relationship					
nd clients, and work well in	. 2				
Change Adaptation - Wo	rks effectively with a variety of people and situ	uations and adapts one's thinking.	AU THE BUILDING PARTIES OF		
	iately in dealing with change.		TVENZ SEVOD JASOL		
	gement - Promotes gender equality and wor	nen empowerment to address gender-			
elated problems	goment Tromoto gondor oquality situ nor	ES AND COLLEGES	TIERBINIE UNITERSITI		
21f. Functional Co	mnetencies		Competency Level		
	ered Environment Applies theories and psycho	plogies to facilitate various teaching-	2		
earning delivery modes to e	지수는 경기 경기 가장 하는 것이 되었다. 그는 경기 가장 하는 것이 없는 것이 없는 것이 없는 것이 없는 것이 없다.	THEAT SUIT BIOGNATENC	PERMENT OF ACRICL		
777/75	egies - Adopts principles and develops teachi	ng strategies by designing outcomes-	MDM12		
ased course syllabi to ada	_				
daseu course syriabilito adap	or to the changing educational landscape.	PERVIOUS APPROFACE 11	9. PPESENT APPROPT TO		
	- 14 Control of the C	Innovative Instructional Materials Development - Designs and creates learning lessons, teaching-learning			
experiences that utilize inno	vetive technologies in verious learning enviro				
	valive technologies in various learning enviro	nment.			
TOURS OF NEW PLANTS IN A CO	on- Revitalizes desirable Filipino values that a		2		
TOURS OF NEW PLANTS IN A CO	At the second se				
Filipino Values Restoratio Publication Writing - Deve	At the second se	re pro-God, pro-people, and pro-nature.	2 : MIRO E INTENDENSOR (A) 2		
4. Filipino Values Restoratio	on- Revitalizes desirable Filipino values that an elops and produces scientific article for peer-re-	re pro-God, pro-people, and pro-nature.	ME POSITION TITLE OF IM		
4. Filipino Values Restoration 5. Publication Writing - Developments. 21g. Technical Co	on-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-rempetencies d technical services for Agricultural an	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research	M 30 E ITIT MOITIRUS 6F 2		
Filipino Values Restoration Publication Writing - Developments. 21g. Technical Comprovides support and	on-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-representations of the competencies of the compete	eviewed journals by utilizing research nd Biosystems Eng'g faculty and	Competency Level		
4. Filipino Values Restoration 5. Publication Writing - Developments. 21g. Technical Control Provides support and	on-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-representation of the competencies of technical services for Agricultural an staff. DUTIES AND RESPONSIBILITIES (1)	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies)	Competency Level		
I. Filipino Values Restoration 5. Publication Writing - Developments. 21g. Technical Comprovides support and Provides Support and Provides Support and Percentage of Working	on-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-representation of the competencies of technical services for Agricultural an staff. DUTIES AND RESPONSIBILITIES (1)	eviewed journals by utilizing research nd Biosystems Eng'g faculty and	Competency Level		
i. Filipino Values Restoration i. Publication Writing - Developments. 21g. Technical Co Provides support and 22. STATEMENT OF	on-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-representation of technical services for Agricultural and staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:)	Competency Level		
E. Filipino Values Restoration 6. Publication Writing - Developments. 21g. Technical Comprovides support and Provides Support and Percentage of Working	on-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-representations of technical services for Agricultural and staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and 1. Teaches assigned subjects and	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related	Competency Level		
E. Filipino Values Restoration 6. Publication Writing - Developments. 21g. Technical Comprovides support and Provides Support and Percentage of Working	elops and produces scientific article for peer-representations and produces scientific article for peer-representations and technical services for Agricultural article for peer-representations and staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follows)	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring:	Competency Level		
. Filipino Values Restoration. Publication Writing - Developments. 21g. Technical Comprovides support and Provides Support and Percentage of Working	on-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-representations of technical services for Agricultural and staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and 1. Teaches assigned subjects and	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring:	Competency Level 2 Competency Level		
. Filipino Values Restoration. Publication Writing - Developments. 21g. Technical Comprovides support and Provides Support and Percentage of Working	con-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-report of technical services for Agricultural and staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follow a. Prepares and revised teaching responsible for peer-report of the pee	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to	Competency Level 2 Competency Level		
. Filipino Values Restoration . Publication Writing - Development . Publication Writing - Development . Publication Writing - Development . Provides Support and . Provides Support and . STATEMENT OF Percentage of Working . Time	con-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-representations and produces scientific article for peer-representations are recommended as staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follow a. Prepares and revised teaching redepartment head	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes)	Competency Level 2 Competency Level		
. Filipino Values Restoration . Publication Writing - Development . Publication Writing - Development . Publication Writing - Development . Provides Support and . Provides Support and . STATEMENT OF Percentage of Working . Time	elops and produces scientific article for peer-reported by the competencies d technical services for Agricultural article for peer-reported by the competencies d technical services for Agricultural article for peer-reported by the competencies d technical services for Agricultural article for peer-reported by the competencies 1. Teaches assigned subjects and functions, among others, the follow a. Prepares and revised teaching reported by the competencies and gives examination c. Checks test papers and returns examination	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes) to students one week after	Competency Level 2 Competency Level 2 Competency Level		
. Filipino Values Restoration . Publication Writing - Development . Publication Writing - Development . Provides Support and . Provides Support an	elops and produces scientific article for peer-reported by the competencies d technical services for Agricultural arguments and staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follow a. Prepares and revised teaching redepartment head b. Prepares and gives examination c. Checks test papers and returns examination d. Submits grade sheets within pre	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes) to students one week after	Competency Level 2 Competency Level 2 Competency Level 2 Asylanak 3		
. Filipino Values Restoration . Publication Writing - Development . Publication Writing - Development . Provides Support and . Provides Support an	elops and produces scientific article for peer-reported by the competencies d technical services for Agricultural and staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follow a. Prepares and revised teaching redepartment head b. Prepares and gives examination c. Checks test papers and returns examination d. Submits grade sheets within prethrough the department	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes) to students one week after scribed period to the Registrar	Competency Level 2 Competency Level 2 Competency Level 2 A Competency Level 3 A Competency Level 4 A Comp		
. Filipino Values Restoration . Publication Writing - Development . Publication Writing - Development . Provides Support and . Provides Support an	con-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-representations and produces scientific article for peer-representations are recommended. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follow a. Prepares and revised teaching representation department head b. Prepares and gives examination c. Checks test papers and returns examination d. Submits grade sheets within prethrough the department 2. Performs research and/or external elops.	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes) to students one week after scribed period to the Registrar	Competency Level 2 Competency Level 2 Competency Level 2 Verbance 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		
. Filipino Values Restoration . Publication Writing - Developments 21g. Technical Control Provides support and 22. STATEMENT OF Percentage of Working Time	con-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-representation of technical services for Agricultural and staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follown a. Prepares and revised teaching redepartment head b. Prepares and gives examination c. Checks test papers and returns examination d. Submits grade sheets within prethrough the department 2. Performs research and/or external following:	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes) to students one week after scribed period to the Registrar asion functions, among others the	Competency Level 2 Competency Level 2 Competency Level 2 Accompanies of the properties of the prope		
i. Publication Writing - Developments. 21g. Technical Control Provides support and Percentage of Working Time	elops and produces scientific article for peer-reported technical services for Agricultural article for peer-reported for Agricultural article for Agricultu	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes) to students one week after scribed period to the Registrar asion functions, among others the	Competency Level 2 Competency Level 2 Competency Level 2 Property Level 2 Proper		
. Filipino Values Restoration. E. Publication Writing - Developments. 21g. Technical Comprovides support and a support a	elops and produces scientific article for peer-representation and produces scientific article for peer-representations and produces for Agricultural and staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follow a. Prepares and revised teaching redepartment head b. Prepares and gives examination c. Checks test papers and returns examination d. Submits grade sheets within prethrough the department 2. Performs research and/or extensionly a prepares research/extension problements duly approved research.	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes) to students one week after scribed period to the Registrar asion functions, among others the	Competency Level 2 Competency Level 2 Competency Level 2 Verbance 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		
Provides support and Percentage of Working Time	elops and produces scientific article for peer-report produces and staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follow a. Prepares and revised teaching report department head b. Prepares and gives examination c. Checks test papers and returns examination d. Submits grade sheets within prethrough the department 2. Performs research and/or external following: a. Prepares research/extension produces frame	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes) to students one week after scribed period to the Registrar asion functions, among others the poposals arch/extension projects within time	Competency Level 2 Competency Level 2 Competency Level 2 Intradial action 2 resolved action 3 resolved action 4 resolved action 5 resolved action 6 resolved action 7 resolved action 8 resol		
i. Filipino Values Restoration i. Publication Writing - Developments. 21g. Technical Comprovides support and a support a	elops and produces scientific article for peer-representation and produces scientific article for peer-representations and produces scientific article for peer-representations and staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follow a. Prepares and revised teaching representation to the companies of	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes) to students one week after scribed period to the Registrar asion functions, among others the poposals arch/extension projects within time scribed period	Competency Level 2 Compet		
5. Publication Writing - Developments. 21g. Technical Co Provides support and 22. STATEMENT OF Percentage of Working Time	con-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-representations and produces scientific article for peer-representations are representations. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follow a. Prepares and revised teaching redepartment head b. Prepares and gives examination c. Checks test papers and returns examination d. Submits grade sheets within prethrough the department 2. Performs research and/or extensionly a prepares research/extension problements duly approved research and the presents research/extension out of the presents research/e	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes) to students one week after scribed period to the Registrar asion functions, among others the poposals arch/extension projects within time scribed period tputs during conferences/fora of	Competency Level 2 Compet		
1. Filipino Values Restoration 5. Publication Writing - Developments. 21g. Technical Conception of the Provides support and the Provides Support and the Provides of Working Time 80%	con-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-representations and produces scientific article for peer-representations are recommended. DUTIES AND RESPONSIBILITIES (1) (State the duties and staff. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follow a. Prepares and revised teaching representation department head b. Prepares and gives examination c. Checks test papers and returns examination d. Submits grade sheets within prethrough the department 2. Performs research and/or extension of the prepares reports within the presentation of the presents research/extension out legitimate professional organization or the professional organization or the presents research/extension out legitimate professional organization.	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes) to students one week after scribed period to the Registrar asion functions, among others the poposals arch/extension projects within time scribed period tputs during conferences/fora of as in the conferences/fora of ans in the conference	Competency Level 2 Compet		
4. Filipino Values Restoration 5. Publication Writing - Developments. 21g. Technical Comprovides support and an arrange of Working Time 80%	con-Revitalizes desirable Filipino values that an elops and produces scientific article for peer-representations and produces scientific article for peer-representations are representations. DUTIES AND RESPONSIBILITIES (1) (State the duties and functions, among others, the follow a. Prepares and revised teaching redepartment head b. Prepares and gives examination c. Checks test papers and returns examination d. Submits grade sheets within prethrough the department 2. Performs research and/or extensionly a prepares research/extension problements duly approved research and the presents research/extension out of the presents research/e	re pro-God, pro-people, and pro-nature. eviewed journals by utilizing research and Biosystems Eng'g faculty and Fechnical Competencies) responsibilities here:) performs other teaching related ring: materials/guides and submit to as (mid/final/long/quizzes) to students one week after scribed period to the Registrar asion functions, among others the poposals arch/extension projects within time scribed period tputs during conferences/fora of as in the conferences/fora of ans in the conference	Competency Level 2 compet		

5% accreditation functions
b. Performs other functions assigned by the department head,
College Dean, Vice Presidents and the University President

23. ACKNOWLEDGMENT AND ACCEPTANCE:

I have received a copy of this position description. It has been discussed with me and I have freely chosen to comply with the performance and behavior/conduct expectations contained herein.

a. Performs functions relative to committee memberships and other
 ad hoc assignments including related to quality assurance and other

4. Performs other functions, among others:

JUCEL MARIE T. GUATLO
Employee's Name, Date and Signature

NILO L. LEORNA Supervisor's Name, Date and Signature

8/1/2025