

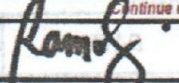
PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () ☐ d use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

| | | | |
|-------------------------------|---|---|--|
| PERSONAL INFORMATION | | | |
| 2. SURNAME | RAMOS | | |
| FIRST NAME | DONNA CHRISTENE | NAME EXTENSION (JR., SR) N/A | |
| MIDDLE NAME | QUINLOG | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 4/10/1994 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: |
| 4. PLACE OF BIRTH | BAYBAY, LEYTE | If holder of dual citizenship, please indicate the details. | |
| 5. SEX | <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female | | |
| 6 CIVIL STATUS | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS | 1313 ZONE 1 House/Block/Lot No. Street Subdivision/Village GUADALUPE BAYBAY BARANGAY City/Municipality LEYTE Province |
| 7. HEIGHT (m) | 1.55 | ZIP CODE | 6521 |
| 8. WEIGHT (kg) | 50 | 18. PERMANENT ADDRESS | 1313 ZONE 1 House/Block/Lot No. Street Subdivision/Village GUADALUPE BAYBAY BARANGAY City/Municipality LEYTE Province |
| 9. BLOOD TYPE | O | ZIP CODE | 6521 |
| 10. GSIS ID NO. | 2005057011 | 19. TELEPHONE NO. | N/A |
| 11. PAG-IBIG ID NO. | 917019981101 | 20. MOBILE NO. | +639776371800 |
| 12. PHILHEALTH NO. | 13-025216780-4 | 21. E-MAIL ADDRESS (if any) | donnachristeneramos04@gmail.com |
| 13. SSS NO. | N/A | | |
| 14. TIN NO. | 457-369-656 | | |
| 15. AGENCY EMPLOYEE NO. | VO0924 | | |

| | | | | |
|---|--------------------------|--------------------------|---|----------------------------|
| FAMILY BACKGROUND | | | | |
| 22. SPOUSE'S SURNAME | N/A | | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | NAME EXTENSION (JR., SR) | | N/A | |
| MIDDLE NAME | | | | |
| OCCUPATION | | | | |
| EMPLOYER/BUSINESS NAME | | | | |
| BUSINESS ADDRESS | | | | |
| TELEPHONE NO. | | | | |
| 24. FATHER'S SURNAME | RAMOS | | | |
| FIRST NAME | DANY | NAME EXTENSION (JR., SR) | | |
| MIDDLE NAME | SOMOZA | | | |
| 25. MOTHER'S MAIDEN NAME | | | | |
| SURNAME | QUINLOG | | | |
| FIRST NAME | MA. NENA | | | |
| MIDDLE NAME | BERNASOR | | | |
| (Continue on separate sheet if necessary) | | | | |

| | | | | | | | |
|---|---------------------------|---|---|----------------------|--|----------------|---------------------------------------|
| EDUCATIONAL BACKGROUND | | | | | | | |
| 26. | LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
| | | | | From To | | | |
| | ELEMENTARY | VISCA FOUNDATION ELEMENTARY SCHOOL | PRIMARY EDUCATION | 2001 2006 | Graduated | 2006 | WITH HIGH HONORS |
| | SECONDARY | VISAYAS STATE UNIVERSITY LABORATORY HIGH SCHOOL | HIGH SCHOOL | 2006 2010 | Graduated | 2010 | WITH HIGH HONORS |
| | VOCATIONAL / TRADE COURSE | N/A | | | | | |
| | COLLEGE | VISAYAS STATE UNIVERSITY-MAIN CAMPUS | BS IN BIOTECHNOLOGY MAJOR IN INDUSTRIAL BIOTECHNOLOGY | 2010 2014 | Graduated | 2014 | MAGNA CUM LAUDE |
| | GRADUATE STUDIES | UNIVERSITY OF THE PHILIPPINES LOS BAÑOS | MS IN MOLECULAR BIOLOGY AND BIOTECHNOLOGY | 2017 ongoing | | | |
| (Continue on separate sheet if necessary) | | | | | | | |

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|---|---------------|
| SIGNATURE | DATE |
|  | July 28, 2020 |

| IV. CIVIL SERVICE ELIGIBILITY | | | | | |
|-------------------------------|--|---------------------------|--|-------------------------|------------------------|
| 27. | CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE | RATING (If Applicable) | DATE OF EXAMINATION / CONFERMENT | LICENSE (if applicable) | |
| | | | | NUMBER | Date of Validity |
| | PD 907- HONOR GRADUATE | N/A | 5/9/2014 | N/A | 100108140180 5/9/2014 |
| | DRIVER'S LICENSE- NON PROFESSIONAL | N/A | 3/8/2016 | BAYBAY, LEYTE | H12-16-000621 3/8/2016 |
| | | | | | |
| | | | | | |
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| | | | | | |

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE
(Include private employment. Start from your recent work.) Description of duties should be indicated in the attached Work Experience sheet.

| | | | | | | | | |
|----|-----------------|--|--|--|--|------------------|--|--|
| 20 | INCLUSIVE DATES | | | | | SALARY/ JOB/ PAY | | |
|----|-----------------|--|--|--|--|------------------|--|--|

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE 

DATE _____

July 28, 2020

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

| 29. | NAME & ADDRESS OF ORGANIZATION (Write in full) | INCLUSIVE DATES (mm/dd/yyyy) | | NUMBER OF HOURS | POSITION / NATURE OF WORK |
|------|---|---------------------------------|----|--------------------|---------------------------|
| | | From | To | | |
| None | | | | | |
| | | | | | |
| | | | | | |
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(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

| 30. | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) | INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) | | NUMBER OF HOURS | Type of LD (Managerial/ Supervisory/ Technical/etc) | CONDUCTED/ SPONSORED BY (Write in full) |
|-----|--|--|------------|--------------------|---|---|
| | | From | To | | | |
| | The Science Behind How UPLB COVID-19 Molecular Diagnostics Laboratory (UPLB-CMDL) Works | 07/23/2020 | 07/23/2020 | 2.5 hrs | technical | Institute of Plant Breeding, UP Los Banos |
| | OneStore Orientation: Increasing Market Visibility thru DOST's e-Commerce Platform | 06/29/2020 | 06/29/2020 | 3 hrs | technical | DOST-NCR |
| | Good Manufacturing Practices Seminar | 06/29/2020 | 06/29/2020 | 3 hrs | technical | DOST-NCR |
| | Webinar on Basic Nutrition and Meal Planning | 06/19/2020 | 06/19/2020 | 3 hrs | technical | DOST-NCR |
| | Webinar on Nutrigenomics | 04/08/2020 | 04/08/2020 | 8 hrs | technical | DOST-FNRI |
| | Activity on Coronavirus 2019 (Covid-19) | 04/08/2020 | 04/08/2020 | 8 | technical | AACC Learning Lab for Laboratory Medicine on NEJM Knowledge+ |
| | New Year: Time to Debunk Myths on Vaccines | 01/23/2020 | 01/23/2020 | 3 | technical | UP College of Medicine, UP Manila |
| | Online Biosafety Training for Laboratorians Handling SARS-CoV-2 | 03/20/2020 | 04/30/2020 | 16 | technical | National Training Center for Biosafety and Biosecurity: NIH, UP Manila |
| | Training on Tissue Culture (of Banana) | 11/21/2019 | 11/21/2019 | 8 | technical | NIMBB (BIOTECH), UPLB |
| | e-Learning courses on: -Concepts in the Safety Assessment of Novel Food and Feed -Application of Problem Formulation to Food and Feed Safety Assessments -Understanding Low Level Presence in Agricultural Biotechnology -Confined Field Trials of Genetically Engineered Plants -Application of Problem Formulation to the Environmental Risk Assessment of GE Crops | 04/26/2019 | 04/30/2019 | 5 days | technical | The ILSI Research Foundation Washington DC |
| | Lab to Life: Translating Health Research for Filipinos | 04/28/2019 | 04/28/2019 | 4 hrs | technical | UNILAB, Inc.; UP Manila -NIH |
| | Training- Workshop on Responsible Conduct of Research | 02/13/2019 | 02/15/2019 | 3 days | capacity strengthening | UPM-NIH Training Center for Health Research Ethics and Good Clinical Practice, FERCAP |
| | UP Webinar: "New Year: Time to Debunk Myths on Vaccines" | 01/23/2019 | 01/23/2019 | 1 hr | technical | UP Manila |
| | 2018 Molecular Medicine Conference | 11/17/2018 | 11/18/2018 | 2 days | technical | St. Luke's Molecular Medicine Society; UP Physician-Scientist Association |
| | UP Webinar: "Unfinished War: Sever Diarrhea in Children | 09/12/2018 | 09/12/2018 | 1 hr | technical | UP Manila |
| | UP Webinar: "The Rising Antimicrobial Resistance: Guidelines for Stemming the Tide" | 11/7/2018 | 11/7/2018 | 1 hr | technical | UP Manila |
| | National Teacher Training for General Physics 1 & General Chemistry 1 | 09/01/2018 | 09/01/2018 | 1 day | technical | De La Salle University-Manila & Philippine Association of Physics & Science Instructors |
| | Philippine Society for Microbiology (PSM) Cluster 2 Symposium | 03/24/18 | 03/24/18 | 1 day | technical | PSM, Inc and University of Santo Tomas |

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

| 31. | SPECIAL SKILLS and HOBBIES | 32. | NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) | 33. | MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) |
|-----|---|------|--|-----|---|
| | Administrative/laboratory works | None | | | Member- Philippine Society for Microbiology, inc. (PSM) |
| | Computer applications/software | | | | Member-The Philippine Society of Biochemistry and Molecular Biology Inc. |
| | video & audio transcription | | | | Member- Philippine Association of Physics and Science Instructors (PAPSI) |
| | Photo editing & basic photography | | | | Member-Philippine Society for Microbiology (PSM), Inc. |
| | Playing musical instruments (violin, gu | | | | Adviser-Visayas State University Biotechnological Society (VSU-BS) |
| | Mountain climbing/ hiking | | | | Member-VSU Alumni Association, Inc. |
| | Baking | | | | |

(Continue on separate sheet if necessary)

| | |
|-----------|------|
| SIGNATURE | DATE |
|-----------|------|

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

39. Have you acquired the status of an immigrant or permanent resident of another country?

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

| NAME | ADDRESS | TEL. NO. |
|-----------------------|--------------------------------|----------|
| EDGARDO E. TULIN | VSU, Visca, Baybay City, Leyte | |
| MA. THERESA P. LORETO | VSU, Visca, Baybay City, Leyte | |
| MARCIANA B. GALAMBABO | VSU, Visca, Baybay City, Leyte | |

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



DONNA CHRISTINE QUINLOG RAMOS

| | | |
|--|--|---------------------|
| Government issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance | Signature (Sign inside the box) Date Accomplished: 07/28/2020 | Right Thumbmark |
| Government issued ID: DRIVER'S LICENSE | | |
| ID/License/Passport No.: H12-16-000621 | | |
| Date/Place of Issuance: 06/05/2018/BAYBAY, LEYTE | | |

SUBSCRIBED AND SWORN to before me this AUG 17 2020, affiant exhibiting his/her validly issued government ID as indicated above.

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Book No. 11
Series of 2020

ATTY. NICOMEDES R. BORINES
Notary Public
Notarial Commission No. B-18-12-01
Until December 31, 2020
Roll of Attorneys No. 66721
Person Administering Oath
IBP Life Member No. 016991

PTR No. PI 3760920B / Baybay City, Leyte
MCLE Comp. Cert. No. VI - 004107 / 3 Aug. 2018
Brgy. Candadam, Baybay City Leyte
TIN : 136-821-318

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 02, 2016 – Present
- Position: Instructor I
- Name of Office/Unit: Department of Biotechnology
- Immediate Supervisor: Ma. Theresa P. Loreto
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions
 - Conducts lecture classes: InBt121 (Bioprocess I), Btec 134 (Methods in Recombinant DNA Technology, Btec 22 (Fundamentals of Bioprocessing), and InBt 122 (Bioprocess II)
 - Conducts lab classes: Chem 11 (General Chemistry), Chem 16 (General Inorganic Chemistry II, InBt 121 (Bioprocess I)
 - Academic adviser, Freshmen and Sophomore BS Biotechnology students
 - Adviser, VSU Biotechnological Society (VSU-BS)
 - Student Research Committee (member) – revising of thesis manuscripts
- Summary of Actual Duties
 - To conduct classes as scheduled; to conduct examination (mid/final/long hours/quizzes), maintain class record, and correct and return test papers on time; to submit grades and turn over class records to department head two weeks after the finals examination; to participate in other teaching activities required of them; to report to class on time and pass clearance after end of semester

- Duration: June 02, 2014 – May 31, 2016
- Position: Science Research Assistant
- Name of Office/Unit: PhilRootcrops Research and Training Center (PhilRootcrops)
- Immediate Supervisor: Edgardo E. Tulin
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions
 - Development of a dipstick kit for the rapid identification of true-to-type "carabao" mango variety.
- Summary of Actual Duties
 - Project Name: Genetic Markers and Immuno-based Identification of Philippine Carabao Mango
 - Conducts experiments in Component 2 of the said project; assists project staff in ordering of chemicals for the project; performs extraction and purification of collected mango samples for identification of carabao mango-specific protein marker; prepares buffers and solutions needed for extraction of carabao mango-specific protein; performs experiments on the generation of polyclonal antibodies in rabbits and titration of the activity of the generated antibody; conducts sensitivity assay of the generated antisera; assists project staff in developing dipstick kit for detection; conducts testing of diagnostic kit in the laboratory and in the field; assists project leader in writing project progress and terminal reports.


 DONNA CHRISTENE Q. RAMOS

Date: 07/28/2020