



VISAYAS
STATE UNIVERSITY

OFFICE OF THE PRESIDENT

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NOTICE OF SALARY ADJUSTMENT

January 18, 2023

Ms. Maria Farah A. Viscara
National Coconut Research Center-Visayas
VSU, Visca, City of Baybay, Leyte

Dear Ms. Viscara:

f. 1/17/23

Pursuant to National Budget Circular No. 591 dated January 10, 2023 implementing Republic Act No. 11466 dated January 8, 2020, your salary is hereby adjusted effective January 1, 2023 as follows:

- | | |
|---|--------------------|
| 1. Monthly basic salary
under the new Salary Schedule; SG- 4, | <u>₱ 15,586.00</u> |
| 2. Actual monthly basic salary
as of December 31, 2022;
SG-4: | <u>14,993.00</u> |
| 3. Monthly salary adjustment
effective January 1, 2023 (1-2) | <u>₱ 593.00</u> |

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

EDGARDO E. TULIN
President

Position Title: Science Aide
Salary Grade: 4

cc: OHRA, ODHRM, OHRSPPR, OHPLB