

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Mr. ANDY PHIL D. CORTES has assumed the duties and responsibilities as INSTRUCTOR I of DEPARTMENT OF CIVIL ENGINEERING effective _____.

This certification is issued in connection with the issuance of the appointment of Mr. ANDY PHIL D. CORTES as INSTRUCTOR I.

Done this _____ day of _____ at the DEPARTMENT OF CIVIL ENGINEERING, COLLEGE OF ENGINEERING AND TECHNOLOGY, VISAYAS STATE UNIVERSITY, VISCA, BAYBAY CITY.


EPIFANIA G. LORETO
Head of Office/Department/Unit

Date:

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*