

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. **NORBERT JOHN ORTEGA VILLAS** has assumed the duties and responsibilities as **EDUCATION RESEARCH ASSISTANT I (ERA I)** of **OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS AND SERVICES** effective January 3, 2022.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. **VILLAS** as **ERA I**.

Done this 3rd day of January 2022 in VSU, Baybay City.


DR. ALELI A. VILLOCINO
Head of Office/Department/Unit

Date: January 3, 2022

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*