

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	TOLIBAS		
FIRST NAME	MICHELLE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	CALDA		
3. DATE OF BIRTH (mm/dd/yyyy)	04/02/1977	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Cagamutan, Gamay N. Samar	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	DUPLEX E-2 House/Block/Lot No. Street VISAYAS STATE UNIVERSITY VISCA Subdivision/Village Barangay BAYBAY CITY, LEYTE City/Municipality Province
7. HEIGHT (m)	1.50 M	ZIP CODE	6521-A
8. WEIGHT (kg)	52 kg		
9. BLOOD TYPE	"A"	18. PERMANENT ADDRESS	SAN ROQUE ST., House/Block/Lot No. Street CAGAMUTAN DEL SUR Subdivision/Village Barangay GAMAY, N. SAMAR City/Municipality Province
10. GSIS ID NO.	77040200404 / B7742MAC028	ZIP CODE	6422
11. PAG-IBIG ID NO.	121048052134		
12. PHILHEALTH NO.	13-000044834-7		
13. SSS NO.	3347441523	19. TELEPHONE NO.	(053) 563-9591
14. TIN NO.	913-183-670	20. MOBILE NO.	09369393634
15. AGENCY EMPLOYEE NO.	V000513	21. E-MAIL ADDRESS (if any)	michzcald@yaho.com / michelle.tolibas@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	TOLIBAS		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	RUEL ELESITO	NAME EXTENSION (JR., SR)	KLINT ZCHYSTER DWAYNE C. TOLIBAS	01/19/2007
MIDDLE NAME	CUMPIO		QWYN QNCHY LHYNN C. TOLIBAS	10/14/2011
OCCUPATION	OVERSEAS FILIPINO WORKER			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	CALDA			
FIRST NAME	FLORENCIO SR	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BALENA			
25. MOTHER'S MAIDEN NAME	ACAL			
SURNAME	CONCEPCION			
FIRST NAME	NECESITO			
MIDDLE NAME				

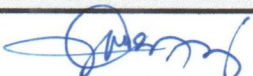
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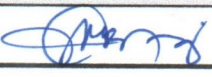
III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CAGAMUTAN ELEMENTARY SCHOOL	PRIMARY EDUCATION	1983	1989	Graduated	1989	3rd honors
SECONDARY	GALA VOCATIONCAL SCHOOL	HIGH SCHOOL	1989	1993	Graduated	1993	8th honors
COLLEGE	COLEGIO DE SAN LORENZO RUIZ DE MANILA, INC.	BACHELOR OF SCIENCE IN NURSING	1993	1997	Graduated	1997	NA
GRADUATE STUDIES	UNIVERSITY OF EASTERN PHILIPPINES	MASTER OF ARTS IN NURSING	2006	2010	Graduated	2010	BEST THESIS & BEST THESIS PRESENTER
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	DOCTOR OF SCIENCE IN NURSING	2012	2014	Cand.	NA	NA
GRADUATE STUDIES	ST. PAUL UNIVERSITY PHILIPPINES	Ph. D in NURSING SCIENCE	2016	2020	Graduated	2020	NA

(Continue on separate sheet if necessary)

SIGNATURE		DATE	October 7, 2022
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IV. CIVIL SERVICE ELIGIBILITY							
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)			
				NUMBER	Date of Validity		
PHILIPPINE NURSES LICENSURE EXAMINATION (PNLE)	79.80%	Nov. 29-30, 1998	MANILA, PHILIPPINES	0326477	04/02/2023		
MIDWIFERY LICENSURE EXAMINATION	86.70%	Nov. 15-16, 2008	TACLOBAN CITY, PHILIPPINES	0147033	04/02/2023		
(Continue on separate sheet if necessary)							
V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0") INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
07/01/2019	PRESENT	ASSOCIATE PROFESSOR I	VISAYAS STATE UNIVERISTY	P 49,835.00	19-1	Permantent	Yes
01/01/2019	06/30/19	ASSISTANT PROFESSOR III	VISAYAS STATE UNIVERISTY	P 36,942.00	17-1	Permantent	Yes
01/01/2018	12/31/2018	ASSISTANT PROFESSOR III	VISAYAS STATEUNIVESITY	P 34,781.00	17-1	Permanent	Yes
01/01/2017	12/31/2017	ASSISTANT PROFESSOR III	VISAYAS STATE UNIVERSITY	P 32,747.00	17-1	Permanent	Yes
08/01/2016	12/31/2016	INSTRUCTOR III	VISAYAS STATE UNIVERSITY	P 24,141.00	14-1	Permanent	Yes
01/01/2015	07/31/2016	INSTRUCTOR III	VISAYAS STATE UNIVERSITY	P 24,141.00	14-1	Temporary	Yes
11/01/2012	12/31/2014	INSTRUCTOR I	VISAYAS STATE UNIVERSITY	P 19,940.00	12-1	Temporary	Yes
06/15/2010	10/31/2012	INSTRUCTOR I	VISAYAS STATE UNIVERSITY	P 19,940.00	12-1	Renewal	Yes
02/15/2007	06/14/2010	CLINICAL INSTRUCTOR	COLEGIO DE SAN LORENZO RUIZ DE MANILA, INC.	P 16,346.00	NA	Contractual	No
07/21/2005	09/08/2006	REGISTERED NURSE	KING FAHD ARMED FORCES HOSPITAL	SR 2200	NA	Contractual	Yes
07/07/2001	06/16/2005	NURSE I	NORTHERN SAMAR PROVINCIAL HOSPITAL	P 9,466.00	NA	Permanent	Yes
04/11/2005	06/30/2005	CLINICAL INSTRUCTOR	EASTERN VISAYAS CENTRAL COLLEGES	100/hr	NA	Part time	No
04/30/2003	11/30/2003	CLINICAL INSTRUCTOR	COLEGIO DE SAN LORENZO RUIZ DE MANILA, INC.	120/hr	NA	Part time	No
02/01/2000	07/06/2001	STAFF NURSE	GAMAY DISTRICT HOSPITAL	P 6,000.00	NA	Contractual	Yes
02/01/2000	03/31/2001	PROGRAM COORDINATOR	MEDECINS DU MONDE	P 6,000.00	NA	Contractual	No
12/ /1992	05/ /1996	SANGUNIANG KABATAAN (SK CHAIRMAN)	LOCAL GOVERNMENT UNIT	Unrecalled	NA	Elected	Yes
(Continue on separate sheet if necessary)							
SIGNATURE				DATE		October 7, 2022	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	KABALIKAT CIVICOM	01/27/2017	PRESENT		MEMBER	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
BOOK DEVELOPED AND COPYRIGHTED						
	1. The ABCs of Romantic Relationship Destabilization and Relational Resolution (A handbook of Love, Loss, and the Amelioration Process) Part 1	N/A	N/A	N/A	N/A	N/A
	2. Relational Termination and Its Effects (A handbook of Love, Loss, and the Amelioration Process) Part 2	N/A	N/A	N/A	N/A	N/A
	3. SELF CARE: The Anatomy of Healing in the Aftermath of Relational Termination (A handbook of Love, Loss, and the Amelioration Process) Part 3	N/A	N/A	N/A	N/A	N/A
	4. Understanding Critical Thinking and Nursing Process: Concept, Process, and Application (First Edition)	N/A	N/A	N/A	N/A	N/A
	5. Documentation and Reporting: Notes for Nurses and Nursing Students (First Edition)	N/A	N/A	N/A	N/A	N/A
	6. Care of a Well Mother and Child During the Perinatal Period : Notes for Nurses and Midwives (First Edition)	N/A	N/A	N/A	N/A	N/A
CONFERENCE ATTENDED						
	4th SPUP International Health Congress	12/06/2018	12/08/2018	24	Technical	St. Paul University Philippines, Tuguegarao, Cagayan
	3rd International Health Congress: Transforming Professional Practice through Caring	12/02/2016	12/03/2016	16	Technical	St. Paul University Philippines, Tuguegarao, Cagayan
	6th Taiwan-Philippines International Academic Communication Conference	08/02/2014	08/02/2014	8	Technical	Alethea University, Cebu Normal University & San Carlos University
	6th National Nursing Research Conference	11/29/2013	11/30/2013	16	Technical	Philippine Nursing Research Society, Inc.
LECTURES CONDUCTED						
	Faculty Onboarding: Padayon sa Panaghiusa VSU: Simple Hacks to Stay Healthy at Work	07/08/2022	07/08/2022	2	Technical	Visayas State University
	Women's Month Celebrations: We are Stronger Together	03/31/2022	03/31/2022	4	Technical	Visayas State University
	Women's Month: A Webinar on Menopause and other Gynaecologic Problems	03/31/2022	03/31/2022	4	Technical	Visayas State University
	Faculty Onboarding: Padayon Viscan: Helath in the Workplace: Living Healthy Lifestyle Under Pressure	02/08/2022	02/08/2022	4	Technical	Visayas State University
	VSU Faculty Onboarding: Welcome Academic Year 2021: Emergency Management in the Workplace	08/18/2021	08/18/2021	4	Technical	Visayas State University
	National Teacher's Day: Teachers at hthe Heart of Education Recovery	08/18/2021	08/18/2021	4	Technical	Anito National High School, Anito, Gamay, N. Samar
	Guest Speaker on the Theme: Pagkakaisa Sa Pagkakaiba-iba: Kalidad sa Edukasyon Para sa Lahat	04/04/2019	04/04/2019	8	Technical	Cagamutan National High School, Anito, Gamay, N. Samar
	Community Extension in a Nutshell	03/03/2019	03/03/2019	8	Technical	Kabalikat Civicom, Gamay, N. Samar
	Continuing Education Program with the Topic: Focus Charting	07/06/2017	07/06/2017	4	Technical	Clinica Gatchalian Hospital, Ormoc City, Leyte
	Continuing Education Program with the Topic: Antenatal Care for Positive Pregnancy Experience	07/06/2017	07/06/2017	4	Technical	Clinica Gatchalian Hospital, Ormoc City, Leyte
	Continuing Education Program for Nurses with the Topic: Nursing Management During Labor and Delivery	10/09/2015	10/09/2015	4	Technical	Clinica Gatchalian Hospital, Ormoc City, Leyte
	Continuing Education Program for Nurses with the Topic: Infection Control	06/07/2013	06/07/2013	4	Technical	Ormoc District Hospital, Ormoc City, Leyte
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	NA	NA			Philippine Nurses Association (PNA) - Member	
					Renal Nurses Association of the Philippines	
					Urologic Nursing Association of the Philippines, Inc.	
					Society of Cardiovascular Nurse Practitioners of the Philippines, Inc.	
					Philippine Society of Emergency Care Nurses, Inc.	
					Nurse Educators and Practitioners Association	
					Philippine Nurses Environmental	
(Continue on separate sheet if necessary)						
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
NA					

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

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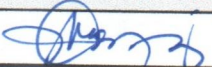
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		From	To			
	Virtual Nutricomnet Media Forum for Region 8	08/10/2022	08/10/2022	8	Technical	Department of Science and Technology Institute
	6th Summer Conference: Nurses: A Voice to Lead - Invest in Nursing and Respect Rights to Secure Global Health	05/12/2022	05/12/2022	8	Technical	Philippine Nurses Association
	1st Neuroanesthesia Symposium at Rizal Medical Center: Recent Advances and Innovation in the 20th Century	04/25/2022	04/25/2022	8	Technical	Department of Anesthesiology and Perioperative Medicine Neuroanesthesia Section
	Solving Why: Doing Research with Social Relevance	04/21/2022	04/21/2022	8	Technical	University of the Philippines, Manila
	Mental Health Matters. You Matter	02/22/2022	02/22/2022	8	Technical	Philippine Nurses Association
	SPARKS 2021	11/27/2021	11/27/2021	8	Technical	Our Lady of Fatima University
	Regional Helath Symposium Day 2	11/25/2021	11/25/2021	8	Technical	Eastern Visayas Health Research and Development Consortium
	Regional Helath Symposium Day 1	11/24/2021	11/24/2021	8	Technical	Eastern Visayas Health Research and Development Consortium
	3rd PHREB National Conference: Confronting Issues in Technical and Ethical Review	11/09/2021	11/09/2021	4	Technical	DOST-PCHRD
	3rd PHREB National Conference: Previews on the 2022 National Ethical Guideliens for Research	11/09/2021	11/09/2021	2	Technical	DOST-PCHRD
	3rd PHREB National Conference: Research Ethics During the Pandemic: Lessons Learned and Adustments for the New Normal	11/09/2021	11/09/2021	2	Technical	DOST-PCHRD
	Well-Being and Caring in Nursing	09/09/2021	09/09/2021	8	Technical	University of the Philippines, Manila
	VSU-Faculty Onboarding: Welcome Academic Year 2021	08/16/2021	08/18/2021	24	Technical	Visayas State University
	Research Integrity: Fabrication and Falsification	06/28/2021	06/28/2021	8	Technical	University of the Philippines, Manila
	Basic Occupational Safety and Health Training for the Public Sectors	06/07/2021	06/11/2021	40	Technical	Department of Labor and Employment
	Find Webinar Series: Perils of Predatory Publishing: How can Nurse Researchers Lead the Way?	04/16/2021	04/16/2021	8	Technical	Filipino Nurses Diaspora Network
	Turnitin Instructor's Workflow Training	03/31/2021	03/31/2021	8	Technical	Visayas State University
	Echo-webinar on the TIEC-CHED Flexible Learning Foundation Virtual Conference	03/15/2021	03/15/2021	8	Technical	Visayas State University

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VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
NA		NA			Philippine Nurses Association (PNA) - Member
					Renal Nurses Association of the Philippines
					Urologic Nursing Association of the Philippines, Inc.
					Society of Cardiovascular Nurse Practitioners of the Philippines, Inc.
					Philippine Society of Emergency Care Nurses, Inc.
					Nurse Educators and Practitioners Association
					Philippine Nurses Environmental Organization

(Continue on separate sheet if necessary)

SIGNATURE		DATE	October 7, 2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
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NA					

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VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

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		From	To			
	4th SPUP International Health Congress	12/06/2018	12/08/2018	24	Technical	St. Paul University Philippines, Tuguegarao, Cagayan
	Basic Course on Developing Skills for Qualitative Data Analysis and Report Write-Up	07/30/2018	08/02/2018	24	Technical	University of the Philippines - College of Public Health
	Advanced Nursing Practicum	03/19/2018	03/30/2018	80	Technical	Naresuan University-College of Nurisng , Phitsanulok, Thailand
	Donor Recruitment Officer Training for Agency Partners, State Universities and Colleges	11/15/2017	11/16/2017	16	Technical	Department of Health - Region 8, Tacloban City
	Workshop on Writing and Publishing in High Impact Journals	01/11/2017	01/12/2017	16	Technical	Visayas State University, College of Nursing
	10th Post-Graduate Course: Maternal and Child Health	05/12/2017	05/12/2017	8	Technical	University of Manila, College of Medicine
	3rd International Health Congress: Transforming Professional Practice through Caring	12/02/2016	12/03/2016	16	Technical	St. Paul University Philippines, Tuguegarao, Cagayan
	Philippine Nurses Association 31st Regional Convention	06/15/2015	06/16/2015	16	Technical	Philippine Nurses Association, Northern Samar Chapter
	Seminar-workshop on Outcome-Based Education (OBE) Approach in Designing Curriculum	05/07/2015	05/09/2015	24	Technical	Association of Deans of Philippine Colleges of Nursing, Inc. Region III
	Seminar-Workshop on the Implementation of Outcome-Based Education (OBE)	05/04/2015	05/05/2015	16	Technical	Visayas State University, Visca, Baybay City, Leyte
	Training-workshop on Writing and Reviewing Research Papers for Peer-Reviewed Publications	11/17/2014	11/21/2014	40	Technical	Visayas State University, Visca, Baybay City, Leyte
	Pain Management in Cancer	09/20/2014	09/20/2014	8	Technical	Association of Nursing Service Administrators in the Philippines, Leyte & Samar Chapter
	Workshop on "Writing for Publication"	05/17/2014	05/18/2014	16	Technical	Philippine Nurses Association - National Chapter & Philippine Nursing Research Society, Inc.
	Writing Scientific Paper and Publishing in International Refereed Journal	05/14/2014		4	Technical	Visayas State University, Visca, Baybay City, Leyte
	Preparing for Training and Facilitating	04/11/2014	04/12/2014	16	Technical	Visayas State University, Visca, Baybay City, Leyte
	Workshop on Designing Research in Nursing and Education	03/10/2014	03/10/2014	8	Technical	Visayas State University, visca, Baybay City, Leyte
	Workshop on Instructional Materials Development for the Visayas State University	02/25/2014	02/26/2014	16	Technical	Visayas State University, Visca, Baybay City, Leyte
	6th Taiwan-Philippines International Academic Communication Conference	02/08/2014	02/08/2014	8	Technical	Alethea University, Cebu Normal University & San Carlos University
	6th National Nursing Research Conference	11/29/2013	11/30/2013	16	Technical	Philippine Nursing Research Society, Inc.
	Understanding Mixed Method Research	11/28/2013	11/28/2013	4	Technical	Philippine Nursing Research Society, Inc.
	Understanding Phenomenology	11/28/2013	11/28/2013	4	Technical	Philippine Nursing Research Society, Inc.
	Seminar on the Senior High School Program	10/11/2013	10/11/2013	8	Technical	Visayas State University, Visca, Baybay City, Leyte
	7th Founding Anniversary, 7th Convention and Suturing of Perineal Lacerations Update	09/27/2013	09/27/2013	8	Technical	Maternal and Child Nursing Association of the Philippines, Leyte Chapter
	Training on Preparing Fundable Extension Project Proposals	08/28/2013	08/30/2013	24	Technical	visayas State University, visca, Baybay City, Leyte
	Promoting Healthy Mind, Body and Spirit	08/08/2013	08/09/2013	16	Technical	Gerontology Nurses Association of the Philippines
	Research Methodology and Computer Application in Data Analysis	05/06/2013	05/11/2013	48	Technical	Cebu Normal University, College of Nursing

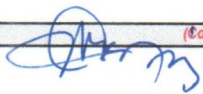
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					Philippine Society of Emergency Care Nurses, Inc.
					Nurse Educators and Practitioners Association
					Philippine Nurses Environmental Organization

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SIGNATURE		DATE	OCTOBER 7, 2024
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		From	To			
	Post-Graduate Course on Developing Skills in Data Collection for Qualitative Health Research	04/14/13	04/19/13	48	Technical	University of the Philippines Manila, College of Public Health
	Nursing Core Competency Standards for Safe Nursing Practice and Research Forum: "Navigating Change through Nursing Research"	03/18/13	03/19/13	8	Technical	Association of Deans of Philippine Colleges of Nursing, Inc.
	Future Trends of Nursing in the Philippines	03/17/13	03/17/13	8	Technical	Association of Deans of Philippine Colleges of Nursing, Inc.
	Mental Health Promotion	02/21/13	02/22/13	16	Technical	Vicente Sotto Memorial Medical Center, Cebu City
	I.V. Update: Standard of Professional Care in Intravenous Therapy	12/07/2012	12/07/2012	8	Technical	Association of Nursing Service Administrator in the Philippines in coordination with RTRMF, Tacloban City
	I.V. Update: I.V. Update: Intravenous Fluid Therapy for Patient with "Dengue Classification"	12/06/2012	12/06/2012	8	Technical	Association of Nursing Service Administrator in the Philippines in coordination with RTRMF, Tacloban City
	Barangay Legal Education Seminar	11/23/12	11/24/12	16	Technical	University of the Philippines Law Center Training and Convention Division
	Promoting Patient's Safety in Relation to OR Setting	09/13/12	09/13/12	8	Technical	Operating Room Nurses Association in the Philippines, Leyte
	Convergence of Professionals Nation Building and Global Competitiveness	08/25/12	08/25/12	8	Technical	Federation of Active Professional Organization of Region VIII in
	House of Delegate Workshop: "Inspiring Filipino Nurses Through Good Governance"	08/17/12	8/17/12	8	Technical	Philippine Nurses Association
	Forum on Common Cancers Affecting Men and Women	09/08/2012	09/08/2012		Technical	Visayas State University
	Critical Care Nursing: Code Blue	07/07/2012	7/07/2012	2	Technical	GSN- International Skills Enhancement & Education System
	Must Have in a Code	07/07/2012	7/07/2012	1	Technical	GSN- International Skills Enhancement & Education System
	Nurses Roles & Responsibility in a Code	07/07/2012	7/07/2012	1	Technical	GSN- International Skills Enhancement & Education System
	Trends in Nursing Practice	07/07/2012	7/07/2012	4	Technical	Divine Word University-College of Nursing in coordination with
	Basic Life Support Training – Health Care Providers	03/14/2012	03/16/2012	24	Technical	DOH-HEMS, Region VIII
	The Future of our Nursing in the Philippines	03/10/2012	03/10/2012	8	Technical	Association of Deans of College of Nursing in the Philippines.
	Student's Congress and Research Forum	03/09/2012	03/09/2012	8	Technical	Association of Deans of College of Nursing in the Philippines.
	Seminar-Writeshop on Data Analysis and Research Report Writing for CHED GIA-Funded Research	01/26/2012	01/28/2012	24	Technical	Commission on Higher Education (CHED-ZRC), Visayas State
	HIV/AIDS Awareness and Prevention	09/05/2011	09/05/2011	8	Technical	Visayas State University, College of Nursing
	The Essential Intrapartum and Newborn Care Protocol	08/16/2011	08/16/2011	8	Technical	Visayas State University, College of Nursing
	Enriching Perioperative Nurses on Quality of Care for Patient's Safety	02/22/2011	02/22/2011	8	Technical	Operating Room Nurses Association in the Philippines, Leyte
	Ethico-Legal Issues in Nursing	02/04/2011	02/04/2011	8	Technical	PNA Northwestern Leyte Chapter, Ormoc City
	I.V Update: Total Parenteral Nutrition	12/09/2010	12/09/2010	8	Technical	Association of Nursing Service Administrator in the Philippines in
	National Health Research Skills Workshop	11/22/2010	11/22/2010	16	Technical	Cebu Normal University, Cebu City
	Preceptorship Training at the Operating Room	11/10/2010	10/12/2010	160	Technical	Ormoc District Hospital
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
NA		NA			Philippine Mental-Health Nurses Association of the Philippines	
					Gerontology Nurses Association of the Philippines	
					Operating Room Nurses Association Leyte Chapter	
					3. Philippine Nurses Association Northwestern Leyte Chapter - HOD	
					Mother and Child Nurses Association of the Philippines	
(Continue on separate sheet if necessary)						
SIGNATURE			DATE			
			OCTOBER 7, 2022			

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
NA					

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

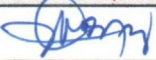
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Orientation Seminar on Procurement and Payment of Supplies, Materials and Equipment	10/05/2010	10/05/2010	8	Technical	Visayas State University
	Orientation of New Faculty Members	09/24/2010	09/24/2010	8	Technical	Visayas State University
	Reviving Evidence-Based RH-Family Planning in Nursing Education & Training in the Philippines 2010	08/23/2010	08/24/2010	16	Technical	Siliman University, Dumaguete City
	Post-Partum Complications Related to Suturing: Its Prevention and Management	08/20/2010	08/20/2010	4	Technical	Association of Nursing Service Administrators in the Philippines
	2-Day Basic Training on Internal Examination and Suturing of Perineal Lacerations	08/19/2010	08/20/2010	12	Technical	Association of Nursing Service Administrators in the Philippines
	Preceptorship Training at Labor Room, Delivery Room and NICU	07/23/2010	08/23/2010	160	Technical	Ormoc District Hospital
	I.V. Update: Chemotherapy	06/29/2010	06/29/2010	8	Technical	Association of Nursing Service Administrators in the Philippines
	I.V. Update: Fluid and Electrolytes	06/28/2010	06/28/2010	8	Technical	Association of Nursing Service Administrators in the Philippines
	Seminar Workshop on the Filipino Educator: Building Minds and Touching Hearts	06/17/2010	06/18/2010	16	Technical	Visayas State University
	Mental Health Education Program	02/29/2008	03/01/2008	24	Technical	Metro Psyche Facility, Mandaue City
	Preceptorship Training in Psychiatric, Orthopedic, Neuro-surgery & Communicable Ward	02/18/2008	02/29/2008	80	Technical	Vicente Sotto Memorial Medical Center, Cebu City
	Solar Water Disinfection (SODIS) Technology Trainer's Training	08/23/2007	08/23/2007	8	Technical	Samar Advocates for Participatory Governance, Inc.
	IV Training Program for Trainers and Preceptors	07/11/2007	07/11/2007	8	Technical	Association of Nursing Service Administrator in the Philippines (ANSAP)
	Basic IV Training Program	07/09/2007	07/11/2007	24	Technical	Association of Nursing Service Administrator in the Philippines
	The Basic Life Support Program	07/30/2005	07/30/2005	8	Technical	Saudi Heart Association
	Adult Intravenous Cannulation	07/27/2005	07/27/2005	4	Technical	King Fahd Armed Forces Hospital, Jeddah, K.S.A.
	Administration of Drugs Via Intravenous Route	07/27/2005	07/27/2005	4	Technical	King Fahd Armed Forces Hospital, Jeddah, K.S.A.
	Basic Management Course for Rural Health Managers	05/28/2001	06/08/2001	80	Technical	Provincial Health Office, Cataman, N. Samar
	Alay Sa Bayan (ALAB)	05/10/2001	05/11/2001	16	Technical	Civil Service Commission - Region VIII
	Seminar on Performance Evaluation System	05/08/2001	05/09/2001	16	Technical	Civil Service Commission - Region VIII
	Basic Management Course for Rural Health Managers	05/22/2000	05/26/2000	40	Technical	Medecins Du Monde
	Training Program in IV Therapy for Nurses	11/29/1999	12/03/1999	24	Technical	Sto. Tomas university Hospital - Manila
	Cardio-Pulmonary Resuscitation in Adults, infants and Children	11/26/1999	11/26/1999	8	Technical	Sto. Tomas university Hospital - Manila
	Assessment and Care of Patients with Neurological Problems	11/25/1999	11/25/1999	4	Technical	Sto. Tomas university Hospital - Manila
	Assessment and Care of Patients with Respiratory Problems	11/25/1999	11/25/1999	4	Technical	Sto. Tomas university Hospital - Manila
	Intensive Nursing Procedure Review for Nurses	11/23/1999	12/24/1999	160	Technical	Sto. Tomas university Hospital - Manila
	Assessment and Care of Patients with Diabetes Mellitus	11/22/1999	11/22/1999	8	Technical	Sto. Tomas university Hospital - Manila



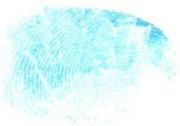
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VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
NA		NA			Gerontology Nurses and Carers Association of The Philippines
					Philippine Oncology Nurses Association
					Occupational Health Nurses Association of the Philippines
					National League of the Philippine Government Nurses
					Integrated Midwives Association of the Philippines
					Philippine Nursing Research Society, Inc.

(Continue on separate sheet if necessary)

SIGNATURE		DATE	OCTOBER 7, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div>Date Filed: _____</div> <div>Status of Case/s: _____</div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input checked="" type="checkbox"/> YES<input type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div>Worked abroad</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>RAZA CRECIA L. MENSES, RN, MAN</td><td>Visayas State Univeristy - College of Nurisng, Visca, Baybay Leyte</td><td>563-7226</td></tr><tr><td>JANET ALEXIS A. DE LOS SANTOS, RN, MAN</td><td>Visayas State Univeristy - College of Nurisng, Visca, Baybay Leyte</td><td>563-7226</td></tr><tr><td>JESUSA MAGNO, RN, MAN</td><td>Visayas State Univeristy - College of Nurisng, Visca, Baybay Leyte</td><td>563-7226</td></tr></table>		NAME	ADDRESS	TEL. NO.	RAZA CRECIA L. MENSES, RN, MAN	Visayas State Univeristy - College of Nurisng, Visca, Baybay Leyte	563-7226	JANET ALEXIS A. DE LOS SANTOS, RN, MAN	Visayas State Univeristy - College of Nurisng, Visca, Baybay Leyte	563-7226	JESUSA MAGNO, RN, MAN	Visayas State Univeristy - College of Nurisng, Visca, Baybay Leyte	563-7226
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RAZA CRECIA L. MENSES, RN, MAN	Visayas State Univeristy - College of Nurisng, Visca, Baybay Leyte	563-7226											
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JESUSA MAGNO, RN, MAN	Visayas State Univeristy - College of Nurisng, Visca, Baybay Leyte	563-7226											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: PRC ID/Professional License</div> <div>ID/License/Passport No.: 0326477</div> <div>Date/Place of Issuance: 1/26/1999 - PRC, Manila</div>	<div></div> <div>Signature (Sign inside the box)</div> <div>Date Accomplished</div>	<div></div> <div>MICHELLE C. TOLIBAS</div> <div></div> <div>Right Thumbmark</div>											
SUBSCRIBED AND SWORN to before me this 13 OCT 2022, affiant exhibiting his/her validly issued government ID as indicated above.													
<div>ATTY. RYSON C. GUINOC VSU Chief Legal Officer</div> <div>Person Administering Oath</div>													

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: July 1, 2019 up to present
- Position: Associate Professor I
- Name of Office/Unit: College of Nursing
- Immediate Supervisor: Joel Rey A. Acob
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - ✓ Graduated in PHDNS program
 - Summary of Actual Duties
 - ✓ To conduct instruction, research, and extension
- Duration: January 1, 2017 up to June 30, 2019
- Position: Assistant Professor III
- Name of Office/Unit: College of Nursing
- Immediate Supervisor: Jesusa M. Magno
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - ✓ To conduct instruction, research, and extension
- Duration: January 1, 2015 up to December 31, 2016
- Position: Instructor III
- Name of Office/Unit: College of Nursing
- Immediate Supervisor: Janet Alexis A. De Los Santos
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - ✓ To conduct instruction, research, and extension

- Duration: June 15, 2010 up to December 31, 2014
- Position: Instructor I
- Name of Office/Unit: College of nursing
- Immediate Supervisor: Janet Alexis A. De Los Santos
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - ✓ To conduct instruction, research, and extension

- Duration: February 15, 2007 to June 14, 2010
- Position: Nurse Instructor I/Lecturer
- Name of Office/Unit: College of Nursing
- Immediate Supervisor: Reny A. Celespara
- Name of Agency/Organization and Location: Colegio de San Lorenzo Ruiz de Manila of Northern Samar, Inc., College of Nursing

- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - ✓ To conduct instruction and to supervise Nursing students at the clinical area


- Duration: July 21, 2005 to September 8, 2006
- Position: Registered Nurse
- Name of Office/Unit: Royal Suite
- Immediate Supervisor: Maymounah Fallatah
- Name of Agency/Organization and Location: King Fahad Armed Forces Hospital

- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - ✓ To render complete care to assigned patients

- Duration: July 7, 2001 to July 16, 2005
- Position: Nurse I
- Name of Office/Unit: OB ward, Surgical ward, Delivery Room, Emergency Room
- Immediate Supervisor: Ida Salazar
- Name of Agency/Organization and Location: Catarman, Northern Samar

- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - ✓ To render complete care to assigned patients

- Duration: February 1, 2000 to July 6, 2001
- Position: Staff Nurse
- Name of Office/Unit: OB ward, Surgical ward, Delivery Room, Emergency Room
- Immediate Supervisor: Ida Salazar
- Name of Agency/Organization and Location: Catarman, Northern Samar
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - ✓ To render complete care to assigned patients


MICHELLE A. CALDA-TOLIBAS
(Signature over Printed Name
of Employee/Applicant)

Date: Oct. 7, 2022