CS Form No. 34-B Revised 2018

For Accredited/Deregulated National Government Agencies/ Government-Owned or Controlled Corporations/ State Universities and Colleges

(Stamp of Date of Receipt)

Republic of the Philippines

## **VISAYAS STATE UNIVERSITY**

(Name of Agency)

## PLANTILLA OF CASUAL APPOINTMENTS

Department/Office: Records Office & Archives Center										Source of Funds: A. I. a			
Only a maximum Indicate 'NOTHIN	NG FOLLOWS' o	n the row foll	owing the name of										
NAME OF APPOINTEE/S					FOLIIVALENT		PERIOD OF EMPLOYMENT		NATURE OF APPOINTMENT	ACKNOWLEDGEMENT OF APPOINTEE/S			
Last Name	First Name	Name Extension (Jr/III)	Middle Name	POSITION TITLE (Do not abbreviate)		DAILY WAGE	From (mm/dd/yyyy)	To (mm/dd/yyyy)	(Original/ Reappointment/ Reemployment)	Signature	Date Received		
1 ACILO x-x-x-x-x	VIRGILIO		CAJERIC	Administrative Aide III	SG-3	566.64	7/1/2019	12/31/2019	Reappointment	Tary	7-30-201		
	IRUCTIONS: Only a maximum Indicate 'NOTHIN Provide proper p  Last Name	TRUCTIONS: Only a maximum of fifteen (15) al Indicate 'NOTHING FOLLOWS' of Provide proper pagination (Page  NAME OF APP  Last Name First Name  1 ACILO VIRGILIO	Only a maximum of fifteen (15) appointees mu Indicate 'NOTHING FOLLOWS' on the row foll Provide proper pagination (Page n of n page/s  NAME OF APPOINTEE/S  Last Name First Name Extension (Jr/III)  1 ACILO VIRGILIO	Only a maximum of fifteen (15) appointees must be listed on each Indicate 'NOTHING FOLLOWS' on the row following the name of Provide proper pagination (Page n of n page/s)."  NAME OF APPOINTEE/S  Last Name First Name Extension (Jr/III) Middle Name (Jr/III)	Only a maximum of fifteen (15) appointees must be listed on each page of the Plantilla of Indicate 'NOTHING FOLLOWS' on the row following the name of the last appointee on the Provide proper pagination (Page n of n page/s)."  NAME OF APPOINTEE/S  Name  Extension (Jr/III)  Middle Name  Administrative Aide III	PRUCTIONS:  Only a maximum of fifteen (15) appointees must be listed on each page of the Plantilla of Casual Appointre Indicate 'NOTHING FOLLOWS' on the row following the name of the last appointee on the last page of the Provide proper pagination (Page n of n page/s)."  NAME OF APPOINTEE/S  Name  Equivalent Salary/ Job/ Pay GRADE  Administrative Aide III SG-3	Only a maximum of fifteen (15) appointees must be listed on each page of the Plantilla of Casual Appointments.  Indicate 'NOTHING FOLLOWS' on the row following the name of the last appointee on the last page of the Plantilla.  Provide proper pagination (Page n of n page/s)."  NAME OF APPOINTEE/S  Name    Name	PRUCTIONS:  Only a maximum of fifteen (15) appointees must be listed on each page of the Plantilla of Casual Appointments.  Indicate 'NOTHING FOLLOWS' on the row following the name of the last appointee on the last page of the Plantilla.  Provide proper pagination (Page n of n page/s)."  NAME OF APPOINTEE/S  Last Name    Name   Extension (Jr/III)   Middle Name   Middle Name (Middle Name)   POSITION TITLE (Do not abbreviate)   PAY GRADE   DAILY WAGE   From (mm/dd/yyyy)    1   ACILO   VIRGILIO   CAJERIC   Administrative Aide   III   SG-3   566.64   7/1/2019	INDICATIONS:  Only a maximum of fifteen (15) appointees must be listed on each page of the Plantilla of Casual Appointments.  Indicate 'NOTHING FOLLOWS' on the row following the name of the last appointee on the last page of the Plantilla.  Provide proper pagination (Page n of n page/s)."  NAME OF APPOINTEE/S  Last Name  First Name  Name Extension (Jr/III)  Middle Name  Middle Name Middle Name  On the Plantilla of Casual Appointments.  Period of the Plantilla.  Period OF EMPLOYMENT  SALARY/ JOB/ PAY GRADE  From (mm/dd/yyyy)  To (mm/dd/yyyyy)  ACILO  VIRGILIO  CAJERIC  Administrative Aide III  SG-3  566.64  7/1/2019  12/31/2019	Indicate 'NOTHING FOLLOWS' on the row following the name of the last appointee on the last page of the Plantilla.  NAME OF APPOINTEE/S  Last Name  First Name  Name Extension (Jr/III)  Middle Name  CAJERIC  Administrative Aide III  SG-3  S66.64  7/1/2019  Position Title (Original/Reappointment)  Reappointment  Reappointment	PRIOD OF EMPLOYMENT  NAME OF APPOINTEE/S  Last Name  First Name  First Name  First Name  CAJERIC  Administrative Aide III  ACILO  VIRGILIO  CAJERIC  Administrative Aide III  SG-3  S66.64  7/1/2019  12/31/2019  Reappointment  Reappointment  Reappointment  Reappointment  ACKNOWLEDGEME  PERIOD OF EMPLOYMENT  ACKNOWLEDGEME  PERIOD OF EMPLOYMENT  ACKNOWLEDGEME  POSITION TITLE  (Do not abbreviate)  PAY GRADE  ACKNOWLEDGEME  From  (mm/dd/yyyy)  Reappointment/ Reemployment)  Reappointment  Reappointment  Reappointment  Reappointment  Reappointment  Reappointment  Reappointment  Reappointment		

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par-

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This is to certify that all the requirements and supporting documents pursuant to CSC MC No. 24, s. 2017, as amended, have been complied with, reviewed and found in order.

> LOURDES B. CANO **HRMO**

Date 7/1/2019

**APPOINTING OFFICER / AUTHORITY:** 

EDGARDO E. TULIN

**ACCREDITED PURSUANT TO:** 

CSC Resolution No.: 1400350, s. 2014

Date:

3/3/2014

7/1/2019

## CSC/HRMO NOTATION **ACTION ON APPOINTMENTS** Recorded by ☐ Validated per RAI for the month of \_\_\_\_\_ Invalidated per CSCRO/FO letter dated \_\_\_\_\_ Appeal DATE FILED STATUS ☐ CSCRO/ CSC-Commission Petition for Review ☐ CSC-Commission ☐ Court of Appeals ☐ Supreme Court