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### PARTITION OF THE PERSONAL DATA SHEET (PDS) BEFORE ACCORDANGEMENT FROM POST PORT PARTITION DOES	CS Form No. 212 Revised 2017								
Description		PERSONAL DATA SHEET							
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Part	concerned.								
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S. SEX	4. PLACE OF BIRTH	TACLOBAN CITY							Zauon
Wildowed Separated Other/s: Separated Separated Other/s: Separated S	5. SEX	☐ Male ✓ Female	please indicate the def	tails.					-
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14. TIN NO. 735-015-858 20. MOBILE NO. 09454357458 15. AGENCY EMPLOYEE NO. N/A 21. E-MAIL ADDRES (if any) irishflores 393(@gmail.com II. FAMILY BACKGROUND 22. SPOUSES SURNAME FIRST NAME N/A 23. NAME of CHILDREN (Wite full name and list all) DATE OF BIRTH (mmidd/index name) MIDDLE NAME COCUPATION A 71SHA F. BADEO 3/10/2015 EMPLOYER/BUSINESS NAME BUSINESS ADDRESS TELEPHONE NO. 1 EACH POPER SURNAME FIRST SURNAME EDWIN NAME EXTENSION (IR. SR) MIDDLE NAME DOVID MIDDLE NAME NOVID MOTHER'S MURICH NAME NOVID SURNAME FIRST NAMICE NAME SURNAME VERZOSA FIRST NAMIE NOVID MOTHER'S MURICH NAME SURNAME SURNAME FLENE LEVEL NAME OS CHOOL (Write in full) NAME OF SCHOOL (Write in full) BASIC EDUCATION/DEGREE/COURSE PERIOD OF ATTENDANCE HIGHEST LEVEL UNITS EARNED (in or graduated) GRADUATED HIGHEST LEVEL UNITS EARNED (in or graduated) EARNED (in or graduated) EARNED (in or graduated) EARNED (in or graduated) EARNED (in or graduated	12. PHILHEALTH NO.	13-025340384-6	ZIP CODE		6515				
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4/6/2007 SECONDARY SAINT JOSEPH HIGH SCHOOL HIGH SCHOOL 03/28/2011 GRADUATED 2011 N/A VOCATIONAL / TRADE COURSE N/A BACHELOR OF LIBRARY AND INFORMATION SCIENCE COLLEGE LEYTE NORMAL UNIVERSITY 4/6/2011 03/23/2017 GRADUATED 2017 N/A GRADUATE STUDIES CEBU NORMAL UNIVERSITY MASTERS IN LIBRARY INFORMATION SCIENCE 8/5/2021 PRESENT 21 UNITS N/A SIGNATURE 7/03/23 CS FORM 212 (Revised 2017), Page 1 of 4 DATE

	SERVICE ELIC EER SERVICE/RA	1080 (BOARD/ BAR) UNDER		DATE OF				LICENSE (if a	pplicable)
	SPECIAL LA	SPECIAL LAWS/ CES/ CSEE RATING (If Applicable) RATING EXAMINATION / PLACE OF EXAMINATION / CONFERMENT CONFERMENT				RMENT	NUMBER	Date of Validity	
		SURE EXAMINATION	79.3	9/27/2017	LEYTE NATIONAL HIGH SCHOOL (TACLOBAN			0008460	4/10/201
	-				CIT	Υ)			
/. WORK	EXPERIENCE	·	(C	Continue on separate shee	it if necessary)				
		ent. Start from your recent	work) Description	on of duties should b	e indicated in the attached	Work Expe	S DESCRIPTION OF THE PARTY OF T		
	LUSIVE DATES (mm/dd/yyyy)	POSITION T (Write in full/Do not			GENCY / OFFICE / COMPANY ull/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVIC (Y/ N)
/11/2017	6/16/2023	CHIEF LIBRA	ARIAN		OOL OF PROFESSIONAL	30, 000	N/A	REGULAR	N
T	12/31/2021	ASSISTANT LIBARIAN			STUDIES OF PROFESSIONAL STUDIES	22, 000	N/A	REGULAR	N
/6/2017	10/30/2017	SCHOOL LIB	RARIAN	JE MONDEJAR	COMPUTER COLLEGE	16, 000	N/A	REGULAR	N
/16/2017	1/31/2017	OJT		CEBU CITY PUBL	IC LIBRARY	N/A	N/A	N/A	N/A
/2/2017	2/15/2017	OJT		UNIVERSIT	Y OF SAN CARLOS	N/A	N/A	N/A	N/A
2/16/2017	2/30/2017	OJT		BF	PILIBRARY	N/A	N/A	N/A	N/A
2/3/2017	3/16/2017	OJT		ST. JOHN EVANGELIST SEMINARY THEOLOGY		N/A	N/A	N/A	N/A
3/17/2017	3/24/2017	OJT		1	EART OF SEMINARY	N/A	N/A	N/A	N/A
3/25/2017	3/31/2017	OJT		UNIVERSITY OF THE PHILIPPINES		N/A	N/A	N/A	N/A
1/4/2017	9/4/2017	ОЈТ		SAN JOSE CENTRAL SCHOOL		N/A	N/A	N/A	N/A
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SIGI	VATURE		my.		DATE		7/03/2	FORM 212 (Revised	

VI. VOLUNTARY WORK OR INVOLVEMENT	IN CIVIC / NON-GOVERNMENT	/PEOPLE/	VOLUNTARY	ORGANIZATIO	N/S		
29. NAME & ADDRESS OF ORGANIZATION (Write in full)			SIVE DATES h/dd/yyyy) To	NUMBER OF HOURS		POSITION / NATURE OF WORK	
N/A		FIOI)	10				
			+				
			+	-			
			1	+			
			-	-			
VII. LEARNING AND DEVELOPMENT (L&D			te sheet if necessa ATTENDED	ngy)			
20		INCLUSIVE DATES OF			Type of LD		
 TITLE OF LEARNING AND DEVELOPMENT IN (Write in f 		ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	(Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)	
Outreach 2/Session 4 "Accessing & citing op-		From	То		Technical/etc)		
acess electronic resources	## ·	5/31/2023	5/31/2023	4hrs	Technical	University of diliman Library	
2022 PLAI Congress and General Assembly Working Together: Sustainability, Oppurtunit	<i>I</i> ,	11/22/2022	11/25/2022	48hrs	Technical	Philippine Librarians Association Inc.,	
4th Eastern Visayas Librarians Summit "Libra	ries of today: Resilience amidst crisis	8/31/2023	9/2/2022	32hrs	Technical	Eastern Visayas Librarians Council	
Library marketing in the New Normal: #Zeroto	skills	6/24/22	6/24/22	5hrs	Technical	Eastern Visayas Librarians Council	
Webinar: Preserving our Online Cultural Heritage: 1	echniques and ethics in Web Archiving	05/20/22	05/20/22	4hrs	Technical	Polytechnic University of the	
It's gonna be all write: Writing the Manu		05/17/2022	5/17/2022	2 hrs	Technical	Philippine University of diliman Library	
		_				Offiversity of difficial Library	
Hybrid Learning spaces: Envisioning the Po		6/4/2022	6/4/2022	8 hrs	Technical	C&E adaptive Learning Solutio Eastern Visayas Librarians	
Infographics: It's ABCs fo	r all Purposes	4/3/2022	4/3/2022	8 hrs	Technical	Council	
Plai National Congress 2021 and General Assemb		11/23/2021	11/26/2021	48 hrs	Technical	Philippine Librarians Association Inc.,	
Webinar on "Libraries as Catalyst in the New No Transformatio		11/24/2020	11/27/2020	48 hrs	Technical	Philippine Librarians Association Inc.,	
Webinar on "Remoste Learning Resources and Gu	delines of Libraries in the New Normal	9/14/2020	9/14/2020	8 hrs	Technical	Eastern Visayas Librarians Council	
2ND Eastern Visayas Librarians Summit "Capablilit art environme		8/29/2018	8/31/2018	32 hrs	Technical	Eastern Visayas Librarians	
Seminar Workshop on "Library Trends as Info		10/26/2016	10/28/2016	32 hrs	Technical	Council Eastern Visayas Librarians	
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VIII. OTHER INFORMATION	Co	nunue on separa	ate sheet if necess	ary)			
24 005000 00000 1000000	NOI NOI	N-ACADEMIC DIS	STINCTIONS / REC	OGNITION		MEMBERSHIP IN ASSOCIATION/ORGANIZATION	
31. SPECIAL SKILLS and HOBBIES	32.		Write in full)			33. (Write in full)	
Computer Literate	N/A					Philippine Librarians Association Inc.,	
Can work independently						Eastern Visayas State University	
Fast learner and very much willing to learn ne ideas							
Effective interpersonal skills & organizational							
abilities							
	-						
SIGNATURE			ate sheet if necess		ATE	[2/-/-	
GIGHATORE	m	1/.			ATE	7/03/23	

34.	Are you related by consanguinity or affinity to the appointing or chief of bureau or office or to the person who has immediate so Bureau-or Department where you will be apppointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Caree] NO						
	2. Manifesto Rocket Gogleo (for Local Government Onit - Odleo	If YES, give details:	J NO						
35.	a. Have you ever been found guilty of any administrative offens	☐ YES ☑ NO If YES, give details:							
	b. Have you been criminally charged before any court?		YES NO If YES, give details: Date Filed: Status of Case/s:						
36.	Have you ever been convicted of any crime or violation of any any court or tribunal?	law, decree, ordinance or regulation by	☐ YES ☑ NO If YES, give details:						
	Have you ever been separated from the service in any of the fidropped from the rolls, dismissal, termination, end of term, finitihe public or private sector?	shed contract or phased out (abolition) in	YES If YES, give details:	☑ NO					
38.	a. Have you ever been a candidate in a national or local election Barangay election)? Have you resigned from the government consider during the		YES If YES, give details						
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local ca		☐ YES If YES, give details	✓ NO :					
39.	Have you acquired the status of an immigrant or permanent re	esident of another country?	YES NO If YES, give details (country):						
40. a. b.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magn and (c) Solo Parents Welfare Act of 2000 (RA 8972), please a Are you a member of any indigenous group? Are you a person with disability? Are you a solo parent?	☐ YES If YES, please specify: ☐ YES If YES, please specify II ☐ YES If YES, please specify II	✓ NO						
41.	REFERENCES (Person not related by consanguinity or affinity to applicant Is								
	NAME	ADDRESS	TEL. NO.						
	CELIA FLOR R. LACOSTA	BASEY, SAMAR	9466313338						
	MARIA CAHRITO L. SUYOM	PALO, LEYTE	9777540986						
	MARITESS ESPINO	CATBALOGAN CITY	9351752351						
42.	42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.								
P	iovernment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) **LEASE INDICATE ID Number and Date of Issuance** overnment Issued ID: PRC	An 11.							
lŀ	//License/Passport No.: 0008460								
0	ate/Place of Issuance: 10/04/2017	\$ignafture (Sign inside the b 7/3/2023 Date Accomplished	0X)	Right Thumbmark					
SUBSCRIBED AND SWORN to before me this									
		h							
				CS FORM 212 (Revised 2017), Page 4 of 4					

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: 2018-2023
- Position: School Librarian
- Name of Office/Unit: Saint Paul School of Professional Studies Library
- Immediate Supervisor: Maria Charito L. Suyom
- Name of Agency/Organization and Location: Saint Paul School of Professional Studies Campetik Palo, Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
- Render general supervision of all the personnel and the library services
- Formulate and administer library policies, rules and regulations.
- Prepare annual budget and propose plans for the academic year.
- Plan, direct and coordinate the works of library staff.
- Lead in acquiring library materials, equipment and supplies.

(Signature over Printed Name of Employee/Applicant)

Date: <u>July 03, 2023</u>