


Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. LOREME S. CAGANDE has assumed the duties and responsibilities as INSTRUCTOR 1 of DEPARTMENT OF AGRONOMY effective August 01, 2021.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. CAGANDE as INSTRUCTOR 1.

Done this 1st day of August in \_\_\_\_\_.

  
ULYSSES A. CAGASAN  
Head of Office/Department/Unit

Date: August 01, 2021

Attested by:

  
**HONEY SOFIA V. COLIS**  
OIC HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*