

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	SUGANO		
FIRST NAME	SHALOM GRACE		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	CABANILLAS		
3. DATE OF BIRTH (mm/dd/yyyy)	9/1/1989	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Bantaya Is., Cebu	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Baybay City Leyte City/Municipality Province
7. HEIGHT (m)	1.5	ZIP CODE	6521
8. WEIGHT (kg)	150 kg		
9. BLOOD TYPE	"O"	18. PERMANENT ADDRESS	222 Rizal House/Block/Lot No. Street Ticad Subdivision/Village Barangay Bantayan Is Cebu City/Municipality Province
10. GSIS ID NO.	2002896950	ZIP CODE	6052
11. PAG-IBIG ID NO.	n/a		
12. PHILHEALTH NO.	13-000094772-6		
13. SSS NO.	n/a	19. TELEPHONE NO.	n/a
14. TIN NO.	294-620-766	20. MOBILE NO.	09753403552
15. AGENCY EMPLOYEE NO.	V000493	21. E-MAIL ADDRESS (if any)	<a href="mailto:sshalomgrace@gmail.com">sshalomgrace@gmail.com</a> / <a href="mailto:shalomgrace.sugano@vsu.edu.ph">shalomgrace.sugano@vsu.edu.ph</a>

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME			23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	SUGANO			
FIRST NAME	ROLANDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	PAIT			
25. MOTHER'S MAIDEN NAME				
SURNAME	CABANILLAS			
FIRST NAME	MARILYN			
MIDDLE NAME	MARFA			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BANTAYAN CENTRAL ELEMENTARY SCHOOL	PRIMARY EDUCATION	1995-1996	2000-2001	N/A	2001	N/A
SECONDARY	BANTAYAN NATIONAL HIGH SCHOOL	HIGH SCHOOL	2001-2002	2004-2005	N/A	2005	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR IN SECONDARY EDUCATION (Chemistry)	2005-2006	2008-2009	N/A	2009	Cum Laude
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER IN EDUCATION (Chemistry)	2010-2011	2012-2013	N/A	20013	N/A
GRADUATE STUDIES	MSU-ILIGAN INSTITUTE OF TECHNOLOGY	DOCTOR OF PHILOSOPHY IN SCIENCE EDUCATION (Chemistry)	2014	2018		2018	VSU Scholarship

(Continue on separate sheet if necessary)

SIGNATURE

DATE


July 15, 2019



27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (if Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	PD 907- CIVIL SERVICE ELIGIBILITY	N/A	4/4/2009	VSU, BAYBAY, LEYTE	N/A	4/4/2009
	PRC-LICENSURE EXAMINATION FOR TEACHERS	79.0	10/4/2009	TACLOBAN CITY	1084397	2/4/2011

## V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	JULY 15, 2019
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Lakas-Angkan Ministries, Inc.	7/1/1905	Present	na	Member

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Asian Conference on Education and International Development	3/25/2019	3/28/2019	36	Presenter	IAFOR
	▮ The 6th International Conference for Science Educators and Teachers (ISET 2018)	5/7/2018	5/9/2018	36.0	Presenter	ISET, Srinakharinwirot University
	▮ 2018 National Research Conference and Teachers Convention	1/24/2018	1/26/2018	36.0	Presenter	ASMAC
	▮ 2nd Global Research and Education Conference (GRAEC 2017)	11/11/2017	11/13/2017	36.0	Presenter	Asian Intellect
	4TH INTERNATIONAL CONFERENCE FOR SCIENCE EDUCATORS AND TEACHERS (ISET)	6/3/2016	6/5/2016	36	Presenter	KHON KAEN UNIVERSITY
	QUANTITATIVE & QUALITATIVE STATISTICAL ANALYSIS IN-DEPTH SEMINAR-WORKSHOP	10/22/2018	10/24/2018	36.0	Participant	Strategic Research and Development Center. Inc.

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	SINGING, DANCING		N/A		VSUFA
					POSTE
					ISET
					PAGE
					NOSTE
					IAFOR

(Continue on separate sheet if necessary)

SIGNATURE	DATE
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*[Handwritten Signature]*

DATE

JULY 15, 2019



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
ROSARIO P ABELA, Ed D	VSU, Visca, Baybay, Leyte	N/A
ROLANDO H. ARPILLEDA, Ph. D.	VSU, Visca, Baybay, Leyte	N/A
EDNA B. NABUA, Ph.D.	Iligan City, Leyte	NA
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	 Signature (Sign inside the box) July 15, 2019 Date Accomplished	 Right Thumbmark
Government Issued ID: Passport		
ID/License/Passport No.: EC3496000		
Date/Place of Issuance: Cagayan de Oro City		

SUBSCRIBED AND SWORN to before me this 23 SEP 2019, affiant exhibiting his/her validly issued government ID as indicated above.

 ATTY. RYSAN C. GUINOCOR VSU LEGAL OFFICER Person Administering Oath
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