


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Lenita L. Caintic has assumed the duties and responsibilities as Guesthouse Caretaker of Visayas State University effective 1-1-2025.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. Lenita L. Caintic as Guesthouse Caretaker

Done this 27th day of December 2024 in VSU - Guesthouse


Gina Aurea A. Villagonzalo
Head of Office/Department/Unit

Date: 12-27, 2024

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

For submission to CSC FO
within 30 days from the
date of assumption of the
appointee