

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Claudette Meli Hoff E. Garduce has assumed the duties and responsibilities as Information Officer II of University Integrated Media and Public Affairs effective March 17, 2025.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Claudette Meli Hoff E. Garduce as Information Officer II.

Done this 17th day of March, 2025 in UIMPA, VSU.


MIKE LAURENCE V. LUMEN
Head of Office/Department/Unit

Date: March 17, 2025

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*