REF	PUBLIC OF THE PHILIPPINE	1. NAME OF EMPLOYEE	
(Pc	BC-CSC Form No. 1 osition Description Form)	ROYO JOHNSON JR. TONGCO (Family Name) (Given Name) (Middle Name)	
2. DEPARTMENT LOCAL GOVI	, CORPORATION OR AGENCY/ ERNMENT	3. BUREAU OR OFFICE	
DEB	DTMENT OF ACRICUITURE	PHILIPPINE CARABAO CENTER	
DEPARTMENT OF AGRICULTURE 4. DEPT./BRANCH/DIVISION		5. WORK STATION/PLACE OF WORK	
	PCC AT VISCA	ViSCA, Baybay, Leyte	
6a. PRES. APPR		7a. SALARY P.A.:	
ACT/	ACT/ BOARD RES/		
ORD. NO.		7b. OTHER COMPENSATION:	
ITEM NO.	ITEM NO.		
	SIGNATION OF POSITION	9. WORKING PROPOSED TITLE	
Agricultural Technician I		11 COCUPATION OF CUID TITLE	
10. WAPCO CL	ASSIFICATION OF THIS POSITION	11. OCCUPATION GROUP TITLE	
		(Leave Blank)	
	GOVERNMENT POSITION, CHECK G TY () CITY (PROVINCE ()	
	() () () (4th 5th 6th) () ()	
13. STATEMENT	OF DUTIES AND RESPONSIBILITIES. If	more space is needed, please attached additional	
sheet	tudies in college/voca	completion of two years s	
Percent of		None	
Working Time		DUTIES	
25%	1. Prepares and finalizes necessor	ary reports to main office.	
20%	2. Takes care of data banking.		
10%	3. Assists in the maintenance of animals on-station		
5%	4. Assists in the conduct of Al		
20%	5. Submits and follows-up papers	s of the Center in other offices.	
15%	6. Maintains cleanliness of Cente	er annd its surroundings.	
E9/	7 Performs other tooks whenever	peeded	

4: POSITION TITLE	OF IMMEDIA SUPERVISOR	15. POSITION TITLE OF NEXT HIGHER SUPP	THA IOCH
	DUPPORTOR	PRECIPENT	21
5 NAMES TITLES	DIRECTOR AND ITEM NOS CIETHOSE YOU DIE	PRESIDENT RECTLY SUPERVISE (if more than (7), list only the	ov their item
nos, and titles)	FLAVO PAVERC MANA	Buttern of Olako Ex	e, mon nom
7 MACHINES EC	None RUIPMENT, TOOLS, etc. used regula	arly in porformance of work	
IV. IVIACHINES, ES	zornajevi, roots, erc. asea regala	any in performance of work	
Computer Prin	nter NT Cutter, Typewriter, Motoro	cycle, Marking Pens, Brush Cutter	
18. CONTACT	7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7	19. WORKING CONDITION	216001
	Occasional Frequent		
General Public	() PHETPP(X)ARALAGE	Normal working condition	(x)
Other Agencies	s (x) (x)	Field Work	()()
Supervisors	() (x)	Fleld Trips	()
Management	(x)	Exposed to varied Weather	(x)
Other (Specify)		Others (Specify)	()
	the the above answers are accu	rate and complete.	11 /2
		0 0 0 -	
	PROTEST ACCIDENT	potron ha	
De	ecember 17, 1996	JOHNSON T. ROYOUJR	
	Date	Signeture of Employee	LalCalaC 8
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