

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Gabriel A. Israel Jr. has assumed the duties and responsibilities as Administrative Aide VI (Machine Plant Operator) of Physical Plant Office effective January 20, 2023.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. Gabriel A. Israel Jr. as Administrative Aide VI (Machine Plant Operator II).

Done this 20th day of January 2023 in _____.


MARLON G. BURLAS
Head of Office/Department/Unit

Date: 1/20/2023

Attested by:


HONEY SOFIA V. COLIS
OIC HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*