



**Notice of Salary Adjustment**

11-January-2018

Special Order No. 3 s. 2018


Pursuant to National Budget Circular No. 572 dated January 3, 2018 implementing Executive Order No 201, s. 2016, the salary of the following faculty/staff are hereby adjusted effective January 1, 2018, as follows:

Name of Faculty/Staff	Item No. FY 2018 Plantilla of Personnel	Position	Salary Step Grade
A. BIBERA, Bernardita P.	ADOF5-12-2004	Administrative Officer V	18 2
B. TUDTUD, Maria Epifania G.	ADOF5-13-2004	Administrative Officer V	18 2

- Adjusted monthly basic salary effective January 1, 2018, under the new Salary Schedule:  
SG 18 Step 2 **P 38,543.00**  
(462,516.00) p.a.
- Actual monthly basic salary as of December 31, 2017:  
SG 18 Step 2 **P 36,111.00**  
(433,332.00) p.a.
- Monthly salary adjustment effective January 1, 2018 (1-2) **P 2,432.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

  
**EDGARDO E. TULIN**  
President

cc: Records, GSIS, PRPEO, Payroll

**Vision:** A globally competitive university for science, technology and environmental conservation.

**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.