

VISAYAS STATE UNIVERSITY
Visca, Baybay, Leyte

1375
22 JUN 2015

CLEARANCE FOR FACULTY/STAFF

Name: **CHERRY N. ROLA**

Position: Instructor I

Dept./Office: **DLABS**

Last day of Service in VSU:

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date: June 14, 2015 Reason if Resignation: _____

Until further notice faculty/staff's address: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 Annie P. Gravoso	17. University Librarian	 Andreli D. Pardales 6/11/15
2. Dean, College of Agriculture	 ANTONIA CECILIA X. SANDOY	18. University Physician	 Elwin Jay V. Yu 6/15/15
3. Dean, College of Arts and Sciences	 Remberto A. Patindol	19. University Registrar	 Eliezer Velasco
4. Dean, College of Education	 L. J. Cuadra	20. Head, Accounting Office	 Erlinda S. Esguerra
5. Dean, College of Mgt. & Economics	 Antonio P. Abamo	21. Head, Cash Division	 Corazon U. Nuevo
6. Dean, College of Engineering	 Roberto C. Guarte	22. Head, Records Division	 Aster Sevilla 5/29
7. Dean, College of Forestry and Natural Resources	 DENNIS P. PEQUE	23. Head, PRPEO	 Teresita L. Quiñanola 6/15/15
8. Dean, College of Veterinary Medicine	 Eugene B. Lañada	24. Head, SPPMO	 ALICIA M. FLORES 6/15/15
9. Dean, Graduate School	 Beatriz S. Belonias 5/28/15	25. Director, GSD	 Mario-Lito B. Valenzona
10. Dean of Students	 Manolo B. Loreto, Jr.	26. Director, ODA-HRD	 Lourdes B. Cano 6/15/15
11. Director, Institute of Human Kinetics	 Aleli A. Villocino 6/12/15	27. Director, Finance	 LOMELA C. AMPAC 6/15/15
12. Director, eco	 ROMELO ARMECIN	28. Vice-President for Research & Extension	 Othello B. Capano
13. Director, NARC	 Ruben M. Gapasin 6/15/15	29. Vice-President for Instruction	 Edgar E. Tulin 6/15/15
14. Director, NCRC	 Ma. Juliet C. Ceniza 6/15/15	30. Vice-President for Administration & Finance	 Roberto C. Guarte 6/15/15
15. Director, PhilRootcrops	 Ma. Aurora A. Onaveda	31. Vice-President for Planning & Resource Generation	 VICTOR P. ASIO 6/15/15
16. VSU-FA	 Luz Moreno		

with Outstanding Balance of ₱5,400 + penalty.

APPROVED:
JOSEL BACUSMO
President

OIC
6/15/15