

CS Form No. 4
Revised 2018

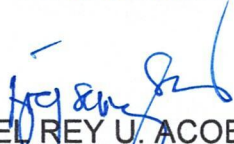
Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms. SUSANA B. MIÑOZA has assumed the duties and responsibilities as Administrative Officer II (Management and Audit Analyst I) of Quality Assurance Center effective March 25, 2025.

This certification is issued in connection with the issuance of the appointment of Ms. SUSANA B. MIÑOZA as Administrative Officer II (Management and Audit Analyst I).

Done this 25th day of March 2025 in Baybay City Leyte.


JOEL REY U. ACOB
Head of Office/Department/Unit

Date: March 25, 2025

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*