

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Mr. **Jimmy P. Jagonos** has assumed the duties and responsibilities as Driver II of General Services effective January 2, 2025.

This certification is issued in connection with the issuance of the appointment of Mr. Jagonos as Driver II.

Done this 2nd day of January 2025 in Visayas State University, Visca, Baybay City, Leyte.


MARLON G. BURLAS
Head of Office/Department/Unit

Date: January 2, 2025

Attested by:


HONEY SOFIA V. COLIS
Director, HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*