


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. AIZA B. BESAVILLA has assumed the duties and responsibilities as Admin Aide III (Clerk I) casual position of Office of the Data Protection Officer effective January 16, 2023.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. AIZA B. BESAVILLA as Admin Aide III (Clerk I) Casual position.

Done this 16 day of January 2023 in _____.


RYSAN C. GUINOCOR
Head of Office/Department/Unit

Date: January 16, 2023

Attested by:


HONEY SOFIA V. COLIS
OIC HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*