

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Mr. Arjohn S. Baslan has assumed the duties and responsibilities as Administrative Aide I of the Department of Food Science and Technology effective December 2, 2024.

This certification is issued in connection with the issuance of the appointment of Mr. Baslan as Administrative Aide I.

Done this 2<sup>nd</sup> day of December 2024 in Visayas State University, Visca, Baybay City, Leyte.

  
**LYNETTE G. CIMAFRANCA**  
Head of Office/Department/Unit

Date: December 2, 2024

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*