

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

| | | | | |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 2. SURNAME | BRAVO | | | |
| FIRST NAME | MAE ANN | | NAME EXTENSION (JR., SR) | N/A |
| MIDDLE NAME | ARSIS | | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 1/21/1994 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: | |
| 4. PLACE OF BIRTH | BAYBAY CITY, LEYTE | If holder of dual citizenship, please indicate the details. | Philippines | |
| 5. SEX | <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female | | | |
| 6. CIVIL STATUS | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | | 17. RESIDENTIAL ADDRESS | COTTAGE L., DUPLEX HOUSING |
| 7. HEIGHT (m) | 1.5 m | ZIP CODE | House/Block/Lot No. | Street |
| 8. WEIGHT (kg) | 44 kg | | VISAYAS STATE UNIVERSITY | PANGASUGAN |
| 9. BLOOD TYPE | O | | Subdivision/Village | Barangay |
| 10. GSIS ID NO. | N/A | | BAYBAY CITY | LEYTE |
| 11. PAG-IBIG ID NO. | 121242383596 | | City/Municipality | Province |
| 12. PHILHEALTH NO. | 13-025314398-4 | 18. PERMANENT ADDRESS | House/Block/Lot No. | Street |
| 13. SSS NO. | 06-3723396-5 | ZIP CODE | SITIO SOONG | BIASONG |
| 14. TIN NO. | 472-932-135-000 | | Subdivision/Village | Barangay |
| 15. AGENCY EMPLOYEE NO. | | | BAYBAY CITY | LEYTE |
| | | | City/Municipality | Province |
| | | 19. TELEPHONE NO. | 563-7870 | |
| | | 20. MOBILE NO. | 09464729899 | |
| | | 21. E-MAIL ADDRESS (if any) | maeann.bravo@vsu.edu.ph | |

II. FAMILY BACKGROUND

| | | | | |
|--------------------------|---------|--------------------------|-----------------------------------------------------|----------------------------|
| 22. SPOUSE'S SURNAME | N/A | | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | N/A | NAME EXTENSION (JR., SR) | N/A | N/A |
| MIDDLE NAME | N/A | | | |
| OCCUPATION | N/A | | | |
| EMPLOYER/BUSINESS NAME | N/A | | | |
| BUSINESS ADDRESS | N/A | | | |
| TELEPHONE NO. | N/A | | | |
| 24. FATHER'S SURNAME | BRAVO | | | |
| FIRST NAME | ARMANDO | NAME EXTENSION (JR., SR) | | |
| MIDDLE NAME | MORALES | | | |
| 25. MOTHER'S MAIDEN NAME | | | | |
| SURNAME | ARSIS | | | |
| FIRST NAME | MERIAM | | | |
| MIDDLE NAME | BAYER | | | |

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|---------------------------|--------------------------------|-------------------------------------------------------------------|----------------------|------|------------------------------------------------|----------------|---------------------------------------|
| | | | From | To | | | |
| ELEMENTARY | HIPUSNGO ELEMENTARY SCHOOL | Primary Education | 2001 | 2006 | Graduated | 2006 | WITH HONORS |
| SECONDARY | BAYBAY NATIONAL HIGH SCHOOL | High School | 2006 | 2010 | Graduated | 2010 | N/A |
| VOCATIONAL / TRADE COURSE | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| COLLEGE | VISAYAS STATE UNIVERSITY | Bachelor of Science in Agriculture major in Soil Science | 2010 | 2015 | Graduated | 2015 | N/A |
| GRADUATE STUDIES | VISAYAS STATE UNIVERSITY | Master of Science major in Soil Science minor in Tropical Ecology | 2016 | 2018 | Graduated | 2018 | SECOND HIGHEST |

(Continue on separate sheet if necessary)

| | | | |
|-----------|-------------------------------------------------------------------------------------|------|-------------------|
| SIGNATURE |  | DATE | December 14, 2020 |
|-----------|-------------------------------------------------------------------------------------|------|-------------------|

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE

DATE _____

December 14, 2020

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

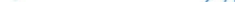
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

| 31. SPECIAL SKILLS and HOBBIES | 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) |
|--------------------------------|----------------------------------------------------------------|---------------------------------------------------------------|
| COMPUTER LITERATE | N/A | SUASSM |
| READING | | |
| LEADERSHIP | | |
| | | |
| | | |
| | | |
| | | |

(Continue on separate sheet if necessary)

| | | | |
|-----------|-------------------------------------------------------------------------------------|------|-------------------|
| SIGNATURE |  | DATE | December 14, 2020 |
|-----------|-------------------------------------------------------------------------------------|------|-------------------|

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

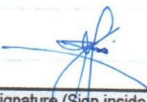
If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)


| NAME | ADDRESS | TEL. NO. |
|------------------------|--------------------------|------------|
| DR. ERLINDA A. VASQUEZ | VISAYAS STATE UNIVERSITY | 9177034791 |
| DR. SUZETTE B. LINA | VISAYAS STATE UNIVERSITY | 9199613922 |
| DR. VICTOR B. ASIO | VISAYAS STATE UNIVERSITY | |
| DR. ELIZABETH P. PARAC | CARAGA STATE UNIVERSITY | 9175810193 |


42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I _____

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: PRC ID
ID/License/Passport No.: 0035954
Date/Place of Issuance: 01/08/2020



Signature (Sign inside the box)
December 14, 2020
Date Accomplished


MAE ANN A. BRAVO


Right Thumbmark

SUBSCRIBED AND SWORN to before me this 23 FEB 2021, affiant exhibiting his/her validly issued government ID as indicated above.

Atty. Rysa M. Guinocor
New Civil and Criminal Law Office
Person Administering Oath

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