

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. MARJORIE E. TIMBAL has assumed the duties and responsibilities as INSTRUCTOR I of DEPARTMENT OF AGRICULTURAL AND BIOSYSTEMS ENGINEERING effective Aug. 9, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. TIMBAL as INSTRUCTOR I.

Done this 1st day of August, 2024 in Baybay City, Leyte.

  
ELDON P. DE PADUA  
Head of Office/Department/Unit

Date: Aug. 1, 2024

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*