

Republic of the the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CONTRACT OF SERVICES
(Renewal)

KNOW ALL MEN BY THESE PRESENTS:

This contract is made and entered into by and between:

The Visayas State University, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree 700 with principal office at Baybay City, Leyte, duly represented by the University President **DR. EDGARDO E. TULIN**, hereinafter referred to as the **FIRST PARTY**.

- and -

MS. MARIA FATIMA B. ESTROSAS of legal age, Filipino, single and a resident of Brgy. Marcos, Baybay City, Leyte hereafter referred to as the **SECOND PARTY**:

WITNESSETH

WHEREAS, the **FIRST PARTY** is engaged not only in instruction but also in research and extension;

WHEREAS, the **FIRST PARTY** is a grantee of research funds from other government agencies such as PCARRD, NSDB, MA and other private institutions;

WHEREAS, the **FIRST PARTY** is in need of personnel who possess the necessary technical know-how in the field of agricultural research to conduct researches or assist the researchers in the conduct of research activities;

WHEREAS, the **SECOND PARTY** possess the required technical know-how in agricultural research and willing to participate in any research and development activities:

NOW, THEREFORE, premises considered, the parties hereto have hereunto agreed on the following terms and conditions to wit:

That the **FIRST PARTY** hires the services of the **SECOND PARTY** as **Science Aide** in OVPRE effective **January 1, 2018 to June 30, 2018** unless sooner terminated:

That the **SECOND PARTY** has the following duties and responsibilities:

1. Monitors and consolidates all VSU-funded extension projects' accomplishments vis-à-vis the targets and prepares quarterly, midyear and year-end (annual) report for submission to the OVPRE planning unit, for integration and submission to FMO and other concerned offices;
2. Monitors and consolidates reports of all trainings conducted from departments, centers, institutes and colleges;
3. Takes charge of referral services and documents requests and actions taken by concerned departments, centers and institutes on requests by walk-in clients;
4. Assists in facilitating Extension In-House Review;
5. Assists in the Farmers' Field Day, Baybay Agro-Fair and other related activities;
6. Assists in facilitating training programs;
7. Do other tasks that may be assigned by the superior.

That in consideration of the services of the **SECOND PARTY**, the **FIRST PARTY** binds itself to pay the former a total amount of **P 72,930.00** only representing salary including **PERA** and **ACA** for two and half months, payable at least twice monthly at VSU, Visca, Baybay City, Leyte upon presentation of the certificate of service rendered duly attested by the representative of the **FIRST PARTY**;

That the **SECOND PARTY** authorizes the **FIRST PARTY** to deduct from the former's monthly salary the amount corresponding to personnel contributions for GSIS, RLIP, Medicare, ECIP and PAG-IBIG premiums.

That the **FIRST PARTY** grants the **SECOND PARTY** the necessary expenses for travels made officially in connection with the project and duly approved by the **FIRST PARTY** or his duly authorized representative upon presentation of pertinent supporting papers and subject to usual accounting and auditing rules and regulations;

That the SECOND PARTY shall be entitled to leave benefits as provided for by Joint CSC and DBM Circular No. 99-7 dated December 29, 1999. However, since monetization of leave credits and payment of terminal benefits of contractual employees are chargeable only to the lump sum appropriation of the agency, the SECOND PARTY should enjoy all leave credits within the year it's earned.

That the SECOND PARTY hereby undertake to treat all research results derived from the research conducted or those information divulged by the researcher of which he has access to by reason of his duties and responsibilities as **highly confidential** albeit the possible presence of other available sources relative thereto.

That the SECOND PARTY will not claim as his own project-derived intellectual property as a result of the task assigned to him though he/she shall be duly acknowledged for the success of the same.

That the SECOND PARTY hereby undertakes to refuse employment, which involves or may involve the disclosure or use of the confidence, reposed on him by the researcher.

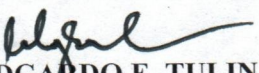
That the SECOND PARTY agrees to the reservation of a right of the FIRST PARTY to terminate the services of the former in the event that the performance of the SECOND PARTY is prejudicial to the smooth and efficient operation of the FIRST PARTY in achieving the purpose, for the lack of funds, or for other just cause;


That in case either party desires to terminate this contract before its expiration date, written notice shall be served to the other party at least thirty (30) days before effectivity of the termination.

IN WITNESS WHEREOF, we hereunto set our hands on this ____ day of _____ 201__ in VSU, Visca, Baybay City, Leyte.

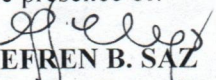
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

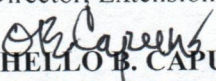
By:

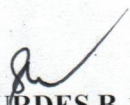

EDGARDO E. TULIN
University President
(First Party)


MARIA FATIMA B. ESTROSAS
(Second Party)

Signed in the presence of:


EFREN B. SAZ
Director, Extension


OTHELLO B. CAPUNO
Vice President for Research and Extension


LOURDES B. CANO
Director, ODAHRD


REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S.S.
MUNICIPALITY OF BAYBAY)

On this ____ day of _____ personally appeared before me **DR. EDGARDO E. TULIN** representing the Visayas State University, Visca, Baybay City, Leyte with Residence Certificate No. _____ issued on _____ at the City of Baybay with **VSU ID No. V000522** and **MS. MARIA FATIMA B. ESTROSAS** with Residence Certificate No. ____ issued on _____ at City of Baybay with _____ known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This instrument consisting of three (3) pages including this page where the acknowledgement has been written, signed on the left hand margin of each and every page hereto by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF, I hereunto set my hand the day, year and place above written.

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Book No. XLXIII
Series of 2008


ERNESTOM BUTAWAN
Notary Public
Notary Public for the Province or Leyte, City of Baybay
Until December 31, 2018
R. Magsaysay Avenue, Baybay City, Leyte
PTR No. 1317396 01-04-18, Baybay City, Leyte
IBP No. 024313 01-05-18 - Ormoc City
Roll No. 41453
TIN No. 113-003-908
MCLE Compliance No. IV-0021382