| (Stamp of | Date o | of Rece | ipt) |
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Republic of the Philippines

VISAYAS STATE UNIVERSITY

VSU, Baybay City, Leyte
(Name of Agency)

## PLANTILLA OF CASUAL APPOINTMENT

Department/Office:

**VSU Hospital** 

Source of Funds: A. II. A

|    | NAME OF APPOINTEE/S  |  |  | POSITION TITLE | EQUIVALEN<br>T SALARY/   | DAILY             | PERIOD OF<br>EMPLOYMENT |                          | NATURE OF APPOINTMENT | ACKNOWLEDGEMENT OF APPOINTEE/S   |   |   |
|----|--|--|--|----------------|--|-------------------|-------------------------|--------------------------|-----------------------|--|---|---|
|    | Last Name  | First Name   | Name<br>Extension<br>(Jr/III)  | Middle Name    | (Do not abbreviate)  | JOB/ PAY<br>GRADE | WAGE                    | From<br>(mm/dd/yyyy<br>) | To<br>(mm/dd/yyyy)    | (Original/<br>Reappointment/<br>Reemployment)  | Signature   | Date Received   |
| 1  | FAELNAR  | LADY MAY   |  | CAPUNO         | Nursing Attendant  | 1 SG-4            | 576.09                  | 7/1/2018                 | 7/31/2018             | Reappointment  | Deax  | 7/13/18   |
| 2  |  |  |  |                |  |                   |                         |                          |                       |  | Asx   | 1110118   |
| 3  |  |  |  |                |  |                   |                         |                          |                       |  | woivo?! to  | <del>Pointed</del>  |
| 4  |  |  |  |                |  |                   |                         |                          |                       |  |   |   |
| 5  | adicionada e empresado (MIC) de estado e describado de la composição de estado e constituido de estado e o com |  |  |                |  |                   |                         |                          |                       |  |   |   |
| 6  |  |  |  |                |  |                   |                         |                          |                       |  | Centrissio  | 1000 E  |
| 7  | 3  |  |  |                |  |                   |                         |                          |                       |  |   |   |
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| 10 |  |  |  |                | <del> </del>   | <del> </del>      |                         |                          | 1                     |  | and the second  | 1   |
| 11 |  |  |  |                | and the second s | -                 |                         |                          |                       |  | Secretaria de la composición del composición de la composición de | the second to a second |
| 12 |  |  |  |                |  |                   |                         |                          |                       |  |   |   |

abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

**CERTIFICATION:** 

APPOINTING OFFICER / AUTHORITY:

ACCREDITED PURSUANT TO:

This is to certify that all the requirements and supporting documents pursuant to CSC MC No. 24, 2017 have been complied with, reviewed and found in order.

LOURDES B. CANO

Highest Ranking HRMO

griest Ranking HRIVIO

Date: 6/29/2018

EDGARDO E. TULIN

3 President

Date:

6/29/2018

CSC Resolution No.: 1400350

Date: 3/3/2014

## CSC/HRMO NOTATION **ACTION ON APPOINTMENTS** Recorded by Validated per RAI for the month of \_\_\_\_\_ Invalidated per CSCRO/FO letter dated \_\_\_\_ Appeal **DATE FILED** STATUS ☐ CSCRO/ CSC-Commission **Petition for Review** ☐ CSC-Commission ☐ Court of Appeals □ Supreme Court