



UNIVERSITY CLEARANCE
(for Faculty and Staff)

Name: GIRLINA P. GOGO

Position: Part-Time Instructor

Signature: [Signature]

Address and Mobile Number: Brgy. Guadalupe, Baybay City, Leyte

Dept./Office: Department of Pure and Applied Chemistry Last Day of Service in VSU: January 28, 2022

Purpose: [] Resignation [] Retirement [] Transfer [] Study Leave [] Others: End of contract

Reason, if resignation: _____

Effective Date: _____

Cleared of work-related accountabilities:

[Signature]

ELIZABETH S. QUEVEDO

DoPAC Head

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte.

Name of Office	Name of Authorized Official	Signature	Date Signed
VP Administrative and Finance (includes units under VPPRGAS)	DANIEL LESLIE S. TAN	<u>[Signature]</u>	
VP Research, Extension & Innovation	MARIA JULIET C. CENIZA	<u>[Signature]</u>	4/1/22
VP Academic Affairs (includes offices under VP for Student Affairs and Services)	BEATRIZ S. BELONIAS	<u>[Signature]</u>	4/7/22

Approved:

[Signature]

EDGARDO E. TULIN

University President

Date: 4/8/22

*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPRR). Processing of clearance certificate shall follow the order of number indicated.

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.



SPMO INTERNAL CLEARANCE

Name: Girlina P. Gogo

Position: Part-time Instructor

Department/Office: DoPAC

This is to **CERTIFY** that the above name personnel is cleared of all property accountabilities from our office.

Purpose:

☐ Resignation

☐ Study Leave

☐ Retirement

☒ Others: End of contract

☐ Transfer

Approved by:


ALICIA M. FLORES

Head, SPMO *Feb 7/23/22*



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Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.



CERTIFICATION

This is to certify that **GIRLINA P. GOGO**, Part-time Instructor from Department of Pure and Applied Chemistry has no financial accountability in our office.

Given this 21st day of March 2022 at the Visayas State University, Visca, Baybay City, Leyte.

NICK FREDDY R. BELLO
OIC Head, Accounting Office