

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. Lucio C. Pole Jr. has assumed the duties and responsibilities as Construction Foreman of Physical Plant Office effective July 1, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Lucio C. Pole Jr. as Construction Foreman.

Done this 17th day of June 2024 in Baybay City, Leyte

  
MARIO LILIO VALENZONA  
Head of Office/Department/Unit

Date: June 17, 2024

Attested by:

  
HONEY SOFIA V. COLIS  
**HRMO**

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*