



VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF

Name : Rufina F. Capuno  
Dept./Office : Department of Economics

Position : Associate Professor I  
Last Day of Service in VSU : \_\_\_\_\_

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☐ Study Leave ☒ Others: Sabbatical Leave (R & R)

Effective Date : August 1, 2019

Reason if Resignation : \_\_\_\_\_

Until further notice faculty/staff's address and Mobile No.: \_\_\_\_\_

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	<u>Ma. Salome B. Bulayog</u>	18. University Librarian	<u>Andrei D. Pardales</u> 7/23/19
2. Dean, College of Agriculture	<u>Victor B. Asio</u> 7/21/19	19. University Physician	<u>Elwin Jay V. Yu</u>
3. Dean, College of Arts and Sciences	<u>Candelario L. Calibo</u>	20. University Registrar	<u>Ma. Epifania G. Tudtud</u> 7/23/19
4. Dean, College of Education	<u>F. Pabala</u>	21. Head, Accounting Office	<u>Erlinda S. Esguerra</u> 7/23/19
5. Dean, College of Mgt. and Economics	<u>Aleli A. Villocino</u>	22. Head, Cash Division	<u>Corazon U. Nuevo</u> 8/1/19
6. Dean, College of Nursing	<u>Analita A. Salabao</u>	23. Records Office	<u>Asteria A. Sevilla</u> 6/28/19
7. Dean, College of Engineering	<u>Jesusa M. Magno</u> 7/23/19	24. Head, PRPEO	<u>Loures B. Cano</u> 7/22/19
8. Dean, College of Forestry and Natural Resources	<u>Roberto C. Cuarte</u>	25. Head, SPPMO	<u>Alicia M. Flores</u>
9. Dean, College of Veterinary Medicine	<u>Dennis P. Peque</u>	26. Director, GSD	<u>Mario M. P. Valenzona</u>
10. Dean, Graduate School	<u>Eugene B. Lañada</u>	27. Director, Administration & Human Resource Dev't	<u>Loures B. Cano</u> 7/23/19
11. Dean of Students	<u>Anabella B. Tulid</u> 7/23/19	28. Director, Finance	<u>Louella C. Ampac</u> 7/23/19
12. Director, Institute of Human Kinetics	<u>Manolo B. Loreto, Jr.</u>	29. Vice-President for Research & Extension	<u>Othello B. Capuno</u>
13. Director, ecoFARM	<u>Mary Jean M. Sapan</u>	30. Vice-President for Instruction	<u>Beatriz S. Belonias</u> 7/23/19
14. Director, NARC	<u>Rommel B. Armejin</u>	31. Vice-President for Admin. & Finance	<u>Remberto A. Patindol</u>
15. Director, NCRC	<u>Feliciano G. Sinong</u>	32. Vice-President for Planning, Resource Generation and External Affairs	<u>Dilberto O. Ferraren</u>
16. Director, PhilRootcrops	<u>Maria Juliet C. Ceniza</u> 7/23/19		
17. VFA/AdPA	<u>Erlinda A. Vasquez</u>		
	<u>Ernesto B. Bulayog</u>		

APPROVED:

EDGARDO E. TULIN  
President