


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. JOYCEE S. MANDIA has assumed the duties and responsibilities as Instructor 1 of Department of Animal Science, Visayas State University effective February 21, 2021.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Mandia as Instructor 1.

Done this 21<sup>st</sup> day of February 2021 in \_\_\_\_\_.

  
**MANUEL D. GACUTAN, JR.**  
Head of Office/Department/Unit

Date: 2/1/2021

Attested by:

  
**HONEY SOFIA V. COLIS**  
OIC HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*