

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: ATHENA VALERIE C. CASANGCAPAN

You are hereby appointed as Instructor I (SG 12, Step 1) (Physics)
(Position Title)

under Temporary status at the Department of Physics
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of THIRTY-TWO THOUSAND TWO HUNDRED FORTY-FIVE

(₱ 32,245.00) pesos per month.

The nature of this appointment is Reappointment vice N/A
(Original, Promotion, etc.)

who N/A with plantilla Item No. VISCAB-INST1-7-2023 Page 29 of 42 pp.
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,



PROSE IVY G. YEPES
Appointing Officer/Authority

August 01, 2025

Date of Signing

Until 07/31/2026

Accredited/Deregulated Pursuant to
CSC Resolution No. 1801514, s. 2018
dated 12/18/2018

DRY SEAL

(Stamp of Date of Receipt)

Certification


This is to certify that all requirements and supporting papers pursuant to **CSC MC No. 24, s. 2017** as amended have been compiled with, reviewed and found to be in order.

The position was published at _____ N/A _____ from _____, 20__ to _____, 20__ and posted in _____ N/A _____ from _____ to _____, 20__ in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on _____, 20__.


HONEY SOFIA V. COLIS
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/**Placement Committee** during the deliberation held on _____.


ROTACIO S. GRAVOSO
Chairperson, HRMPSB/**Placement Committee**


CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee
Original Copy - for the Civil Service Commission
Original Copy - for the Agency

Acknowledgement

Received original/photocopy of appointment on August 1, 2025


ATHENA VALERIE C. CASANGCAPAN
Appointee