

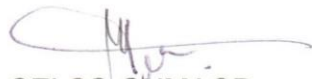
Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. Jay N. Jo has assumed the duties and responsibilities as Instructor I of Department of Mechanical Engineering effective January 3, 2018.


This certification is issued in connection with the issuance of the appointment of Ms/Mr Jay N. Jo as Instructor I.

Done this 3rd day of January 2018 in Visayas State University, Baybay City, Leyte.


CELSON GUMAOD
Head of Office/Department/Unit

Date: 1-3-18

Attested by:


LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*