



VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF

Name : Zyra May H. Centino
Dept./Office: Department of Economics

Position : Instructor I
Last Day of Service in VSU: _____



Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date : August 1, 2018

Reason if Resignation : _____

Until further notice faculty/staff's address and Mobile No.: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 Moises Neil V. Serio	18. University Librarian	 Andreli D. Pardales 7/13/18
2. Dean, College of Agriculture	 Victor B. Asio 7/14/18	19. University Physician	 Edwin Jay V. Yu 7-11-18
3. Dean, College of Arts and Sciences	 Candelario L. Calibo	20. University Registrar	 Eliezer L. Velasco
4. Dean, College of Education	 Aleli A. Villacino	21. Head, Accounting Office	 Erlinda S. Esguerra 7/14/18
5. Dean, College of Mgt. and Economics	 Antonio P. Abamo	22. Head, Cash Division	 Corazon U. Nuevo 7/14/18
6. Dean, College of Nursing	 Jesusa M. Magno 7/14/18	23. Records Office	 Asteria A. Sevilla 7/14
7. Dean, College of Engineering	 Roberto C. Guarte 7/14/18	24. Head, PRPEO	 Teresita L. Quiñanola 7/13/18
8. Dean, College of Forestry and Natural Resources	 Dennis P. Penue	25. Head, SPPMO	 Alicia M. Flores
9. Dean, College of Veterinary Medicine	 Eugene B. Lañada	26. Director, GSD	 Mario Lilio P. Valenzona
10. Dean, Graduate School	 Anabella B. Tulino 7/16/18	27. Director, Administration & Human Resource Dev't	 Lourdes B. Cano 8/1/18
11. Dean of Students	 Manolo B. Loreto, Jr.	28. Director, Finance	 Louella C. Ampac 8/1/18
12. Director, Institute of Human Kinetics	 Mary Jean M. Sapan 7/13/18	29. Vice-President for Research & Extension	 Othello B. Capuno
13. Director, ecoFARM I	 Romel B. Armecin	30. Vice-President for Instruction	 Beatriz S. Belonias
14. Director, NARC	 Feliciano G. Sinon 7/14/18	31. Vice-President for Admin. & Finance	 Remberto A. Patindol 8/1/18
15. Director, NCRC	 Maria Juliet C. Ceniza 7/14/18	32. Vice-President for Planning, Resource Generation and External Affairs	 Dilberto O. Ferraren
16. Director, PhilRootcrops	 Erlinda A. Vasquez 7/14/18		
17. VFA/AdPA	 Ernesto F. Bulayog		

APPROVED:

EDGARDO E. TULIN
President