

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) a ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

|                               |   |   |  |
|-------------------------------|---|---|--|
| 2. SURNAME                    | DE PADUA  |   |  |
| FIRST NAME                    | ELDON   | NAME EXTENSION (JR., SR)                                    |  |
| MIDDLE NAME                   | PAREÑAS   |   |  |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 09/18/1994  | 16. CITIZENSHIP   | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship   |
| 4. PLACE OF BIRTH             | SURALLAH, SOUTH COTABATO  | If holder of dual citizenship, please indicate the details. | <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization<br>Pls. indicate country:   |
| 5. SEX                        | <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female  |   |  |
| 6 CIVIL STATUS                | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married<br><input type="checkbox"/> Widowed <input type="checkbox"/> Separated<br><input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS                                     | Apartment 73 Kilbourne Street<br>House/Block/Lot No. Street<br>Teacher's Village Visca Lower Campus<br>Subdivision/Village Barangay<br>Baybay City Leyte<br>City/Municipality Province |
| 7. HEIGHT (m)                 | 161   | ZIP CODE  | 6521   |
| 8. WEIGHT (kg)                | 63  |   |  |
| 9. BLOOD TYPE                 | A+  | 18. PERMANENT ADDRESS                                       | Eucalyptus Street<br>House/Block/Lot No. Street<br>Zone 3 Libertad<br>Subdivision/Village Barangay<br>Surallah South Cotabato<br>City/Municipality Province                            |
| 10. GSIS ID NO.               | BP No.: 2005073260  | ZIP CODE  | 9512   |
| 11. PAG-IBIG ID NO.           | 121206526984  |   |  |
| 12. PHILHEALTH NO.            | 13-025429656-3  |   |  |
| 13. SSS NO.                   | NONE  | 19. TELEPHONE NO.   | NA   |
| 14. TIN NO.                   | 332-656-499-0000  | 20. MOBILE NO.  | 09610706200  |
| 15. AGENCY EMPLOYEE NO.       | V00930  | 21. E-MAIL ADDRESS (if any)                                 | eldon.depadua@vsu.edu.ph   |


II. FAMILY BACKGROUND

|                          |            |                          |   |                            |
|--------------------------|------------|--------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME     | NA         |                          | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME               |            | NAME EXTENSION (JR., SR) | NA  |                            |
| MIDDLE NAME              |            |                          |   |                            |
| OCCUPATION               |            |                          |   |                            |
| EMPLOYER/BUSINESS NAME   |            |                          |   |                            |
| BUSINESS ADDRESS         |            |                          |   |                            |
| TELEPHONE NO.            |            |                          |   |                            |
| 24. FATHER'S SURNAME     | DE PADUA   |                          |   |                            |
| FIRST NAME               | ELIZER     | NAME EXTENSION (JR., SR) |   |                            |
| MIDDLE NAME              | RAMPING    |                          |   |                            |
| 25. MOTHER'S MAIDEN NAME |            |                          |   |                            |
| SURNAME                  | PAREÑAS    |                          |   |                            |
| FIRST NAME               | DONEVA     |                          |   |                            |
| MIDDLE NAME              | TONOGBANUA |                          | (Continue on separate sheet if necessary)           |                            |

III. EDUCATIONAL BACKGROUND

| 26. LEVEL                 | NAME OF SCHOOL (Write in full)                  | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE |            | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|---------------------------|---|---|----------------------|------------|--|----------------|---------------------------------------|
|                           |   |   | From                 | To         |  |                |                                       |
| ELEMENTARY                | SURALLAH CENTRAL ELEMENTARY SCHOOL              | NA  | June 2001            | April 2007 | NA   | 2007           |                                       |
| SECONDARY                 | LIBERTAD NATIONAL HIGH SCHOOL                   | NA  | June 2007            | April 2011 | NA   | 2011           | 2nd Honorable mention                 |
| VOCATIONAL / TRADE COURSE |   |   |                      |            |  |                |                                       |
| COLLEGE                   | MINDANAO STATE UNIVERSITY - GENERAL SANTOS CITY | BS in AGRICULTURAL ENGINEERING                | June 2011            | June 2016  | NA   | 2016           | Academic Scholar                      |
| GRADUATE STUDIES          | UNIVERSITY OF THE PHILIPPINES - LOS BAÑOS       | MS in AGRICULTURAL ENGINEERING                | August 2017          | June 2020  | NA   | 2020           | CHED K-12 Scholar                     |

(Continue on separate sheet if necessary)

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|-----------|---|------|-------------|
| SIGNATURE |  | DATE | May 2, 2024 |
|-----------|---|------|-------------|



## IV. CIVIL SERVICE ELIGIBILITY


[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

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| SIGNATURE |  | DATE | May 2, 2024 |
|-----------|---|------|-------------|



## V. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

| 29. | NAME & ADDRESS OF ORGANIZATION<br>(Write in full) | INCLUSIVE DATES<br>(mm/dd/yyyy) |    | NUMBER OF HOURS | POSITION / NATURE OF WORK |
|-----|---|---------------------------------|----|-----------------|---------------------------|
|     |   | From                            | To |                 |                           |
|     | None  |                                 |    |                 |                           |
|     |   |                                 |    |                 |                           |
|     |   |                                 |    |                 |                           |
|     |   |                                 |    |                 |                           |

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| 30. | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS<br>(Write in full)   | INCLUSIVE DATES OF ATTENDANCE<br>(mm/dd/yyyy) |            | NUMBER OF HOURS | Type of LD<br>( Managerial/<br>Supervisory/<br>Technical/etc) | CONDUCTED/ SPONSORED BY<br>(Write in full) |
|-----|--|---|------------|-----------------|---|--|
|     |  | From  | To         |                 |   |  |
|     | PSABE 8 Regional Convention "ABEs as Active Players in Engineering Innovation for Food Security"   | 3/13/2024                                     | 3/14/2024  | 16.0            | Technical   | PSABE                                      |
|     | Rice Machinery Operation Training for ABE Faculty and Laboratory Technicians   | 10/23/2023                                    | 10/27/2023 | 40.0            | Technical   | VSU  |
|     | Workshop on the Government Energy Management Program (GEMP) Online System  | 9/13/2023                                     | 9/13/2023  | 8.0             | Technical   | DOE  |
|     | R&D Budget Tripartite Dialogue   | 8/25/2023                                     | 8/25/2023  | 8.0             | Technical   | VSU  |
|     | Harmonizing Facilities and Equipment used for Research   | 8/17/2023                                     | 8/17/2023  | 8.0             | Technical   | VSU  |
|     | College of Engineering and Technology Curriculum Review 2023   | 8/7/2023                                      | 8/8/2023   | 8.0             | Technical   | VSU  |
|     | CY 2023 RD In-House Review   | 5/8/2023                                      | 5/12/2023  | 40.0            | Technical   | VSU  |
|     | 34th Philippine Agricultural Engineering Week: 19th International Agricultural and Biosystems Engineering Conference and Exhibition; 72nd PSABE Annual National Convention   | 4/24/2023                                     | 4/28/2023  | 40.0            | Technical   | PSABE                                      |
|     | Webinar on Exploring Initiatives in Solving Water and Sanitation Crisis  | 3/22/2023                                     | 3/22/2023  | 8.0             | Technical   | VSU  |
|     | Consultative Workshop on the IRR of R.A. 11393 "Advanced Energy and Green Building Technologies Curriculum Act"  | 8/30/2022                                     | 8/31/2022  | 16.0            | Technical   | CHED/DOE                                   |
|     | Energy Efficiency and Conservation Conference  | 10/13/2022                                    | 10/14/2022 | 16.0            | Technical   | Zero Waste Baguio                          |
|     | 6th FEIAP Convention and 30th General Assembly (Hybrid Conference)   | 7/27/2022                                     | 7/29/2022  | 24.0            | Technical   | Philippine Technological Council           |
|     | Technology, Innovations, Knowledge Talks (TIK TALKS)   | 5/4/2022                                      | 5/4/2022   | 4.0             | Technical   | DICT, PCC, USAID                           |
|     | 1st International Conference on Engineering and Agro-industrial Technology (ICEAT 2022)  | 2/23/2022                                     | 2/24/2022  | 16.0            | Technical   | UPLB                                       |
|     | 3rd University Consortium Faculty Forum  | 1/19/2022                                     | 1/20/2022  | 16.0            | Technical   | SEARCA, Tokyo University of Agriculture    |
|     | Webinar on Outcomes-Based Quality Assurance and Online Accreditation Orientation   | 10/27/2021                                    | 10/29/2021 | 24.0            | Managerial  | AACCU                                      |
|     | Training program for State Universities and Colleges: Testing and Evaluation of Agricultural Machinery   | 04/30/2021                                    | 05/28/2021 | 32.0            | Technical   | UPLB-AMTEC                                 |
|     | Seminar/Lecture on Intellectual Property Awareness and Commercialization of Technologies   | 4/11/2021                                     | 4/11/2021  | 8.0             | Technical   | VSU  |
|     | 11th AUN/SEED-Net Regional Conference on Mechanical and Manufacturing Engineering  | 1/14/2021                                     | 1/15/2021  | 16.0            | Technical   | Dela Salle University, AUN/SEED-Net, JICA  |
|     | 19th International Symposium on Advanced Technology (ISAT-19)  | 1/14/2021                                     | 1/14/2021  | 8.0             | Technical   | UPLB                                       |
|     | National Agricultural and Fisheries Mechanization Program Stakeholders' Consultation on Local Assembly and Manufacture and Standards and Regulations Components  | 11/20/2020                                    | 11/20/2020 | 4.0             | Managerial  | DA-BAFE                                    |
|     | Webinar on Document Tracking System  | 11/13/2020                                    | 11/13/2020 | 4.0             | Managerial  | VSU  |
|     | Collaboration Workshop on the Role of HEIs on AGRI-Fisheries Engineering Research, Dev't and Extension   | 10/15/2020                                    | 10/15/2020 | 4.0             | Managerial  | DA-BAFE                                    |
|     | National Online FS Training  | 09/21/2020                                    | 09/30/2020 | 240.0           | Technical   | DA-BAFE and VSU                            |
|     | Training on Identification of Proper and Complete Items Technical Specification and Parameters and Orientation of the Purchase Request (PR) Module of the Supply Properties Procurement Management Information System (SPPMIS) | 08/28/2020                                    | 08/28/2020 | 4.0             | Managerial  | VSU  |
|     | Training-Workshop on Course Modules Production for Flexible Learning in Higher Education Institutions (HEIs) Webinar Series  | 11/6/2020                                     | 06/19/2020 | 72.0            | Technical   | CHED region 8, EVHEIs-FLMSC                |
|     | Online Training on Developing a MOODLE Online Classroom  | 6/5/2020                                      | 8/5/2020   | 24.0            | Managerial  | VSU  |
|     | 15th International Agricultural and Biosystems Engineering Conference and Exhibition   | 4/22/2018                                     | 4/28/2018  | 56.0            | Technical   | PSABE                                      |
|     | 14th International Agricultural and Biosystems Engineering Conference and Exhibition   | 4/23/2017                                     | 4/29/2017  | 56.0            | Technical   | PSABE                                      |
|     |  |   |            |                 |   |  |
|     |  |   |            |                 |   |  |
|     |  |   |            |                 |   |  |
|     |  |   |            |                 |   |  |

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

| 31. SPECIAL SKILLS and HOBBIES | 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION<br>(Write in full) | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION<br>(Write in full) |
|--------------------------------|--|---|
| Badminton                      | Top 7, Licensure Examination for Agricultural Engineers 2016   | Philippine Society of Agricultural and                        |
| Table Tennis                   |  |   |
| Technical Writing              |  |   |
| Mechatronics                   |  |   |
| Computer Programming           |  |   |
| Public Speaking                |  |   |
| Poetry (Writing)               |  |   |


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| SIGNATURE |  | DATE | May 2, 2024 |
|-----------|---|------|-------------|



| 41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) |                           |             |
|--|---------------------------|-------------|
| NAME   | ADDRESS                   | TEL NO.     |
| ROBERTO C. GUARTE  | Visca, Baybay City, Leyte | 09991723334 |
| ARTHUR I. TAMBONG  | Bunga, Baybay City, Leyte | 09561504338 |
| EDWARD R. LAPONG   | General Santos City       | 09256771976 |


42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



*Eldon P. De Maqui*  
ELDON P. DE MAQUI

PHOTO

SUBSCRIBED AND SWORN to before me this 09 MAY 2024, affiant exhibiting his/her validly issued government ID as indicated above.

  
**ATTY. HSYA C. GUINOCOR**  
VSU Chief Legal Officer

Person Administering Oath



## WORK EXPERIENCE SHEET


**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: April 22, 2024 - present
- Position: Instructor III
- Name of Office/Unit: Department of Agricultural and Biosystems Engineering -Visayas State University
- Immediate Supervisor: Engr. Jannet C. Bencure
- Name of Agency/Organization and Location: Department of Agricultural and Biosystems Engineering -Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Produced Instructional Materials for major subjects (Lecture and Laboratory Manuals)
  - Conducted Research and Extension Projects
  - Conducted classes, quizzes, long exams, term exams and practical exams.
  - Developed and revised course syllabi and made table of specifications.
  - Conducted support services to the university.
- Summary of Actual Duties
  - Responsible for imparting knowledge to students; motivates students to learn by giving examinations, quizzes, and projects; conducts research study and extend services in nearby communities. Performs other related functions.

- Duration: February 25, 2022 – up to present
- Position: Director
- Name of Office/Unit: Renewable Energy Research Center -Visayas State University
- Immediate Supervisor: Dennis P. Peque
- Name of Agency/Organization and Location: Renewable Energy Research Center -Visayas State University, Baybay City, Leyte

- Duration: July 2020 – up to present
- Position: Department Head
- Name of Office/Unit: Department of Agricultural and Biosystems Engineering -Visayas State University
- Immediate Supervisor: Engr. Jannet C. Bencure
- Name of Agency/Organization and Location: Department of Agricultural and Biosystems Engineering -Visayas State University, Baybay City, Leyte

  
**ELDON P. DE PADUA**  
 (Signature over Printed Name of  
 Employee/Applicant)

Date: 02 May 2024