

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	CAVITE		
FIRST NAME	FRANCE ALLAN		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	MOLATO		
3. DATE OF BIRTH (mm/dd/yyyy)	FEBRUARY 08, 1991	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	HINDANG, LEYTE	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Pls. indicate country:
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	350 NATIONAL HIGHWAY House/Block/Lot No. Street N/A BONTOC Subdivision/Village Barangay HINDANG LEYTE City/Municipality Province
7. HEIGHT (m)	5'6"	ZIP CODE	6523
8. WEIGHT (kg)	60kg	18. PERMANENT ADDRESS	350 NATIONAL HIGHWAY House/Block/Lot No. Street N/A BONTOC Subdivision/Village Barangay HINDANG LEYTE City/Municipality Province
9. BLOOD TYPE	O+	ZIP CODE	6523
10. GSIS ID NO.	2005554663	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	121111437524	20. MOBILE NO.	0933-465-4397
12. PHILHEALTH NO.	02-025959438-4	21. E-MAIL ADDRESS (if any)	franceallan.cavite@gmail.com franceallan.cavite@vsu.edu.ph
13. SSS NO.	06-3489742-7		
14. TIN NO.	430-651-128		
15. AGENCY EMPLOYEE NO.	V01130		

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	CAVITE		N/A	N/A
FIRST NAME	JOSELIN	NAME EXTENSION (JR., SR) SR	N/A	N/A
MIDDLE NAME	ASIS		N/A	N/A
25. MOTHER'S MAIDEN NAME	IMELDA ABAYHON MOLATO		N/A	N/A
SURNAME	CAVITE		N/A	N/A
FIRST NAME	IMELDA		N/A	N/A
MIDDLE NAME	MOLATO		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BONTOC ELEMENTARY SCHOOL	BASIC ELEMNETARY EDUCATION	1997	2003	NA	2003	HONORABLE MENTION
SECONDARY	BONTOC NATIONAL HIGH SCHOOL	BASIC SECONDARY EDUCATION	2003	2007	NA	2007	2ND HONORABLE MENTION
VOCATIONAL / TRADE COURSE	VISAYAS STATE UNIVERSITY	CERTIFICATE IN HEALTHCARE SERVICES	2007	2008	NA	2008	NA
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN NURSING	2007	2011	NA	2011	NA
GRADUATE STUDIES	DONA REMEDIOS TRINIDAD ROMUALDEZ MEDICAL FOUNDATION	MASTER OF ARTS IN NURSING	2016	2018	NA	2018	NA
POST-GRADUATE STUDIES	SILLIMAN UNIVERSITY	DOCTOR OF PHILOSOPHY IN NURSING	2021	2024	NA	2024	NA

(Continue on separate sheet if necessary)

SIGNATURE		DATE	6-13-2025
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## IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

**SIGNATURE** 

DATE \_\_\_\_\_

5-13-2025



(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	CAE/ELEVATE Apollo Prehospital Patient Simulator Operation and Training program	13-Feb-25	14-Feb-25	16.0	Technical	ASPEN Multi-system Corp.
	RACE Against Suicide: A Gatekeeper's Training on Suicide Prevention	16-Oct-24	16-Oct-24	8	Technical	Visayas State University
	ISO 9001: 2015 Awareness and Re-awareness Webinar	29-Aug-23	29-Aug-23	8	Technical	Visayas State University
	Certificate of Attendance Webinar Entitled: Foundations of Homeostatic balance (Fluids, Electrolytes, and Acid-Base): What Nurses Need to Know	29/05/2023	29/05/2023	4.0	Technical	Philippine Nurses Association
	Certificate of Attendance Webinar Appreciative Leadership in Nursing	31/01/2023	31/01/2023	4.0	Technical	Philippine Nurses Association
	Certificate of Attendance 4th National Nursing Research Webinar	10/09/2022	10/09/2022	4.0	Technical	Beta Nu Delta Nursing Society, Visayas State University, Journal of Health and Caring Sciences
	Community-Based Research for Service-Learning	23/02/2022	23/02/2022	4.0	Technical	Silliman University Library
	Upskilling Online Teaching: An Open Online Course for Teachers on Literacy to Knowledge Deepening Towards Resilient Preferred Futures	16/08/2021	22/10/2021	320.0	Technical	Silliman University Office of Silliman Online University Learning
	Certificate of Completion to the Mental Health frontliner Training Primer	20/11/2021	20/11/2021	8.0	Technical	Filipino Nursing Diaspora Network
	Certificate of Participation to Faculty Training Series on Assessment in the New Normal in the Context of Higher Education, the Future Skills Profile	21/11/2022	22/11/2022	16.0	Technical	CHED, Jose Rizal Memorial State University
<b>SIGNATURE</b>				<b>DATE</b>		
					5-13-2025	



## VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&amp;D/training program and include only the relevant L&amp;D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


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		From	To			
	Ethico-Moral and Ethico-Legal Issues Among Nurses in the COVID-19 Pandemic	05/11/2021	05/11/2021	4.0	Technical	Philippine Nurses Association
	99th Foundation Anniversary, 64th Nurses Week Celebration and national Annual Convention 2021	19/10/2021	21/10/2021	12 hrs	Technical	Philippine Nurses Association
	99th Foundation Anniversary, 64th Nurses Week Celebration and National Annual Convention 2021 Pre-convention Research Presentation	18/10/2021	18/10/2021	4.0	Technical	Philippine Nurses Association Regional Council VIII
	Webinar on navigating the Digital Shift: Instructional Materials to Support the University's Flexible Learning	March 18, 2021	March 18, 2021	8.0	Technical	Visayas State University
	Echo-webinar on the TIEC-CHED Flexible Learning Foundation Virtual Conference	March 15, 2021	March 16., 2021	16 hrs	Technical	Visayas State University
	ISO 9001:2015 Awareness/ RE-awareness Webinar	November 27, 2020	November 27, 2020	4 hrs	Technical	Visayas State University
	Webinar on Table of Specifications and Test Item Analysis	12/11/2020	12/11/2020	8.0	Technical	Visayas State University
	61st ADPCN National Convention and General Assembly with the theme: ADPCN: Responding to the Challenges of the New Normal	October 29, 2020	October 30, 2020	15 hrs	Technical	Association of Deans of Philippine Colleges of Nursing, Inc. (ADPCN)
	Session 1: Video Editing and Streaming with OBS (Open Broadcaster Software) Studio, Lights, Camera, Action! Workshop Series	October 22, 2020	October 22, 2020	2 hrs	Technical	UP University Computer Center and Prime
	Session 2: Video Tech Tips: Supporting Multiple Conferencing Platforms and Audiences, Lights, Camera, Action! Workshop Series	October 2, 2020	October 2, 2020	2 hrs	Technical	UP University Computer Center and Prime
	Doing Interprofessional Research in HPed Today, As part of the NTTCHP Monthly Seminars forAY 2020-2021	September 28, 2020	September 28, 2020	4 hrs	Technical	UP Manila National Teacher Training Center for the Health Professions and Dr. Corazon Paulino Gonzalez Memorial Foundation, Inc.
	Development and Assessment of Entrustable Professional Activities, As part of the NTTCHP Monthly Seminars forAY 2020-2021	October 26, 2020	October 26, 2020	4 hrs	Technical	UP Manila National Teacher Training Center for the Health Professions and Dr. Corazon Paulino Gonzalez Memorial Foundation, Inc.
	Nursing the World to Health, 98th Foundation Anniversary, 63rd Nurses' Week Celebration and National Annual Convention 2020	October 20, 2020	October 22, 2020	24 hrs	Technical	Philippine Nurses Association
	2nd National Nursing Research Webinar	September 25, 2020	September 25, 2020	4 hrs	Technical	Beta Nu Delta Nursing Society and Visayas State University
	Caring for Carers: Nursing Leaders Responding to the Challenge of COVID-19	September 24, 2020	September 24, 2020	4 hrs	Technical	University of the Philippines Honor Society of Nursing in partnership with UP Manila
	Philippine PPE Pandemic Preparedness	September 23, 2020	September 23, 2020	4 hrs	Technical	National Academy of Science and Technology and University of the Philippines
	Understanding the Science of COVID-19 Testing	September 2, 2020	September 2, 2020	2 hrs	Technical	Department of Science and Technology and National Academy of Science and Technology (NAST)
	Managing Older Persons with Frailty: Interprofessional Approach	August 20, 2020	August 20, 2020	4 hrs	Technical	Gerontology Nurses Association of the Philippines, Inc. jointly with UP Manila College of Nursing
	Webinar on Flourishing through adversity: How can stress and emotional experiences make us stronger	August 19, 2020	August 19, 2020	4 hrs	Technical	Commission on Higher Education (CHED) Regional Office 8
	ADPCN Live Webinar Session 4: Flexible Learning Implementation in Nursing Education	August 10, 2020	August 10, 2020	3 hrs and 30 mins	Technical	Association of Deans of Philippine Colleges of Nursing, Inc. (ADPCN)
	ADPCN Live Webinar Session 3: Flexible Learning Implementation in Nursing Education	August 7, 2020	August 7, 2020	3 hrs and 30 mins	Technical	Association of Deans of Philippine Colleges of Nursing, Inc. (ADPCN)
	ADPCN Live Webinar Session 2: Flexible Learning Implementation in Nursing Education	August 5, 2020	August 5, 2020	3 hrs and 30 mins	Technical	Association of Deans of Philippine Colleges of Nursing, Inc. (ADPCN)
	ADPCN Live Webinar Session 1: Flexible Learning Implementation in Nursing Education	August 1, 2020	August 1, 2020	3 hrs and 30 mins	Technical	Association of Deans of Philippine Colleges of Nursing, Inc. (ADPCN)
	Traversing the Disrupted Educational Landscape: A showcase of Self-Developed Modules in Online Classess	July 30, 2020	July 30, 2020	4 hrs	Technical	Eastern Visayas Higher Education Institutions (EVHEIs) Flexible Learning Management System Consortium (FLMSC)
	Are we ready? University Academic and Administrative Officials' Orientation on the Effective Implementation of Flexible Learning Management System	July 2, 2020	July 2, 2020	4 hrs	Technical	Eastern Visayas Higher Education Institutions (EVHEIs) Flexible Learning Management System Consortium (FLMSC)
	Designing Supplementary Reading Materials Based on Constructivist Approach	July 3, 2020	July 3, 2020	4 hrs	Technical	VIBAL Group
	35th Eastern Visayas Regional Convention: "Eastern Visayas Nurses a Voice to Lead: Achieving Universal HealthCare"	August 25, 2019	August 25, 2019	8.0	Technical	Philippine Nurses Association Regional Council VIII
	Understanding the World of Research and Its up take to Local	August 24, 2019	August 24, 2019	4.0	Technical;	Philippine Nurses Association Regional Council VIII
	Google Classroom Workshop	December 13, 2019		8 hrs	Technical	Visayas State University
SIGNATURE		DATE		5-13-2025		



(Continue on separate sheet if necessary)

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&amp;D/training program and include only the relevant L&amp;D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Embedding Pedagogy and Blending EdTech Solutions in the Learning Design of a Virtual Classroom: A Retrospect	July 2, 2020	July 2, 2020	4 hrs	Technical	VIBAL Group
Creating Engaging Lessons through the Use of Supplemental Resource Materials	June 30, 2020	June 30, 2020	4 hrs	Technical	VIBAL Group
Strategic Way of Making Continuous Learning Plan	June 29, 2020	June 29, 2020	4 hrs	Technical	VIBAL Group
Innovations in Teaching and Learning: Utilizing Electronic Teaching Materials in Virtual Classess	June 28, 2020	June 28, 2020	4 hrs	Technical	VIBAL Group
Dialogue as the Church's Mission Today: Interreligious Dialogue Amids COVID-19	June 27, 2020	June 27, 2020	4 hrs	Technical	VIBAL Group
How Can LGUs Work Best with the Health Sector?: A forum on Local Government and Academic Initiatives in COVID-19 Prevention and Control	June 25, 2020	June 125, 2020	5 hrs	Technical	University of the Philippines College of Nursing in partnership with University of the Philippines Resilience Institute
Nobody Gets Left Behind: Reaching All Learners at this time of the Pandemic	June 28, 2020	June 28, 2020	1 hr 30 mins	Technical	empowerED
Shifting to the New Normal Series: Managing University Students as a Population Group for COVID-19 Community Health Interventions	June 19, 2020	June 19, 2020	4 hrs	Technical	UP Manila College of Nursing
Module Writing for Allied Health Sciences Workshop	May 29, 2020	May 29, 2020	2 hrs	Technical	Philippine Women's University
Online Training on Developing a Moodle Online Classroom	May 13, 2020	May 15, 2020	24 hrs	Technical	Visayas State University
Research Proposal Enhancement Workshop	July 4, 2019	July 6, 2019	24 hours	Technical	Eastern visayas health Research and Development Consortium of Department of Health and Department of Science and Technology
Basic Reasearch Methods Training	March 19, 2019	March 22, 2019	32 hours	Technical	Eastern Visayas Health Research and Development Consortium of Department of Health and Department of Science and Technology
34th Eastern Visayas Regional Convention "Eastern Visayas Nurses: A Voice to Lead, Health is a Human Right"	November 9, 2018	Novemrber 10, 2018	8 hours	Supervisory	Philippine Nurses Association
Training-Workshop on Presenting Research Results	October 22, 2018	October 23, 2018	16 hours	Technical	Visayas State University
Dengue Prevention and Control Program	August 10, 2018	August 10, 2018	8 hours	Technical	Visayas State University College of Nursing
Mental Health and Defense Mechanisms of a Person Who Used Drugs	May 18, 2018	May 18, 2018	4 hours	Speaker	Baybay City Daytime Therapeutic Community Center
Microbial-Induced Mobilization of Micronutrients in Soil for Increased Yield and Improved Nutritional Quality of Sweet Potato and Purple Yam	March 20, 2018	March 20, 2018	5 hours	Technical	SEARCA Regional Professional Chair Lecture
Training-Workshop in Preparation for Level II AACUP Accreditation	January 18, 2018	January 19, 2018	16 hours	Technical	Visayas State University
Writing and Publishing in High Impact Journal	January 11, 2018	January 12, 2018	16 hours	Technical/ Supervisory	Visayas State University
Training-Workshop in Outcomes-Based Education (OBE) in Nursing Curriculum	January 4, 2018	January 5, 2018	16 hours	Technical	Visayas State University College of Nursing
Emerging Trends and Innovative Approaches in Global Education for the Third Millennium	December 14, 2017	December 16, 2017	24 hours	Technical	Saint Paul University Philippines
Nursing Leadership of the 21st Century: Power of the Past, Force of the Present, and Shape of the Future	December 1, 2017	December 1, 2017	8 hours	Technical	Association of Nursing Service Administrators of the Philippines, Inc. (ANSAP)
Kidney Disease Awareness Forum	November 29, 2017	November 29, 2017	4 hours	Technical	Baybay City Medical Diagnostic and Dialysis Center and City Health Office
Training-Workshop on the IEC Materials Production	November 14, 2017	November 15, 2017	16 hours	Technical	Visayas State University
Standard First Aid Training	October 23, 2017	October 26, 2017	32 hours	Technical	Philippine Red Cross Hilongos Sub-Chapter
Health Forum on Mental Wellness: Managing Stress and Depression	August 8, 2017	August 8, 2017	4 hours	Technical	Visayas State University Hospital
Orientation of Newly- Hired Regular and Part-time Faculty Members	March 9, 2017	March 10, 2017	16 hours	Technical	Visayas State University
<b>SIGNATURE</b>			<b>DATE</b>	5-13-2025	



# VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	PHILIPPINE NURSES ASSOCIATION, INC	1/1/202025	31/12/2025		MEMBER

(Continue on separate sheet if necessary)

# VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

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		From	To			
	Embracing the Changes and Challenges of Philippine Nursing in the 21st Century	December 10, 2016	December 10, 2016	8 hours	Technical	Remedios Trinidad Romualdez Medical Foundation Graduate School
	The 11th Pre-convention to PHICS of Philippine Hospital Infection Control Nurses Association (PHICNA), Inc.	May 25, 2016	May 25, 2016	8 hours	Technical	Philippine Hospital Infection Control Nurses Association (PHICNA), Inc.
	Infection Prevention and Control: The Heart of Patient Care	May 26, 2016	May 27, 2016	16 hours	Technical	Philippine Hospital Infection Control Society, Inc.
	Updates in Nursing Care for Pulmonary Tuberculosis	March 30, 2016	March 30, 2016	4 hours	Supervisory	Ormoc Doctors' Hospital
	Infection Prevention and Control in the Hospital	January 29, 2016	January 29, 2016	5 hours	Managerial	Ormoc Doctors's Hospital
	Basic ECG for Nurses	January 30, 2015	January 30, 2015	8 hours	Technical	Ormoc Doctors' Hospital
	Triage Nursing Lecture	November 18, 2014	November 18, 2014	8 hours	Technical	Ormoc Doctors' Hospital
	Electrocardiogram (ECG) Course	September 24, 2014	September 24, 2014	8 hours	Technical	American Heart Association and Cebu Doctors' University Hospital
	Basic IV Training Program	March 19, 2014	March 20, 2014	16 hours	Technical	Ormoc Doctors' Hospital and Cebu Doctors' University Hospital
	Electrocardiogram (ECG) Course	SEPT 24, 2014	SEPT 24, 2014	8 HRS	Technical	American Heart Association
	Professional Regulation Commission Seminar 2011: Board Requirements for Nurses Licensure Examination (NLE)	SEPT 6, 2011	SEPT 6, 2011	8HRS	Technical	VISAYAS STATE UNIVERSITY COLLEGE OF NURSING
	Forum on Adolescents' Sexuality and Reproductive Health	AUG 8, 2011	AUG 8, 2011	8HRS	Technical	VISAYAS STATE UNIVERSITY
	Seminar on Ethico-Moral Principles	MAR 8, 2011	MAR 8, 2011	8HRS	Technical	VISAYAS STATE UNIVERSITY COLLEGE OF NURSING
	ORNAP Update: Professionalism in the Workplace	MAY 28, 2010	MAY 28, 2010	6HRS	Technical	Operating Room Nurses Association of the Philippines, Inc. Cebu Chapter and Vicente Sotto Memorial Medical Center Nursing Division
	ORNAP Update: Quality Improvement towards Perioperative Technique	MAR 5, 2010	MAR 5, 2010	8HRS	Technical	Operating Room Nurses Association of the Philippines, Inc. Leyte Chapter
	Basic Life Support- CPR Training for Health Care Provider	APR 26, 2010	APR 27, 2010	16HRS	Technical	Department of Health, Health Emergency and Management Staff and
	Symposium on Core Competency Standards and Nurse Licensure Examination Test Framework	APR 3, 2011	APR 3, 2011	8HRS	Technical	Association of Deans of Philippine Colleges of Nursing, Inc. (ADPCN) Region VIII and Philippine Nurses Association
	Seminar in Biotechnology	FEB 10, 2011	FEB 10, 2011	5HRS	Technical	Department of Biological Sciences, VSU College of Arts and Sciences
	Newborn Screening: Saving Babies from Mental Retardation and Death	NOV. 5, 2010	NOV. 5, 2010	4HRS	Technical	Visayas State University College of Nursing
	Maternal and Child Health Care: Immunization and Breastfeeding	NOV 4, 2010	NOV 4, 2010	4HRS	Technical	Visayas State University College of Nursing
	Basic Life Support-CPR for Health Care Providers	MAY 16, 2008	MAY 17, 2008	16HRS	Technical	PHILIPPINE RED CROSS, ORMOC CITY CHAPTER
	First Aid Training- Standard	MAY 12, 2008	MAY 15, 2008	32HRS	Technical	PHILIPPINE RED CROSS, ORMOC CITY CHAPTER

(Continue on separate sheet if necessary)

# VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Dancing				VSU Alumni Association
	Caring				Philippine Nurses Association
	Reading History Books				VSU Faculty Association (VSU FA)
	Online Scrolling				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	5-13-2025
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<input type="checkbox"/> YES <input type="checkbox"/> N	If YES, give details: _____ _____												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<input type="checkbox"/> YES <input type="checkbox"/> N  <input checked="" type="checkbox"/> YES <input type="checkbox"/> N	If YES, give details: _____ _____  If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<input type="checkbox"/> YES <input type="checkbox"/> N  <input type="checkbox"/> YES <input type="checkbox"/> N	If YES, give details: _____ _____												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<input type="checkbox"/> YES <input type="checkbox"/> N  <input type="checkbox"/> YES <input type="checkbox"/> N	If YES, give details: _____ _____ RESIGNATION AT ORMOC DOCTORS' HOSPITAL												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<input type="checkbox"/> YES <input type="checkbox"/> N  <input type="checkbox"/> YES <input type="checkbox"/> N	If YES, give details: _____ _____  If YES, give details: _____ _____												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<input type="checkbox"/> YES <input type="checkbox"/> N  <input type="checkbox"/> YES <input type="checkbox"/> N	If YES, give details (country): _____ _____												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<input type="checkbox"/> YES <input type="checkbox"/> N  <input type="checkbox"/> YES <input type="checkbox"/> N  <input type="checkbox"/> YES <input type="checkbox"/> N	If YES, please specify: _____ _____  If YES, please specify ID No: _____ _____  If YES, please specify ID No: _____ _____												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 45%;">NAME</th> <th style="width: 30%;">ADDRESS</th> <th style="width: 25%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>LYNN L. DE VEYRA</td> <td>RTRMF, Tacloban City</td> <td>0922-801-7039</td> </tr> <tr> <td>JOEL REY U. ACOB</td> <td>Visayas State University</td> <td>0956-916-1146</td> </tr> <tr> <td>BARBARA LYNN A. GALVEZ</td> <td>SILLIMAN UNIVERSITY</td> <td>0977-823-9963</td> </tr> </tbody> </table>			NAME	ADDRESS	TEL. NO.	LYNN L. DE VEYRA	RTRMF, Tacloban City	0922-801-7039	JOEL REY U. ACOB	Visayas State University	0956-916-1146	BARBARA LYNN A. GALVEZ	SILLIMAN UNIVERSITY	0977-823-9963
NAME	ADDRESS	TEL. NO.												
LYNN L. DE VEYRA	RTRMF, Tacloban City	0922-801-7039												
JOEL REY U. ACOB	Visayas State University	0956-916-1146												
BARBARA LYNN A. GALVEZ	SILLIMAN UNIVERSITY	0977-823-9963												
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>														
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>PRC ID</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>0752856</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>PRC TACLOBAN</td> </tr> </table>		Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	PRC ID	ID/License/Passport No.:	0752856	Date/Place of Issuance:	PRC TACLOBAN	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> </div> <div style="border: 1px solid black; padding: 5px;">         Signature (Sign inside the box)       </div> <div style="border: 1px solid black; padding: 5px;">         Date Accomplished       </div>				
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<p>SUBSCRIBED AND SWORN to before me this <u>25</u> <u>JUN</u> 2025, affiant exhibiting his/her validly issued government ID as indicated above.</p>														
<div style="border: 1px solid black; padding: 10px; margin: 0 auto; width: 80%;"> <p><b>ATTY. KAREN ABEGAIL S. MONTERON</b>              VSU Director, Legal Affairs and Services</p> </div>														
<p>Person Administering Oath</p>														



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: April 22, 2024 to present
- Position: Assistant Professor I
- Name of Office/Unit: Visayas State University Faculty of Nursing
- Immediate Supervisor: Christian Vie P. Baldonado, RN, MAN
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Performed the University's core functions, namely: instruction, research and extension in the Faculty of Nursing.
  - Participated in related activities initiated by the university.
- Summary of Actual Duties
  - Involves in instruction, research and extension services in the university. Teaches the following subject: Anatomy and Physiology, Health Assessment, Fundamentals of Nursing, Pharmacology, Medical-Surgical Nursing, Community Health Nursing and Nursing Research. Supervises student nurses in the clinical settings namely: Emergency Room, ICU, OR/DR, Dialysis, Medical Ward, Surgical Ward, OB-GYNE ward and in the community.

- Duration: January 10, 2019 to April 21, 2024
- Position: Instructor I
- Name of Office/Unit: Visayas State University College of Nursing
- Immediate Supervisor: Joel Rey U. Acob, DNS, RN
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Performed the University's core functions, namely: instruction, research and extension in the College of Nursing.
  - Participated in related activities initiated by the university.
- Summary of Actual Duties



- Involves in instruction, research and extension services in the university. Teaches the following subject: Anatomy and Physiology, Health Assessment, Fundamentals of Nursing, Pharmacology, Medical-Surgical Nursing, Community Health Nursing and Nursing Research. Supervises student nurses in the clinical settings namely: Emergency Room, ICU, OR/DR, Dialysis, Medical Ward, Surgical Ward, OB-GYNE ward and in the community.

- Duration: February 1, 2017- December 31, 2018
- Position: Clinical Instructor (Job Order)
- Name of Office/Unit: Visayas State University College of Nursing
- Immediate Supervisor: Jesusa M. Magno
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Perform instruction, research and extension in the College of Nursing.
  - Participated in related activities initiated by the university.
- Summary of Actual Duties
  - Involves in instruction, research and extension services in the university. Teaches the following subject: leadership and management, medical-surgical nursing and anatomy and physiology Supervises student nurses in the clinical settings namely: Emergency Room, ICU, OR/DR, Dialysis, Medical Ward, Surgical Ward, OB-GYNE ward and in the community.

- Duration: January 1, 2016 – March 30, 2017
- Position: Infection Control Nurse Supervisor
- Name of Office/Unit: Infection Control Office
- Immediate Supervisor: Engr. Hilario Jake Cortes
- Name of Agency/Organization and Location: Ormoc Doctors' Hospital, Ormoc City
- List of Accomplishments and Contributions (if any)
  - Responsible for monitoring and evaluation of nursing care in relation to infection control in the hospital.
  - In charge of Antimicrobial stewardship in the hospital.
  - In charge for disease surveillance especially the infectious and communicable diseases in the hospital.
  - Provide training to hospital staff (Nurses, MedTechs, RadTechs, etc) in Infection Control activities.
- Summary of Actual Duties
  - A staff officer separate from title line management and responsible with other members of the Infection Control Team which under general supervision, undertakes surveillance of hospital acquired infections; gives recommendation to different support services with regards to formulation of



policies, prevention and control of infection, participation in training and staff development programs; performs nursing functions when exigency warrants it.

- Duration: February 16, 2015- January 1, 2016
- Position: Chief Code Nurse
- Name of Office/Unit: Emergency Department of Nursing Service Unit
- Immediate Supervisor: Ms. Arianne A. Enecio
- Name of Agency/Organization and Location: Ormoc Doctors' Hospital, Ormoc City
- o Summary of Actual Duties
  - A registered nurse who is responsible and alert in rendering nursing care to patients undergoing cardiac arrest. Participates in the general activities involved in the care of patients' especially diagnostic, therapeutic and palliative measures.

- Duration: September 16, 2014- February 15, 2015
- Position: Emergency Room Code Nurse
- Name of Office/Unit: Emergency Department of Nursing Service Unit
- Immediate Supervisor: Ms. Arianne A. Enecio
- Name of Agency/Organization and Location: Ormoc Doctors' Hospital, Ormoc City
- o Summary of Actual Duties
  - A registered nurse who is engaged in the general activities in the emergency room and performs extensive emergency resuscitation procedures.

- Duration: July 28, 2014-September 15, 2014
- Position: Staff Nurse (General wards, Private rooms, Intensive Care Unit)
- Name of Office/Unit: Emergency Department of Nursing Service Unit
- Immediate Supervisor: Ms. Arianne A. Enecio
- Name of Agency/Organization and Location: Ormoc Doctors' Hospital, Ormoc City
- o Summary of Actual Duties
  - A registered nurse who is engaged in the general activities in the care of patients in the wards with direct patient care contact in the medical, surgical, pedia, OB-GYNE, private rooms and Intensive Care Unit.

- Duration: December 18, 2013- July 27, 2014
- Position: Staff Nurse (General wards, Private rooms, Intensive Care Unit)  
*Probationary*
- Name of Office/Unit: Emergency Department of Nursing Service Unit
- Immediate Supervisor: Ms. Arianne A. Enecio
- Name of Agency/Organization and Location: Ormoc Doctors' Hospital, Ormoc City



o Summary of Actual Duties

- A registered nurse who is engaged in the general activities in the care of patients in the wards with direct patient care contact in the medical, surgical, pedia, OB-GYNE and private rooms.

- Duration: January 3, 2013- December 31, 2013
- Position: Public Health Nurse
- Name of Office/Unit: Hindang Rural Health Unit and Women's Health Center
- Immediate Supervisor: Dr. Estarmio Zafico
- Name of Agency/Organization and Location: Department of Health

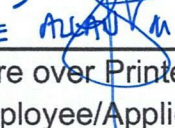
o Summary of Actual Duties

- A team Leader and assigned in Hindang RHU and Women's Health Center
- Assists the PHN and midwives in implementation of health programs such as antepartal and postpartum services to pregnant mothers, EPI (Expanded Program on Immunization), and other relevant public health activities.
- Monitor and consolidate reports of the Community Health Teams.
- Participated in LGU sponsored activities.

- Duration: July 15, 2012- December 31, 2012
- Position: Review Assistant
- Name of Office/Unit: Power Development Nursing Review Center
- Immediate Supervisor: Dr. Delia Zosa Mediano
- Name of Agency/Organization and Location: Power Development Nursing Review Center, Cebu City

o Summary of Actual Duties

- Assist and facilitate the reviewer and reviewee for the class.
- Monitor the performance of the reviewee.
- Conduct test drills and did the rationalization of answers.
- Perform other relevant activities, as instructed.

  
ERLENE AQUINO M. CANINE  
(Signature over Printed Name  
of Employee/Applicant)

Date: MAY 13, 2015