

**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay, Leyte

**FOR SABBATICAL LEAVE**

**TERMS OF REFERENCE**

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and entered into by and between:

The Visayas State University (VSU) formerly the Leyte State University (LSU), which was renamed from LSU to VSU by virtue of R.A 9437 with principal office at Baybay, Leyte, duly represented by the University President, **Dr. EDGARDO E. TULIN** hereinafter referred to as the **GRANTOR**;

-and-

**MILAGROS C. BALES** of legal age, married, Filipino, with residence and postal address in **Coconut Village, Visca Baybay City, Leyte** hereinafter referred to as the **GRANTEE**;

**WITNESSETH**

WHEREAS, the Visayas State University has to promote and maintain its own merit system by encouraging its academic staff to study, investigate, undertake research on exchange professorship to improve staff competencies, efficiency and effectiveness through sabbatical assignment;

WHEREAS, the **GRANTEE** has fully and satisfactorily met all the requirements as to qualification, standards and criteria set for the sabbatical assignment;

NOW, THEREFORE, for and in consideration of the mutual stipulations and conditions hereinafter contained, the parties do hereby agree as follows:

1. Subject to the terms and conditions stated below, the University hereby awards to the **GRANTEE** and the latter accepts a **Sabbatical Leave** to be effective on **August 01, 2016** and to terminate on **July 31, 2017** and in compliance with the pertinent provisions of this Agreement for the completion of the sabbatical assignment to be pursued to and by virtue of this award, unless otherwise terminated earlier in accordance with this covenant;
2. The **GRANTEE** agrees and binds himself to:
  - a. Pursue a sabbatical assignment for which this award is granted for one (1) year from August 01, 2016 to July 31, 2017 of which his leave will be spent in the university;
  - b. Submit to the OVPI thru the APB, the following outputs at the end of the Sabbatical period:
    1. Two (2) graduate study guides (revised) in AGDE 202 and AgEx 233;
    2. Two published articles on VSU OXFAM Projects, in refereed journals;

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF LEYTE ) S. S.  
MUNICIPALITY OF BAYBAY )

BEFORE ME, this \_\_\_\_\_ day of JUL 25 2016, 2016, in the City of Baybay, Province of Leyte, Philippines, personally appeared **DR. EDGARDO E. TULIN** and **DR. MILAGROS C. BALES** exhibiting to me their VSU ID Nos. V00522 and V00075 issued in Visca, Baybay City, Leyte, respectively, personally known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This instruments consists of three (3) pages, including this page on which this acknowledgment is written, signed on the left hand margin of pages 1 and 2 and on the upper portion of this page by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF I have hereunto set my hand on the day, year, and place above written.

Doc. No. 118;  
Page No. 24;  
Book No. XIV;  
Series No. 2016

Notary Public  
Until December 31, 2016  
PTR \_\_\_\_\_  
TAN \_\_\_\_\_  
**ATTY. RYSAN C. GUINOCOR**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2016  
PTR 0122719-BAYBAY, LEYTE-4/07/16  
IBP 10-0-143-TAGLIGBAY CITY-2/11/16  
MCLE COMP. CERT. V-0009580-07-20-15  
ROLL NO. 57467

*Michael*  
*h*