

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Bello		
FIRST NAME	Nick Freddy	NAME EXTENSION (JR., SR.)	
MIDDLE NAME	Ranque		
3. DATE OF BIRTH (mm/dd/yyyy)	09/01/1996	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Sogod, Southern Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Apartment T1 Kilbourne Drive House/Block/Lot No. Street VSU Pangasinan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.64	ZIP CODE	6521
8. WEIGHT (kg)	55		
9. BLOOD TYPE	B	18. PERMANENT ADDRESS	Purok Talisay Maharlika Highway House/Block/Lot No. Street Nahulid Subdivision/Village Barangay Libagon Southern Leyte City/Municipality Province
10. GSIS ID NO.	2005881603	ZIP CODE	6615
11. PAG-IBIG ID NO.	121239126029		
12. PHILHEALTH NO.	132516467472	19. TELEPHONE NO.	N/A
13. SSS NO.	3480328846	20. MOBILE NO.	09292255015
14. TIN NO.	485711625	21. E-MAIL ADDRESS (if any)	nickfreddy.bello@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V01241		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR.)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BELLO			
FIRST NAME	LORENZO	NAME EXTENSION		
MIDDLE NAME	IDJAO			
25. MOTHER'S MAIDEN NAME	RANQUE			
SURNAME	RANQUE			
FIRST NAME	CECILIA			
MIDDLE NAME	ESCAMIS			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Nahulid Elementary School	PRIMARY EDUCATION	01/06/2003	01/03/2009	N/A	2009	Valedictorian
SECONDARY	Saint Thomas Aquinas College	HIGH SCHOOL	01/06/2009	01/03/2013	N/A	2013	Valedictorian
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	University of the Philippines Visayas Tacloban College	BS Accountancy	01/06/2013	01/05/2018	N/A	2018	Cum Laude
GRADUATE STUDIES	University of the Philippines Visayas Tacloban College	Master's of Management (Public Management)	09/13/2021	present	36 units	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE

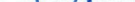
DATE

10/16/24

IV. CIVIL SERVICE ELIGIBILITY					
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFIRMMENT	PLACE OF EXAMINATION / CONFIRMMENT	LICENSE (if applicable)
					NUMBER
	RA 1080 - CPALE	86.33	10/13/2018	Manila, Philippines	0190891 01/09/2027
	PD 907 – Honor Graduate	1.59 GWA	06/26/2018	Tacloban City, Leyte	N/A N/A

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	10/16/2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Tabang Libagon	12/16/2021	1/16/2022	N/A	Donation Drive for Typhoon Odette Victims

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Supervisory Development Course Track 2 & 3	10/09/2023	10/13/2023	32.0	Supervisory	Civil Service Commission
	National Webinar for SUC on Planning, Budgeting, Expenditure Management	5/16/2023	5/18/2023	12.0	Technical	PASUC/DBM
	PICPA Annual National Convention 2023	11/22/2023	11/26/2023	24.0	Technical	PICPA
	One Time Cleansing of PPE	11/07/2023	11/08/2023	16.0	Technical	GFMIC
	Supervisory Development Course Track 1	9/20/2022	9/23/2022	32.0	Supervisory	Civil Service Commission
	Learning Session on the Online Release of SARO and ANCAI	03/03/2022	03/03/2022	2.0	Technical	Department of Budget and Management (DBM)
	Government Financial Management Innovators Circle, Inc. (GFMIC) 2021 Conference	11/18/2021	11/19/2021	8.0	Technical	Government Financial Management Innovators Circle, Inc. (GFMIC)
	Association of Government Accountants of the Philippines (AGAP) 2021 Convention	10/20/2021	10/22/2021	15.0	Technical	Association of Government Accountants of the Philippines (AGAP)
	Training on Quality Customer Relations/ Customer Service Excellence	10/19/2021	10/19/2021	6.0	Managerial	TUV Rheinland
	ISO 9001:2015 Awareness Seminar	09/12/2021	09/12/2021	3.0	Technical	Visayas State University
	CSC Service Excellence Summit for Leaders	09/09/2021	09/10/2021	16.0	Managerial	Civil Service Commission
	Tactical and Strategic Approaches for the Procurement Management of SUCs	07/27/2021	07/29/2021	24.0	Technical	Philippine Association of State Universities and Colleges
	Training on RA 9184 - Government Procurement Reform Act and its IRR	05/17/2021	05/21/2021	20.0	Technical	Government Procurement Policy Board
	FY20 Banking Industry Briefing	08/27/2020	08/27/2020	8.0	Technical	Ernst & Young Global
	Intermediate Staff Part 3: Journey to Quality	12/05/2019	12/09/2019	22.0	Technical	Ernst & Young Global
	Intermediate Staff Part 2: Strategy is the Foundation	10/02/2019	10/04/2019	22.0	Technical	Ernst & Young Global
	Intermediate Staff Part 1: Owning Your EY Experience	10/01/2019	10/01/2019	8.0	Technical	Ernst & Young Global
	Digital Audit Training	07/28/2020	07/29/2020	17.0	Technical	Ernst & Young Global
	Basic Taxes for Non-Tax Staff and Reviewing ITR - Philippines	11/04/2019	11/05/2019	11.0	Technical	Ernst & Young Global
	FY19 Banking Industry Briefing	08/29/2019	08/29/2019	8.0	Technical	Ernst & Young Global

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		SGV & Co. - Leadership Awardee		Philippine Institute of Certified Public Accountants (PICPA)

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/16/2024
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <hr/> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: center;">I voluntarily resigned from my past work in SGV & Co.</p>
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Louise Armani Espiritu, CPA	Tondo, Manila	9052871179
Cathyrine Jabagat, CPA	Tacloban City, Leyte	9159133104
Queenie Kay De Guzman, CPA	Tacloban City, Leyte	9057342617

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Nick Freddy R. Bello

NICK FREDDY R. BELLO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **PRC ID**

ID/License/Passport No.: **0190891**

Date/Place of Issuance: **11/09/2018 / Tacloban City, Leyte**

Nick Freddy R. Bello

Signature (Sign inside the box)

10/16/2024

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this **05 NOV 2024**, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN E. GUINOCOR
VSU Chief Legal Officer

Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.
 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: April 5, 2021 to present
 - Position: Accountant II
 - Name of Office/Unit: Accounting Division
 - Immediate Supervisor: Louella C. Ampac
 - Name of Agency/Organization and Location: Visayas State University / Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Received Outstanding Rating from the recent Individual Performance Commitment & Review.
 - Facilitated the processing of financial transactions of the university.
 - Closed and liquidated various projects and submitted the required financial reports to different funding agencies. Monitored the financial matters of ongoing externally funded projects.
 - Submitted monthly, quarterly, and yearly reports to Department of Budget and Management (DBM), Commission on Audit (COA), and other agencies.
 - Facilitated the preparation of Free Higher Education Billing, and other Student Account Services concerns.
 - Summary of Actual Duties
 - As the Officer-in-Charge (OIC) of the Accounting Office, I supervise the operations of the office in controlling the expenditure of the university and providing relevant financial reports.
 - Prepares various report such as Monthly Report of Disbursements, Quarterly Report of Revenue and Other Receipts, Statement of Cashflows and other Budget and Financial Accountability Reports for submission to DBM, COA, etc.
 - Review liquidation of cash advances and fund transfers from intra and inter-agency transactions.
 - Certify the availability of funds for various university expenses.
 - Certify the correctness and completeness of supporting documents for various transactions.
-
- Duration: December 2, 2018 to August 31, 2020
 - Position: Audit Associate II
 - Name of Office/Unit: Market Group 5 – Financial Services Organization
 - Immediate Supervisor: Josephine Adrienne A. Abarca
 - Name of Agency/Organization and Location: SGV & Co. / EY Philippines, Makati City
 - List of Accomplishments and Contributions (if any)
 - Work experience in handling audit of banks, trust entities, brokerage firms, and other financial institutions. One of which is part of the country's biggest universal bank.
 - Involved in audit support to other audit teams/clients on complex issues related to financial instruments (including derivatives) and hedge accounting compliance under IFRS/PFRS.
 - Experienced in assessing the companies' compliance to various BSP

- Circulars/Memoranda

- Summary of Actual Duties

- As an experienced audit associate, I was assigned in carrying out complex auditing and accounting tasks (e.g., audit of one of the key focus areas for engagements under banking and capital markets – PFRS 9, Financial Instrument: Impairment).
- Assisted in Financial Statement review of various banking and financial institution clients.

- Duration: June 5, 2017 to July 14, 2017

- Position: Audit Intern

- Name of Office/Unit: Market Group 5 – Financial Services Organization

- Immediate Supervisor: Josephine Adrienne A. Abarca

- Name of Agency/Organization and Location: SGV & Co. / EY Philippines, Makati City

- List of Accomplishments and Contributions (if any)

- Helped in various substantive audit procedures (e.g., vouching of audit supporting documents).
- Assisted in the review of Financial Statements (e.g., footing, cross-footing)

- Summary of Actual Duties

- As an intern, I was assigned to assist the audit team in performing the audit procedures such as substantive procedures and review of the financial statements of the clients.


NICK FREDDY R. BELLO

(Signature over Printed Name
of Employee/Applicant)

Date: 6/16/19