



**CONTRACT OF SERVICES  
(Renewal)**

**KNOW ALL MEN BY THESE PRESENTS:**

This contract is made and entered into by and between:

**THE VISAYAS STATE UNIVERSITY (VSU)**, an institution of higher learning established under Pres. Decree No. 470 as amended by Pres. Decree No. 700, and converted into state university by virtue of R.A. 9158 and 9437, with principal office at Visca, Baybay City, Leyte, Philippines duly represented by the University President, **DR. PROSE IVY G. YEPES**, hereinafter referred to as the **FIRST PARTY**,

-and-

**Ms. Mary Rose M. Maniego**, of legal age, Filipino, single, with residence address at Hinunangan, Southern, Leyte, hereinafter referred to as the **"SECOND PARTY"**

**WITNESSETH:**

WHEREAS, the **FIRST PARTY** is engaged not only in instruction but also in research and extension;

WHEREAS, the **FIRST PARTY** is a grantee of research funds from other government agencies such as PCARRD, DA and other private institutions;

WHEREAS, the **FIRST PARTY** is in need of personnel who possess the necessary technical know-how in the field of agricultural research to conduct researches or assist the researchers in the conduct of research activities;

WHEREAS, the **SECOND PARTY** possesses the required technical know-how in agricultural research and willing to participate in any research and development activities:

NOW, THEREFORE, premises considered, the parties hereto have hereunto agreed on the following terms and conditions to wit;

The **FIRST PARTY** hereby employs the services of the **SECOND PARTY** as **Science Research Assistant** of PRCRTC Funds in PhilRootcrops effective January 1 to June 30, 2025 at the rate of P22,219.00/month with the following duties and responsibilities:

1. Documents the research, development and extension activities of PhilRootcrops;
2. Facilitates the conduct of extension related activities of the center;
3. Facilitates the needs of visitors or clients of the center;
4. Serves as resource person for food processing trainings;
5. Prepares the necessary reports and accomplishments of the center;
6. Performs other duties assigned by the supervisors.


That for in consideration of the services of the **SECOND PARTY**, the **FIRST PARTY** binds itself to pay the former a total amount of **ONE HUNDRED FORTY FIVE THOUSAND THREE HUNDRED FOURTEEN PESOS (₱ 145,314.00)** only representing salary including PERA & ACA payable at least twice month at VSU, ViSCA, Baybay City, Leyte upon presentation of the daily time record duly attested by the representative of the **FIRST PARTY**;

27 DEC 2024

IN WITNESS WHEREOF, we have hereunto set our hands on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ in VSU, Visca, Baybay City, Leyte, Philippines.

**VISAYAS STATE UNIVERSITY**  
Baybay City, Leyte

By:

  
**PROSE IVY G. YEPES**  
University President  
(First Party)

  
**MARY ROSE M. MANIEGO**  
(Second Party)

Signed in the presence of:

  
**MARLON M. TAMBIS**  
Assistant Director, PhilRootcrops

  
**HONEY SOFIA V. COLIS**  
Director, HRMO

  
**SANTIAGO T. PEÑA, JR.**  
VP for Res., Extn. & Extension

REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF L EYTE ) S.S.  
MUNICIPALITY OF BAYBAY )

BEFORE ME, this \_\_\_\_\_ day of 27 DEC 2024 at Baybay City, Leyte personally appeared **DR. PROSE IVY G. YEPES** with Comm. Tax Cert. No. \_\_\_\_\_ dated \_\_\_\_\_ at Baybay City with VSU ID No. V002163 and **MS. MARY ROSE M. MANIEGO** with Comm. Tax Cert. No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_ and with VSU ID No. \_\_\_\_\_ known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and place first above given.

  
**ATTY. RYSAN C. GUINOCOR**

Notary Public

Until December 31, 2024

PTR No. 0211113- Baybay, Leyte- 01/04/2024

IBF No. 395067- Tacloban City 01/04/2024

Roll of Attorneys No. 57467

MCLE No. VII-0022195-04/14/2025

Visca, Baybay City, Leyte

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