



VISAYAS
STATE UNIVERSITY

Office of the President

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NOTICE OF SALARY ADJUSTMENT

27-April-2020

Mrs. Dahlia R. Arpoceple
Cash Division
VSU, Visca, City of Baybay, Leyte

Dear Mrs. Arpoceple:

Pursuant to National Budget Circular No. 579 dated January 24, 2020 implementing Republic Act No. 11466 dated January 8, 2020, your salary is hereby adjusted effective March 09, 2020 as follows:

1. Adjusted monthly basic salary effective March 09, 2020, under the New Salary Schedule; SG: 6, Step: 1 **₱ 15,524.00** (186,288.00) p.a.
2. Actual monthly basic salary as of March 09, 2020; SG: 6, Step: 1 **₱ 14,847.00** (178,164.00) p.a.
3. Monthly salary adjustment effective: March 09, 2020 (1-2) **₱ 677.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

Position Title: Administrative Aide VI
Salary Grade: 6
Item No. FY 2019 Plantilla of Personnel: ADA6-100-2004

cc: **Records**, ODA-HRD, PRPEO, Accounting, GSIS, Payroll