

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	EBIT		
FIRST NAME	J-ANNIE	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	GONZALES		
3. DATE OF BIRTH (mm/dd/yyyy)	3/30/1990	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ISABEL, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	PHILIPPINES	
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	APT. 50 KILBOURNE DRIVE House/Block/Lot No. Street VSU CAMPUS PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.54	ZIP CODE	6521-A
8. WEIGHT (kg)	54.5	18. PERMANENT ADDRESS	APT. 50 KILBOURNE DRIVE House/Block/Lot No. Street VSU CAMPUS PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
9. BLOOD TYPE	A+	ZIP CODE	6521-A
10. GSIS ID NO.	2005056943	19. TELEPHONE NO.	563-9585
11. PAG-IBIG ID NO.	1211-9051-0706	20. MOBILE NO.	09167388483
12. PHILHEALTH NO.	13-050112654-4	21. E-MAIL ADDRESS (if any)	j.annieebit@vsu.edu.ph
13. SSS NO.	06-3051647-2		
14. TIN NO.	296-965-613		
15. AGENCY EMPLOYEE NO.	V00914		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	EBIT		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	PHILIP CAESAR	NAME EXTENSION (JR., SR) NONE	VON PHILIP C-ZAR GONZALES EBIT	7/8/2011
MIDDLE NAME	LUNA		AIA C-ZAREINNA GONZALES EBIT	1/11/2019
OCCUPATION	REGISTERED ELECTRICAL ENGINEER/ INSTRUCTOR			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	PANGASUGAN, BAYBAY CITY, LEYTE			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	GONZALES			
FIRST NAME	MAXIMO	NAME EXTENSION (JR., SR) NONE		
MIDDLE NAME	BALORO			
25. MOTHER'S MAIDEN NAME				
SURNAME	BATIDOR			
FIRST NAME	MA. FLODELIZA			
MIDDLE NAME	WENCESLAO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	TOLINGON ELEMENTARY SCHOOL	BASIC EDUCATION	6/1/1996	3/30/2002	NA	2002	VALEDICTORIAN
SECONDARY	MATLANG NATIONAL HIGH SCHOOL	BASIC EDUCATION	6/1/2002	3/30/2006	NA	2006	VALEDICTORIAN
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF ELEMENTARY EDUCATION	6/1/2006	4/8/2010	NA	2010	CUM LAUDE
GRADUATE STUDIES	LEYTE NORMAL UNIVERSITY	MASTER IN ENGLISH	11/6/2012	10/1/2015	GRADUATED	2015	NA
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	DOCTOR OF ARTS IN LITERATURE AND COMMUNICATION	11/1/2017	ON GOING STUDY	48 UNITS	NA	VSU FELLOWSHIP GRANT

(Continue on separate sheet if necessary)

SIGNATURE		DATE	15 SEPTEMBER 2022
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## IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (if Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	PRC LICENSE AS PROFESSIONAL TEACHER	79.40	9/26/2010	TACLOBAN CITY, LEYTE	1086400	RENEWAL ON PROCESS
	CAREER SERVICE PROFESSIONAL PD 907- HONOR GRADUATE	NA	4/9/2010	VSU, VISCA, BAYBAY CITY, LEYTE	10080260	NA

(Continue on separate sheet if necessary)

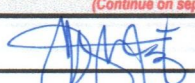
## V. WORK EXPERIENCE

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(Continue on separate sheet if necessary)

SIGNATURE		DATE	15 SEPTEMBER 2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	NATIONAL SERVICE TRAINING PROGRAM-CIVIC WELFARE TRAINING SERVICE, VISAYAS STATE UNIVERSITY, VISCA, BAYBAY CITY, LEYTE	06/2014	03/2016	108 hrs	COORDINATOR	
	NATIONAL SERVICE TRAINING PROGRAM-CIVIC WELFARE TRAINING SERVICE, VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE	06/2012	03/2013	108 hrs	COORDINATOR	
	BROTHERHOOD OF CHRISTIAN BUSINESSMEN AND PROFESSIONALS- BAYBAY CHAPTER, BAYBAY CITY, LEYTE	04/2014	PRESENT	NA	MEMBER	
	CATHOLIC WOMEN'S LEAGUE-VISCA UNIT, VISCA, BAYBAY CITY, LEYTE	07/2014	PRESENT	NA	MEMBER	
	HOLY SPIRIT PARISH LECTORS AND PSALMIST, VISCA, BAYBAY CITY, LEYTE	2007	PRESENT	NA	LECTOR	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Writing the Forest: An Online Workshop on Creative and Critical Writing	October 29, 2021	November 5, 2021	104hrs	Technical	De La Salle University, Forest Sustainability, College of Liberal Arts
	Integration of Social Media in the Teaching of Literature	October 30, 2021	October 30, 2021	8hrs	Technical	UP Cebu Teaching Learning Resource Center
	Zine Fest: The Zine Scene in Mindanao Workshop	October 13, 2021	October 13, 2021	8hrs	Technical	al, National Book Development Board, & ABC Edu
	College of Engineering Job Seeking Seminar 2018 (as Resource Person)	06/06/2018	06/06/2018	2HRS	Technical	College of Engineering, Visayas State University
	College of Engineering-Supreme Student Council Transition and Leadership Congress 2018 (as Resource Person)	05/31/2018	05/31/2018	2HRS	Technical	College of Engineering, Visayas State University
	Re-Echo Training on the New CHED General Education Courses: "Readings in Philippine History" (as Resource Person)	04/05/2018	04/07/2018	24HRS	Technical	VISAYAS STATE UNIVERSITY
	Re-Echo Training on the New CHED General Education Courses: "Art Appreciation" (as Resource Person)	03/01/2018	03/03/2018	24HRS	Technical	VISAYAS STATE UNIVERSITY
	Forum on Conflict on Natural Resource Management and Utilization	11/07/2017	11/07/2017	8HRS	Technical	VISAYAS STATE UNIVERSITY
	TV Production Workshop	10/12/2017	10/13/2017	16HRS	Technical	DEPARTMENT OF LIBERAL ARTS AND BEHAVIORAL SCIENCES-VISAYAS STATE UNIVERSITY
	Textbook Writing	10/11/2017	10/11/2017	8HRS	Technical	SCIENCES-VISAYAS STATE UNIVERSITY & MUTYA Publishing House
	National Training-Workshop and Conference for 2017 PASUC Cultural and the Arts Festival Competitions	08/16/2017	08/18/2017	24HRS	Technical	NATIONAL PASUC CULTURE AND THE ARTS
	Writeshop on Literary and Eco-Poetry Writing Workshop	06/06/2017	06/07/2017	16HRS	Technical	DEPARTMENT OF LIBERAL ARTS AND BEHAVIORAL SCIENCES-VISAYAS STATE UNIVERSITY
	Teachers' Training on the Teaching of Introduction to the Philosophy of the Human Person	05/25/2017	05/27/2017	24HRS	Technical	DEPARTMENT OF LIBERAL ARTS AND BEHAVIORAL SCIENCES-VISAYAS STATE UNIVERSITY
	15TH ANNUAL INTERNATIONAL TESOL CONFERENCE	4/7/2017	4/9/2017	24HRS	Technical	TESOL ASIA
	RESEARCH WRITESHOP ON SOCIOLOGICAL IMPACT ON ITEM RAINFORESTATION PROJECT IN GABAS, MARCOS, & PATAG	3/20/2017	3/20/2017	8HRS	Technical	DEPARTMENT OF LIBERAL ARTS AND BEHAVIORAL SCIENCES-VISAYAS STATE UNIVERSITY
	GENDER SENSITIVITY TRAINING FOR THE FACULTY & STAFF OF THE DEPARTMENT OF LIBERAL ARTS & BEHAVIORAL SCIENCES	3/17/2017	3/17/2017	8HRS	Technical	VISAYAS STATE UNIVERSITY
	1ST VSU CULTURE AND THE ARTS FESTIVAL	2/27/2017	2/28/2017	16HRS	Technical	CULTURE AND THE ARTS CENTER-VISAYAS STATE UNIVERSITY
	POETRY AND CREATIVE WRITING SEMINAR	2/20/2017	2/20/2017	8HRS	Technical	DEPARTMENT OF LIBERAL ARTS AND BEHAVIORAL SCIENCES-VISAYAS STATE UNIVERSITY
	Faculty Training for the Teaching of the New GE Core Courses	01/04/2017	01/20/2017	54hrs	Technical	Commission on Higher Education & University of the Philippines- Diliman
	PASUC 2016 National Culture and the Arts Festival	12/05/2016	12/08/2016	24hrs	Technical	Philippines Association of State College and Universities
	PASUC Region 8 Culture and the Arts Festival 2016	11/10/2016	11/10/2016	8hrs	Technical	Philippines Association of State College and Universities Region 8
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	DANCING, DOING CRAFTS, WRITING LITERARY PIECES PARTICULARLY DRAMA	BEST POSTER PRESENTATION -1ST PLACER, VSU NSTP-CWTS 2015-16 (as TEAM COORDINATOR)		BROTHERHOOD OF CHRISTIAN BUSINESSMEN AND PROFESSIONALS-		
		BEST COMMUNITY PROJECT- 3RD PLACER, VSU NSTP-CWTS 2015-16 (as TEAM COORDINATOR)		CATHOLIC WOMEN'S LEAGUE-VISCA UNIT		
		BEST COMMUNITY PROJECT- 2ND PLACER, VSU NSTP-CWTS 2014-15 (as TEAM COORDINATOR)		HOLY SPIRIT LECTORS & PSALMIST GROUP		
		BEST VIDEO PRESENTATION OF THE COMMUNITY PROJECT- 3RD PLACER, VSU NSTP-CWTS 2014-15 (as Team Coordinator)				
		BEST POSTER PRESENTATION OF THE COMMUNITY PROJECT- 2ND PLACER, VSU NSTP-CWTS 2014-15 (as Team Coordinator)				
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	15 SEPTEMBER 2022	







WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: July 01, 2019- September 14, 2022
- Position: Instructor III
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Jett C. Quebec
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Taught GE Core Courses (Art Appreciation and Purposive Communication), English Literature Courses, and Culture and Arts major courses
  - Designed and revised a number of course syllabi and instructional materials
  - Participated in the Department's and University's activities
  - Organize a Re-Orientation and Capability Enhancement Seminar-workshop for Art Appreciation Teachers in February 2022
  - Attended relevant trainings, seminars, and conferences to enhance pedagogical skills.
- Summary of Actual Duties
  - Responsible in teaching GE Core courses, English Literature courses, and Culture and Arts major courses, submitting grades and accomplishing other necessary requirements on time.
  - Responsible in teaching the courses assigned and ensuring a quality service as instructor, academic adviser and mentor to the students.
  - Perform task assigned by the head, dean and other university authorities
  - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.

  
**J-ANNIE G. EBIT**

(Signature over Printed Name  
of Employee/Applicant)

Date: 15 SEPTEMBER 2022