

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

I. PERSONAL INFORMATION			
2. SURNAME	CAGANDE		
FIRST NAME	JEFFREY LLOYD	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	LORETO		
3. DATE OF BIRTH (mm/dd/yyyy)	03/19/1981	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Philippines
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	304 M.L. QUEZON ST.
7. HEIGHT (m)	1.56	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	65		Subdivision/Village Barangay
9. BLOOD TYPE	O+		BAYBAY CITY LEYTE
10. GSIS ID NO.	2001713969		City/Municipality Province
11. PAG-IBIG ID NO.	121010290085		6521
12. PHILHEALTH NO.	17-050142853-4	18. PERMANENT ADDRESS	304 M.L. QUEZON ST.
13. SSS NO.	N/A	ZIP CODE	House/Block/Lot No. Street
14. TIN NO.	411-450-932		Subdivision/Village Barangay
15. AGENCY EMPLOYEE NO.	V00699		BAYBAY CITY LEYTE
			City/Municipality Province
			6521
		19. TELEPHONE NO.	(053) 563-9143
		20. MOBILE NO.	09167225829
		21. E-MAIL ADDRESS (if any)	jeffreylloyd.cagande@vsu.edu.ph

II. FAMILY BACKGROUND			
22. SPOUSE'S SURNAME	CAGANDE	23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MARIA VANESSA	NAME EXTENSION (JR., SR) N/A	JELLIANA JADE VALENZONA CAGANDE
MIDDLE NAME	VALENZONA		09/19/2008
OCCUPATION	HOUSE WIFE		N/A
EMPLOYER/BUSINESS NAME	N/A		N/A
BUSINESS ADDRESS	N/A		N/A
TELEPHONE NO.	09054913165		N/A
24. FATHER'S SURNAME	CAGANDE		N/A
FIRST NAME	SILVESTRE	NAME EXTENSION (JR., SR) N/A	N/A
MIDDLE NAME	BUBA		N/A
25. MOTHER'S MAIDEN NAME	LUVISMINDA ABELLERA LORETO		N/A
SURNAME	CAGANDE		N/A
FIRST NAME	LUVISMINDA		N/A
MIDDLE NAME	LORETO		N/A
(Continue on separate sheet if necessary)			

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL	ELEMENTARY EDUCATION	1988	1994	N/A	1994	N/A
SECONDARY	VISCA LABORATORY HIGH SCHOOL	HIGH SCHOOL	1994	1998	N/A	1998	1ST HON MENTION
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	LEYTE STATE UNIVERSITY (now VISAYAS STATE UNIVERSITY)	BACHELOR OF SCIENCE IN AGRICULTURAL ENGINEERING	1998	2003	N/A	2003	DOST-SEI ASTHRDP
GRADUATE STUDIES	UNIVERSITY OF SAN CARLOS	MA SCIENCE EDUCATION - PHYSICS	2012	2015	N/A	2015	DOST-SEI ASTHRDP

SIGNATURE		DATE
[Signature]		11/19/2019

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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	<b>REGISTERED PROFESSIONAL AGRICULTURAL ENGINEERS LICENSURE EXAM</b>	<b>80.3</b>	<b>01/07/2003</b>	<b>MLQU, Manila</b>	<b>005829</b>	<b>UNTIL 03/19/2010</b>

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

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<b>SIGNATURE</b>		<b>DATE</b>	11/19/2019	CS FORM 212 (Revised 2017), Page 2 of 4
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## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

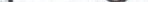
[illegible]

(Continue on separate sheet if necessary)

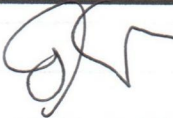
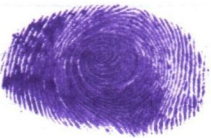
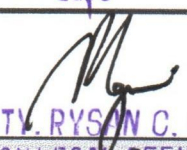
## VIII. OTHER INFORMATION

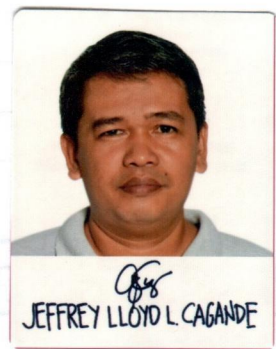
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Computer Skills (MS Office, Photoshop, Kodular)	7th Place - Registered Philippine Agricultural Engineers' Licensure Exam July 2003	VSU FACULTY ASSOCIATION (2008 - Present)
		PHILIPPINE SOCIETY OF AGRICULTURAL ENGINEERS
		SAMAHANG PISIKA NG VISAYAS AT MINDANAO

(Continue on separate sheet if necessary)

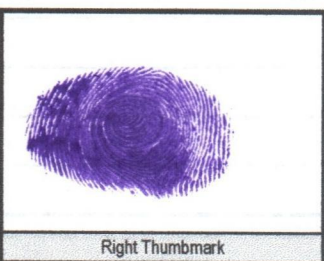
<b>SIGNATURE</b>		<b>DATE</b>	11/19/2019	CS FORM 212 (Revised 2017), Page 3 of 4
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<b>SIGNATURE</b>	<i>[Signature]</i>	<b>DATE</b>	11/19/2019	CS FORM 212 (Revised 2017), Page 3 of 4
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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>	<div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?</div>	<div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div></div>												
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>	<div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>	<div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>	<div><div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div><div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div></div>												
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>	<div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, give details (country): _____</div></div>												
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>	<div><div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, please specify: _____</div></div><div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No: _____</div></div><div><div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No: _____</div></div></div>												
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table border="1" style="width:100%; border-collapse: collapse;"><thead><tr><th style="width:33%;">NAME</th><th style="width:33%;">ADDRESS</th><th style="width:33%;">TEL. NO.</th></tr></thead><tbody><tr><td>DR. NELSON A. ROSAROSO</td><td>UNIVERSITY OF SAN CARLOS</td><td>09175908646</td></tr><tr><td>DR. REMBERTO A. PATINDOL</td><td>VSU, VISCA, BAYBAY CITY, LEYTE</td><td>rap85@yahoo.com</td></tr><tr><td>PROF. CLIMACO D. ESPINA, JR.</td><td>VSU, VISCA, BAYBAY CITY, LEYTE</td><td>09175508488</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	DR. NELSON A. ROSAROSO	UNIVERSITY OF SAN CARLOS	09175908646	DR. REMBERTO A. PATINDOL	VSU, VISCA, BAYBAY CITY, LEYTE	rap85@yahoo.com	PROF. CLIMACO D. ESPINA, JR.	VSU, VISCA, BAYBAY CITY, LEYTE	09175508488
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PROF. CLIMACO D. ESPINA, JR.	VSU, VISCA, BAYBAY CITY, LEYTE	09175508488											
<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>													
<div>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance DRIVER'S LICENSE H03-G9-033402 03-19-2017</div>	<div><div><div></div><div>Signature (Sign inside the box)</div><div>11/19/2019</div><div>Date Accomplished</div></div><div><div></div><div>Right Thumbmark</div></div></div>												
<div>SUBSCRIBED AND SWORN to before me this <u>20 NOV 2019</u>, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div style="text-align: center;"><div> <b>ATTY. RYSON C. GUINOCOR</b> VSU LEGAL OFFICER</div><div>Ministering Oath</div></div>													



PHOTO



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.  
2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

**Duration:** August 1, 2003 – November 20, 2003

**Position:** Research Aide

**Name of Office/Unit:** Comprehensive Irrigation Research and Development  
Umbrella Project

**Immediate Supervisor:** Dr. Alan L. Presbitero

**Name of Agency and Location:** Visayas State University / Visca, Baybay City,  
Leyte

**List of accomplishments and Contributions:** Pump testing in Batuan and  
Danao Bohol.

**Summary of Actual Duties:**

- Plan the conduct of irrigation evaluation activities in region 7
  - Contact farmer beneficiaries and schedule farm visit and pump testing activities
  - Prepare logistics for pump testing
  - Conduct pump testing and evaluation
  - Make reports and submit the same to the project leader.
- --

**Duration:** July 5, 2004 – April 21, 2007

**Position:** Production Coach

**Name of Office/Unit:** Surallah Managed Farm

**Immediate Supervisor:** Mr. Trose E. Alaba

**Name of Agency and Location:** Dole – Stanfilco – Asparagus Plantation / New  
Antique, Surallah, So.Cotabato

**List of accomplishments and Contributions:** Consistent High production, 2nd  
Best Irrigation Management

**Summary of Actual Duties:**

- Prepare plan for field operation: manning, fertilizer, pesticide, weeding, desilting, harvesting, farm perimeter cleanliness and beautification.
- Dispatch 120 personnel early in the morning for daily farm operations in a 60-hectare asparagus farm.
- Monitor associate performances and other farm operations
- Provide daily and weekly report of harvest
- Conduct research for quality improvement

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**Duration:** November 2, 2010 – October 31, 2011

**Position:** Instructor I

**Name of Office/Unit:** Department of Mathematics, Physics and Statistics

**Immediate Supervisor:** Dr. Remberto A. Patindol

**Name of Agency and Location:** Visayas State University / Visca, Baybay City, Leyte

**List of accomplishments and Contributions:** Taught General Physics courses

**Summary of Actual Duties:**

- Teaches assigned subjects and performs other teaching related functions
  - Prepares and revise teaching materials.
  - Prepares and give examinations.
  - Checks papers and return to students.
  - Submits grade sheets according to schedule.
  - Do consultation when needed.
- Performs Research and Extension functions
- Performs other functions assigned by the Department Head, College Dean, Vice Presidents and the University President.

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**Duration:** November 1, 2011 – December 31, 2012

**Position:** Instructor I

**Name of Office/Unit:** Department of Mathematics, Physics and Statistics

**Immediate Supervisor:** Dr. Remberto A. Patindol

**Name of Agency and Location:** Visayas State University / Visca, Baybay City,  
Leyte

**List of accomplishments and Contributions:** Taught General Physics courses

**Summary of Actual Duties:**

- Teaches assigned subjects and performs other teaching related functions
    - Prepares and revise teaching materials.
    - Prepares and give examinations.
    - Checks papers and return to students.
    - Submits grade sheets according to schedule.
    - Do consultation when needed.
  - Performs Research and Extension functions
  - Performs other functions assigned by the Department Head, College Dean, Vice Presidents and the University President.
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**Duration:** January 1, 2013 – December 31, 2015

**Position:** Instructor I

**Name of Office/Unit:** Department of Mathematics, Physics and Statistics

**Immediate Supervisor:** Prof. Climaco D. Espina Jr.

**Name of Agency and Location:** Visayas State University / Visca, Baybay City,  
Leyte

**List of accomplishments and Contributions:** Taught General Physics courses

**Summary of Actual Duties:**

- Teaches assigned subjects and performs other teaching related functions
  - Prepares and revise teaching materials.
  - Prepares and give examinations.
  - Checks papers and return to students.
  - Submits grade sheets according to schedule.
  - Do consultation when needed.
- Performs Research and Extension functions
- Performs other functions assigned by the Department Head, College Dean, Vice Presidents and the University President.

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**Duration:** January 1, 2016 – Present

**Position:** Instructor I

**Name of Office/Unit:** Department of Mathematics, Physics and Statistics

**Immediate Supervisor:** Prof. Climaco D. Espina Jr.

**Name of Agency and Location:** Visayas State University / Visca, Baybay City,  
Leyte

**List of accomplishments and Contributions:** Taught General Physics courses

**Summary of Actual Duties:**

- Teaches assigned subjects and performs other teaching related functions
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**Attachment to CS Form No. 212**

Performs other functions assigned by the Department head, College Dean, Vice Presidents and the University President.

  
**JEFFREY LLOYD L. CAGANDE**  
(Signature over Printed Name  
of Employee/Applicant)

Date: Nov. 19, 2019