

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Girlina P. Gogo
has assumed the duties and responsibilities as Administrative Officer III
of General Services Office effective May 19, 2025.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr. Gogo as Administrative Officer III

Done this 19th day of May 2025 in Baybay City Leyte.



MARLON G. BURLAS
Head of Office/Department/Unit

Date: May 19, 2025

Attested by:



HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*