

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION


2. SURNAME	GARINGALAO		
FIRST NAME	KRIZIA	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	GAVIOLA		
3. DATE OF BIRTH (mm/dd/yyyy)	9/3/1990	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	MAASIN, SOUTHERN LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.57	17. RESIDENTIAL ADDRESS	UNIT 6 House/Block/Lot No. Street BEAU CJ APARTMENT PATAG Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
8. WEIGHT (kg)	58	ZIP CODE	6521
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	439 SAN VICENTE FERRER House/Block/Lot No. Street ABGAO Subdivision/Village Barangay MAASIN SOUTHERN LEYTE City/Municipality Province
10. GSIS ID NO.	2005824413	ZIP CODE	6600
11. PAG-IBIG ID NO.	1211-0313-9942		
12. PHILHEALTH NO.	13-050124482-2		
13. SSS NO.	06-3134022-3	19. TELEPHONE NO.	(530) 570-2993
14. TIN NO.	409-914-105	20. MOBILE NO.	09486089434
15. AGENCY EMPLOYEE NO.	V02068	21. E-MAIL ADDRESS (if any)	krizia.garingalao@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	GARINGALAO		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ARVIN JAY	NAME EXTENSION (JR., SR) N/A	MACARIUS G. GARINGALAO	10/16/2019
MIDDLE NAME	MARAVILES			
OCCUPATION	POLICE OFFICER			
EMPLOYER/BUSINESS NAME	PNP-SLPPO			
BUSINESS ADDRESS	BRGY. CANTURING, MAASIN CITY, SOUTHERN LEYTE			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	GAVIOLA			
FIRST NAME	MANUEL	NAME EXTENSION (JR., SR) JR		
MIDDLE NAME	ORIT			
25. MOTHER'S MAIDEN NAME				
SURNAME	COQUILLA			
FIRST NAME	CARMELITA			
MIDDLE NAME	ORCULLO			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND


26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAINT JOSEPH COLLEGE	ELEMENTARY	1997	2003	N/A	2003	N/A
SECONDARY	SAINT JOSEPH COLLEGE	HIGH SCHOOL	2003	2007	N/A	2007	N/A
VOCATIONAL / TRADE COURSE	NONE	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	SAINT JOSEPH COLLEGE	BACHELOR OF SCIENCE IN ELEMENTARY EDUCATION	2007	2011	N/A	2011	CUM LAUDE
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	MASTERS OF ARTS IN EDUCATION MAJOR IN ENGLISH LANGUAGE TEACHING	2013	2018	N/A	2018	N/A

(Continue on separate sheet if necessary)	
SIGNATURE	DATE
	November 24, 2023

IV. CIVIL SERVICE ELIGIBILITY						
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	BOARD OF EDUCATION	79.0	09/25/2011	TACLOBAN CITY	1111014	09/03/2026
	PRESIDENTIAL DECREE NO.907 (HONOR GRADUATE)	N/A	N/A	N/A	N/A	N/A

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	NOVEMBER 24, 2023
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S				
29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
NONE	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED


(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)





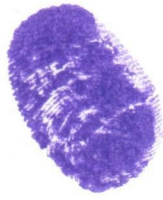

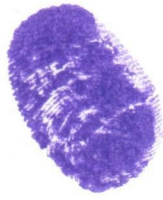

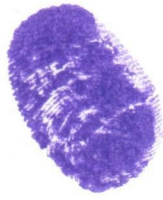



30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
QUALITATIVE RESEARCH FINAL DEFENSE	07/02/2023	07/02/2023	8.00	TECHNICAL	SAINT JOSEPH COLLEGE
MAASIN CITY DIVISION RESEARCH CONFERENCE	06/16/2023	06/16/2023	8.00	TECHNICAL	MAASIN CITY DIVISION
URS INTERNATIONAL MULTIDISCIPLINARY RESEARCH AND EXTENSION CONFERENCE	11/17/2022	11/18/2022	16.00	TECHNICAL	UNIVERSITY OF RIZAL SYSTEMS
WRITESHOP ON RESEARCH PAPER FOR JOURNAL PUBLICATION	08/30/2002	08/31/2002	16.00	TECHNICAL	SLSU-MAASIN CITY CAMPUS
IN-SERVICE SEMINAR WORKSHOP FOR TEACHERS	08/11/2002	08/12/2002	16.00	TECHNICAL	SLSU-MAASIN CITY CAMPUS
SEMINAR ON LEADERSHIP AND GOOD GOVERNANCE	07/12/2022	07/12/2002	4.00	TECHNICAL	SLSU-MAASIN CITY CAMPUS
WRITESHOP ON RESEARCH AND INNOVATION PROGRAM, PROJECT AND ACTIVITIES	03/15/2022	03/16/2022	16.00	TECHNICAL	SLSU-MAASIN CITY CAMPUS
SEMINAR WORKSHOP ON QUALITATIVE RESEARCH DESIGNS	10/27/2021	10/29/2021	24	TECHNICAL	PRODEV PROJECT TRAINING CENTER
CEBU NORMAL VIRTUAL RESEARCH CONGRESS	10/27/2021	10/29/2021	12.00	TECHNICAL	CEBU NORMAL UNIVERITY
SEMINAR WORKSHOP ON DEVELOPING ORAL COMMUNICATION SKILLS OF TEACHERS ACROSS CONTEXTS	10/01/2021	10/03/2021	24.00	TECHNICAL	PRODEV PROJECT TRAINING CENTER
SEMINAR WORKSHOP ON WRITING FOR PUBLICATION IN HIGH-IMPACT JOURNALS (FOR BEGINNERS)	09/17/2021	09/19/2021	24.00	TECHNICAL	PRODEV PROJECT TRAINING CENTER
PHILIPPINE LINGUISTICS CONGRESS	08/27/2021	08/27/2021	8.00	TECHNICAL	UP DILIMAN- COLLEGE OF SOCIAL SCIENCES AND PHILOSOPHY .
IMPROVING SURVEY METHODS AND DEVELOPING EFFECTIVE QUESTIONNAIRES	06/15/2021	06/15/2021	8.0	TECHNICAL	BENGUET STATE UNIVERSITY
PEDAGOGICAL CHALLENGES ON LANGUAGE TEACHING IN THE NEW NORMAL	06/13/2021	06/13/2021	8.00	TECHNICAL	PNU MINDANAO
2021 REGIONAL MIDYEAR CONVENTION	5/6/2021	5/6/2021	8.00	TECHNICAL	PAFTE REGION VIII
CHALLENGES TO LANGUAGE DOCUMENTATION IN MULTILINGUAL CONTACT SETTINGS	04/29/2021	04/29/2021	8.00	TECHNICAL	UP DILIMAN- COLLEGE OF SOCIAL SCIENCES AND PHILOSOPHY .
TEACHING WITH AN LMS	04/19/2021	04/19/2021	8.00	TECHNICAL	MOODLEARNING, INC.
INTERNAL QUALITY AUDITOR ONLINE TRAINING AND WORKSHOP	01/19/2021	01/20/2021	16.0	TECHNICAL	SLSU-SOGOD CAMPUS
ONLINE SEMINAR WRITESHOP ENTITLED "FORMULATION OF PUBLISHABLE RESEARCH PAPER"	12/15/2020	12/17/2020	24.0	TECHNICAL	SLSU-SOGOD CAMPUS
REPUBLIC ACT NO. 9184 AND ITS IMPLEMENTING RULES AND REGULATIONS, AND PREPARATION OF THE PHILIPPINES BIDDING DOCUMENTS	8/10/2020	9/10/2020	16.0	TECHNICAL	SLSU-SOGOD CAMPUS
SEMINAR-WORKSHOP ON "KNOWING YOURSELF: PERSONAL LEADERSHIP FOR TEACHERS" AND "THE SAGA OF THE TEACHER: HOW TO BE AN EFFICIENT AND	02/29/2020	02/29/2020	8.0	TECHNICAL	ST. AUGUSTINE PUBLICATIONS, INC.
SEMINAR-WORKSHOP ON TECHNOLOGY INTEGRATION FOR LEARNING USING AN LMS	07/25/2019	07/26/2019	16.0	TECHNICAL	DIWA LEARNING SYSTEMS INC.
LIVE-OUT REGIONAL TRAINING AND COACHING OF THE INDIVIDUAL NSPC CONTEST QUALIFIERS	01/16/2019	01/17/2019	16.0	TECHNICAL	DEPED REGIONAL OFFICE VIII
REGIONAL SCHOOLS PRESS CONFERENCE POST ASSESSMENT AND MENTORING FOR THE 2017 NSPC QUALIFIERS	01/16/2017	01/18/2017	24.0	TECHNICAL	DEPED REGIONAL OFFICE VIII
DISTRICT-BASED DIVISION CAPABILITY TRAINING OF TEACHERS IN CAMPUS JOURNALISM	3/9/2015	5/9/2015	24.0	TECHNICAL	MAASIN CITY DIVISION

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION		
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
WRITING CHILDREN'S LITERATURE (STORIES AND POEMS)	GAWAD GURONG GENYO 2019	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS
READING BLOGS AND LISTENING TO INFORMATIVE PODCASTS	PEARLY WHITE AWARD	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	NOVEMBER 24, 2023
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____																
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: <u>Resignation for professional growth and financial stability</u>																
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____																
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____																
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)																	
<table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>BEVERLY B. FERNANDEZ</td><td>TUNGA-TUNGA, MAASIN CITY</td><td>9658209201</td></tr><tr><td>ESTRELLITA B. PLARISAN</td><td>BASAK, MAASIN CITY</td><td>9176912585</td></tr><tr><td>MARIA ESTELA E. ROA</td><td>TUNGA-TUNGA, MAASIN CITY</td><td>9094992660</td></tr></table>		NAME	ADDRESS	TEL. NO.	BEVERLY B. FERNANDEZ	TUNGA-TUNGA, MAASIN CITY	9658209201	ESTRELLITA B. PLARISAN	BASAK, MAASIN CITY	9176912585	MARIA ESTELA E. ROA	TUNGA-TUNGA, MAASIN CITY	9094992660				
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.																	
<table><tr><td colspan="2">Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>PRC</td></tr><tr><td>ID/License/Passport No.:</td><td>1111014</td></tr><tr><td>Date/Place of Issuance:</td><td>01/11/2012 TACLOBAN CITY</td></tr></table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	PRC	ID/License/Passport No.:	1111014	Date/Place of Issuance:	01/11/2012 TACLOBAN CITY	<table><tr><td colspan="2"></td></tr><tr><td colspan="2">Signature (Sign inside the box)</td></tr><tr><td colspan="2">NOVEMBER 24, 2023</td></tr><tr><td colspan="2">Date Accomplished</td></tr></table>			Signature (Sign inside the box)		NOVEMBER 24, 2023		Date Accomplished	
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 KRIZIA C. GARINVALDO PHOTO	 Right Thumbmark																
SUBSCRIBED AND SWORN to before me this <u>5 DEC 2023</u> , affiant exhibiting his/her validly issued government ID as indicated above.																	
<table><tr><td colspan="2"> ATTY. RYSAN L. GUINOCOR VSJ Chief Legal Officer</td></tr><tr><td colspan="2">Person Administering Oath</td></tr></table>		 ATTY. RYSAN L. GUINOCOR VSJ Chief Legal Officer		Person Administering Oath													
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Person Administering Oath																	

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: August 5, 2020 – December 19, 2022
- Position: Instructor 1
- Name of Office/Unit: Southern Leyte State University- Maasin City Campus
- Immediate Supervisor: Maria Estela E. Roa
- Name of Agency/Organization and Location: Southern Leyte State University- Maasin City Campus, Maasin City, Southern Leyte

- Summary of Actual Duties

Teaches assigned subjects and performs other teaching related functions. Performs group or individual research, and conducts extension activity. Performs designated function as campus Quality Assurance head.

- Duration: July 2011- July 2020
- Position: Grade School Teacher
- Name of Office/Unit: Saint Joseph College
- Immediate Supervisor: Estrellita B. Plarisan
- Name of Agency/Organization and Location: Saint Joseph College, Maasin City, Southern Leyte

- List of Accomplishments and Contributions (if any)

Awarded as Gawad Gurong Genyo 2019; won Division and Regional Campus Journalism as coach, and qualifier for National Campus Journalism; won Regional inter-school Quiz Bee as teacher-coach.

- Summary of Actual Duties

Teaches assigned subjects and performs other teaching related functions. Responsible for Campus Journalism and school journalists in Division, Regional, and National competitions. Assigned as a teacher-coach in Regional Diwa Pasiklaban contest. Designated as English and Mother Tongue subject-in-charge of the department.

- Duration: June 2019- July 2020
- Position: Part-time Graduate School Instructor
- Name of Office/Unit: Saint Joseph College
- Immediate Supervisor: Beverly B. Fernandez
- Name of Agency/Organization and Location: Saint Joseph College, Maasin City, Southern Leyte

- Summary of Actual Duties

Teaches assigned subjects and performs other teaching related functions. Responsible in constructing comprehensive examination questions under Teaching English as Second Language subjects and the checking of such subjects.


KRIZIA G. GARINGALAO

(Signature over Printed Name
of Employee/Applicant)